



# **Guide to the Charis Books and More and Charis Circle records, 1974-2022**

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David M. Rubenstein Rare Book & Manuscript Library

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Durham 27708

[askRL@duke.edu](mailto:askRL@duke.edu)

URL: <https://library.duke.edu/rubenstein/>

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## Summary

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**Collection Title:**

Charis Books and More and Charis Circle records, 1974-2024 and undated

**Creator:**

Charis Books and More (1974-); Charis Circle (Nonprofit organization) (1996-)

**Source:**

Sallie Bingham Center for Women's History and Culture

**Abstract:**

Charis Books and More, founded in 1974 in Atlanta, Georgia, is the oldest feminist bookstore in the Southeast. Charis Circle is a non-profit organization founded in July 1996 that furthers the mission of the bookstore by offering free educational and cultural events and programs to the community. This collection documents the daily operations of Charis Books and More and Charis Circle, and the interrelated nature of these two organizations, through the administrative files, financial records, advertising material, photographs, and oral histories. Acquired as part of the Sallie Bingham Center for Women's History and Culture.

**Extent:**

40 Linear Feet (62 boxes and 3 oversize folders.)  
0.49 Gigabytes

**Language:**

Material in English.

**Collection ID:**

RL.00214

**Permalink:**

<https://idn.duke.edu/ark:/87924/m1mw3z>

**Preferred Citation**

[Identification of item], Charis Books and More and Charis Circle records, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

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## Background

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### Scope and Content

This collection documents the day-to-day operations of Charis Books and More and Charis Circle and shows the interrelated nature of these two organizations.

Materials include correspondence; administrative files, including board minutes and store log books; financial records; printed material, such as zines, newsletters, and clippings; advertising and promotional material, including oversize posters; framed and mounted photo prints; oral histories; a plaque, banner, and flag; and t-shirts and tote bags.

There is also material prepared for a 2005 event held in the Rubenstein Library's Rare Book Room.

### Biographical/Historical

Charis Books and More, located in Atlanta, Georgia, is the oldest feminist bookstore in the Southeastern US. The store was founded by Linda Bryant and Barbara Borgman in 1974 on Moreland Avenue in Atlanta's Little Five Points neighborhood. Maya Smith joined as partner in 1977, and the store eventually formed an advisory board for making collective decisions. The store moved to Euclid Avenue in 1994, where it remained until 2019, when it partnered with Agnes Scott College and moved to South Candler Street in Decatur.

The store is owned by Sara Luce Look, who has worked at Charis since 1994, and Angela Gabriel, who joined as co-owner in 2005. Errol Anderson serves as Executive Director and Dartricia Rollins is the Assistant Director.

Charis Circle is a non-profit organization founded in July 1996 that furthers the mission of the bookstore by offering free educational and cultural events and programs to the community, such as Sister Girls, Gaia Girls, and Girls Speak Out.

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## Arrangement

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The Charis Books and More and Charis Circle records are arranged into ten series: Administrative, Financial, Store Operations, Publicity, Events and Programming,

Realia and Oversize, Photographs, Oral Histories, Accession 2015-0131, and Accessions from 2018, 2020, and 2022.

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## **Administrative Information**

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### **Publication Statement**

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411 Chapel Drive

Duke University

Durham 27708

[askRL@duke.edu](mailto:askRL@duke.edu)

URL: <https://library.duke.edu/rubenstein/>

### **Access Restrictions**

Access restricted. Materials relating to the sale of Charis Corporation are restricted until 2035. Contact the Director of the Sallie Bingham Center for Women's History and Culture for more information.

Access note. Some materials in this collection are original audiovisual items that need to be reformatted before use. Contact Research Services for access.

Access note. Some materials in this collection are digitized audiovisual materials that require special equipment. Contact Research Services with questions.

### **Acquisition Information**

The Charis Books and More and Charis Circle records were received by the David M. Rubenstein Rare Book and Manuscript Library as a purchase in 2005 and as gifts between 2006-2024.

### **Processing Information**

Processed by Megan E. Lewis, November 2010.

Encoded by Meghan Lyon and Megan E. Lewis, November 2010

Updated by Megan E. Lewis, May 2016; Meghan Lyon, October 2022; and Craig Breaden, February 2026.

Accessions described in this collection guide: 2005-0036, 2006-0032, 2006-0070, 2007-0212, 2008-0169, 2010-0006, 2015-0131, 2018-0007, 2020-0005, 2022-0117, and 2024-0162

## Use Restrictions

The copyright interests in this collection have not been transferred to Duke University. For more information, consult the copyright section of the Regulations and Procedures of the David M. Rubenstein Rare Book & Manuscript Library.

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## Names and Subjects

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- Feminists -- Georgia -- Atlanta
- Independent bookstores -- Georgia -- Atlanta
- Women in the book industries and trade -- United States
- Women political activists -- United States
- Women's bookstores -- Georgia -- Atlanta
- Audiovisual materials
- Color photographs
- Posters
- Newsletters
- Ephemera
- Anderson, E. R. (Errol Raymond)
- Borgman, Barbara
- Bryant, Linda
- Charis Books and More (1974-)
- Charis Circle (Nonprofit organization) (1996-)
- Gabriel, Angela
- Look, Sara Luce
- Rollins, Dartricia
- Sallie Bingham Center for Women's History and Culture

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## Collection Inventory

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### Administrative, 1979-2008

**Physical Description:** 5 boxes.

**Access Restrictions:**

Access restricted. Materials relating to the sale of Charis Corporation are restricted until 2035. Contact the Director of the Sallie Bingham Center for Women's History and Culture for more information.

Arranged in original order as received.

**Scope and Contents note**

Consists of materials that document the founding of Charis Books and More, Charis Circle, and the management of both organizations.

Bylaws, 1979-1986 (2 folders)	Box 1
Correspondence, 1997-2003	Box 1
Merchandising, 2000	Box 1
Speeches, 2002-2006	Box 1
Feminist Bookstore News, 1995-2000	Box 1
Feminist Bookstore Strategic Planning Conference, 1994	Box 1
Feminist Bookstore Network, 1994-1997	Box 1
Professional literature, 1994-1995	Box 1
Professional development, 1994-2002	Box 1
Staff meetings, 1993-2002 (2 folders)	Box 1
Store management, 2002 and undated	Box 1
American Bookseller's Association, 2002	Box 1
Charis Circle Board meeting minutes, 2003-2004	Box 2
Meeting minutes and bylaws, 2001-2006	Box 2
Sale of Charis Corporation	Box 2

**Separated Material:**

Restricted materials have been removed to the Taxes-Real and Personal folder. This folder is open for research.

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Taxes - Real and Personal Property Box 2

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**Access Restrictions:**

Access restricted. Materials relating to the sale of Charis Corporation are restricted for a period of 30 years (2035). Contact the Director of the Sallie Bingham Center for Women's History and Culture for more information.

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Personnel matters, undated Box 2

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Board meeting minutes, 2004-2007 (2 folders) Box 2

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Administrative and planning materials,  
2006-2008 Box 2

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Meeting notes, undated Box 3

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Correspondence, 1984-2006 (3 folders) Box 3

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Archives decision, 2003-2004 Box 3

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Merchandising, 1984-2003 Box 3

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Charis Circle Annual Report, 2003 Box 3

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Charis Circle Board Meetings, 1997-2002 Box 3

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Awards, 1997-2002 Box 3

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Charis Circle Board Meetings, 1995-2003 (5  
folders) Box 4

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Charis Circle bylaws, mission statement,  
undated Box 4

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Charis Circle mailing list, 1996 Box 4

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Charis Circle strategic planning, 2000 Box 4

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Board of directors meeting and notes,  
2002-2005 (2 folders) Box 5

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Board of directors retreat, 2003 Box 5

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Board of directors retreat, 2005	Box 5
Board of directors background materials, 2002	Box 5
Board member information and events, 2000-2002	Box 5
Strategic plan, 1983	Box 5
Strategic plan and Search conference, 2000-2001	Box 5
Strategic plan, 2005	Box 5
Related organizations, 2003-2005	Box 5
Charis Circle newsletters, 2000-2007	Box 5
Charis Circle information, 2007	Box 5
Board member profiles, 2003	Box 5

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### **Financial, 1977-2007 and undated**

**Physical Description:** 8 boxes.

**Access Restrictions:**

Access restricted. Materials relating to the sale of Charis Corporation are restricted until 2035. Contact the Director of the Sallie Bingham Center for Women's History and Culture for more information.

Arranged in original order as received.

**Scope and Contents note**

Contains the financial records for both Charis Books and More and Charis Circle. It includes budgets, ledger sheets, insurance information and financial statements.

Financial information, 1989-1993	Box 6
Insurance information, 1993-1994 (2 folders)	Box 6
Ledger sheets, 1987-1991	Box 6

Financial information, 1987-1991	Box 6
Financial information, 1989-1993	Box 6
Financial statements, 1993-1997	Box 6
Invoices, 1998-1999	Box 7
Budgets, taxes, business licenses, 1994-2001	Box 7
Grant applications, 1995-2000	Box 7
Insurance, 1984-1990	Box 7
Property maintenance, 1993	Box 7
Financial information, 1995-1998	Box 7
Ledger sheets, 1997-1999	Box 7
Financial information, 1999	Box 7
Ledger sheets, 1997	Box 8
Ledger sheets, 1998-1999 (4 folders)	Box 8
Book orders, 1998-1999	Box 8
Financial information, 1997-1998	Box 8
Bank statements, 1997	Box 8
Financial information, 1997	Box 8
Charis Circle receipts, 2000	Box 8
Charis Circle bills and deposits, 2000	Box 8
Charis Circle financial information, 1997	Box 8
Charis Circle financial statements, 1997-1998	Box 8
Financial information, 1995-2001	Box 9
Property appraisals, 1997-2001	Box 9
Tax information, 1993-1999	Box 9

Bank statements, invoices, 1998 (2 folders)	Box 9
Bank statements, invoices, 1999	Box 9
Financial information, 1977-1996	Box 9
Accounts payable ledger, 1993-1994	Box 9
Proposed sales agreement, 2005	Box 10
<b>Access Restrictions:</b>	
<p>Access restricted. Materials relating to the sale of Charis Corporation are restricted for a period of 30 years (2035). Contact the Director of the Sallie Bingham Center for Women's History and Culture for more information.</p>	
Financial information, 2001-2002	Box 10
Financial information, 2007	Box 10
Budget, 2002-2005	Box 10
Financial statements, 1991-1995 (2 folders)	Box 10
Financial information, 2000-2002	Box 10
Net worth report, 1997	Box 10
Ledger sheets, 1994-1998	Box 11
Ledger sheets, 1995-1998	Box 12
Financial management seminar, 2003	Box 13
Non-profit salary information, undated	Box 13
Fund raising, 1996-1999	Box 13
Fund raising, 2005	Box 13
Development, 1995-1998	Box 13
Charis Circle fund raising 1995-2005	Box 13
Benefit auction, 1993	Box 13
Benefit auction, 1994	Box 13

Auction bids, undated	Box 13
Fund raising event, 2003	Box 13
Fund raising displays, undated	Box 13

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### **Store Operations, 1984-2005 and undated**

**Physical Description:** 4 boxes.

#### **Scope and Contents note**

These materials consist of store log books, calendars and other records documenting the daily operations of Charis Books and More.

Log books, 1984-1998	Box 14
Log books, 1998-2001	Box 15
Log books, 2001-2003	Box 16
Store calendars, 1999-2002 (4 folders)	Box 16
Register instructions, 1987 and undated	Box 16
Log books, 2003-2005	Box 17

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### **Publicity, 1979-2009 and undated**

**Physical Description:** 6 boxes.

Arranged in original order as received.

#### **Scope and Contents note**

These materials consist of clippings of Charis in the news, Charis print advertisements, Charis Circle newsletters, catalogs, store publicity, and files of promotional materials from vendors.

Store publicity, 1996-2002	Box 18
Original art for publicity, undated	Box 18
Book reviews, undated	Box 18

Catalogs and fliers, 1988	Box 18
Book lists and catalogs, undated	Box 18
Author publicity material, 2002 and undated (2 folders)	Box 18
Creative Loafing advertising rates, undated	Box 18
Promotional materials, 2001-2007 (2 folders)	Box 19
Clippings, 1983-2006	Box 19
Clippings, 2005-2007 (3 folders)	Box 19
Clippings, 2008-2009	Box 19
Web site development, 2004	Box 19
Outreach opportunities, 2003-2004	Box 19
Book lists, 2004	Box 19
Publicity, 2005	Box 20
Book merchandising, 2005-2006	Box 20
Charis Circle newsletters, 2005-2007	Box 20
Magazine articles on Charis, 2006-2007	Box 20
Print advertisements, 2005	Box 20
Email publicity printouts, 2007	Box 20
Book lists, 1995-2005	Box 20
Publicity and press releases, 2005-2007	Box 20
Newspaper clippings, 2002	Box 20
Publicity, 1997-2002 (contains audio CD)	Box 21
Charis Circle newsletters, 1996-2000	Box 21
Store publicity, 1988-2004	Box 21
Clippings, 1979-1994	Box 21

Charis Circle brochure and fact sheets, 2002	Box 21
Feminist bookstore catalogs, 1993-1994	Box 21
Press releases, publicity, 1993-1996	Box 21
Bookstore and programming publicity, 1997-2000 (2 folders)	Box 21
Vendor files, 1988-1994	Box 22-23
Web archives, 2012-2016 (online item available) <b>Digital Object:</b> <a href="#">Charis Books website</a>	

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### **Events and Programming, 1976-2007**

**Physical Description:** 10 boxes.

**Access Restrictions:**

Access note. Some materials are original audiovisual items that need to be reformatted before use. Contact Research Services for access.

Arranged in original order as received.

**Scope and Contents note**

Materials generated by community events produced by Charis Books and More and Charis Circle include fliers, press releases and author/artist information.

Charis birthday party fliers, 1976-1978	Box 24
Events, 1989-1990	Box 24
Rhythm Fest, 1991	Box 24
Author and musician promotional materials, 1991-1993	Box 24
Events, 1991-1999	Box 24
25th anniversary celebration, 1999	Box 24
Events, 2000-2002	Box 24
Word Weavers program, undated	Box 24

Programming development, 1992-2002	Box 24
Program flyers, 1988-2003	Box 25
Event flyers, 1992-2001	Box 25
Event flyers, 1986-1991	Box 25
Program information, 1996-2004	Box 25
Program development materials, 1996-2000	Box 25
Events, 1984	Box 26
Program development and artist publicity, 2001-2002	Box 26
Programs, 2001	Box 26
Programming development, 2002	Box 26
Ongoing programs, 2003	Box 26
Programs, 2004	Box 26
30th birthday celebration, 2004	Box 26
Display materials, undated	Box 26
Program planning materials, 2003-2005 (3 folders)	Box 26
Events, 2001	Box 27
Community events and flyers, 2004-2008	Box 27
Event DVDs, 2007: Anne Lamott, Audre Lorde and Midwifery presentation	Box 27
Events, 2005 (2 folders)	Box 27
Programming, 2002-2005	Box 28
Sister Girls and Gaia Girls programming, 1999-2000	Box 28
Sister Girls, 2003-2005	Box 28

Young Writer's Groups publicity displays, undated	Box 28
High School Women Writers Group, 1999	Box 28
Sister Girls 'zines, 2002-2003	Box 29
Programming, 1988-1999	Box 29
High School Women Writers, 1998-2005 (4 folders), includes CD, Leaving Home, Becoming Home	Box 29
Gaia Collective and 30th anniversary celebration, 2004	Box 30
SisterGirls, 2001-2006 (5 folders)	Box 30
SisterGirls Zines, undated	Box 30
SisterGirls Zines and feedback, 2003	Box 30
SisterGirls Camp, 2003	Box 30
Mentoring programs, 1999 and undated	Box 30
SisterGirls journals, undated	Box 30
SisterGirls, undated	Box 31
Girls Speak Out/SisterGirls, 1997-2001	Box 31
SisterGirls, 2001-2002 (2 folders)	Box 31
Blackness for Sale, 2004?	Box 31
Woman to woman violence, undated	Box 31
Women in Print movement, 1997-1998	Box 31
Related community programming, 2004-2005	Box 31
Community programming, 2002-2004	Box 32
Community programming, 2002-2009 (2 folders)	Box 32
Community events and flyers, 2005	Box 32

Leading Younger Women, 2005	Box 32
Georgia Shares, 2002-2004	Box 32
Pride, 2002	Box 32
Atlanta LGBT activism, 2005-2006	Box 32
Sallie Bingham Center event, Leaving Home, Becoming Home, 2005	Box 33

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### **Realia and Oversize, 1996-2008 and undated**

**Physical Description:** 7 boxes.

Charis T-shirts and tote bags, undated	Box 34
Calendars, large format clippings, posters, and graphic materials, 2004-2006	Box 35
Businesswomen of the Year plaque, 1990	Box 36
Atlanta Pride framed print, 1996	Box 36
Gender Talk event print, undated	Box 37
The Dinner Party Store print, undated	Box 37
Be Present Inc. framed print, undated	Box 37
The Charis Private Collection: Inspiring Images of Women Loving Women album, undated	Box 37
Meeting notes, undated	Box 38
Charis banner, undated	Box 38
Event posters, 2007-2008	Box 38
Mounted photographs, undated	Box 38
Oversized foam core poster from the SisterGirls program, undated	Box 39
Charis Books/Charis Circle flag, undated	Box 40

Posters and other promotional materials, undated	Box 55
Miscellaneous	Oversize-folder 1 Oversize-folder 3

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## Photographs, 1981-2007

**Physical Description:** 6 boxes.

Photos are arranged in loose chronological order, and in loose alphabetical order where dates are not provided (boxes 45-46).

### Scope and Contents note

Photographs document special events at Charis Books, including anniversary celebrations, and programming sponsored by Charis Circle. They include photos of Dorothy Allison, Gloria Anzaldua, Byllie Avery, Alison Bechdel, Charlotte Bunch, Phyllis Chesler, Kate Clinton, Alix Dobkin, Leslie Feinberg, Kay Hagan, bell hooks, Brenda Porter, Minnie Bruce Pratt, Amy Ray, Francine Reed, Emily Sailer, Gloria Steinem, and Alice Walker.

Photograph album of "Charis at 20" event featuring Alice Walker, 1994	Box 41
Photograph album of 25th anniversary event, 1999	Box 41
Photograph album of Charis events, 1981-1982	Box 41
Photograph album of Charis 10th birthday and building renovations, 1984	Box 41
1970s	Box 42
1980, 1983-1989, and undated	Box 42
1983-1992 and undated	Box 42
Staff/Window Display Photos, 1983-2002, and undated	Box 42
Events, 1984-2002 and undated (7 folders)	Box 42
Events, Pauline Clance 1986?	Box 42

1987, 1999 and undated	Box 43
1988 (includes negatives)	Box 43
Tina Ansa, 1989	Box 43
1989-1997 and undated	Box 43
Sandra's Going Away Party, 1990s	Box 43
1990-2002, and undated (3 folders)	Box 43
Negatives-SWMCF	Box 43
Duplicates, 1991-1993, 2001, and undated	Box 43
Alice Walker, Variety Play House, 1992	Box 43
Events, 1993-2002 and undated	Box 43
1997-2002	Box 44
1998	Box 44
Urban Nirvana, May 1998	Box 44
Events, Phyllis Chesler at Charis Books, May 15, 1998	Box 44
1998-2002	Box 44
1999 (2 folders)	Box 44
2000	Box 44
Children's Program with Brenda Porter, 2000	Box 44
First Celebration of Women in Music and Art, 2001 (includes negatives)	Box 44
Negatives-Sister Girls Camp, 2001	Box 44
Stories, Pearl, Labyrinth, 2001	Box 44
Writing Retreat, 2001	Box 44
Sister Girls, 2001-2002	Box 44

Events, 2001-2002	Box 44
2002 (2 folders)	Box 44
ALCI Award, 2002 (includes negatives)	Box 44
Charis Birthday, 2002	Box 44
Charis Concert, 2002	Box 44
Gaia Retreat, 2002	Box 44
Stories with Ulster and Others, 2002 (includes negatives)	Box 44
Young Writers, 2002 (includes negatives)	Box 44
Linda's Staff Party, July 2002	Box 44
Staff Events, 2002-2003 and undated	Box 44
Events, 2002-2004 and undated (2 folders)	Box 44
Children's Story Hour, Women's Sex Series, CeCe Caita, Shonia Brown, 2003	Box 45
Events, 2003 and undated (2 folders)	Box 45
Charis Circle Board Staff Retreat and Charis Books/Circle in Pride Parade, 2003	Box 45
High Tea and Conversation with Beverly Guy Sheftall and Johnette Cole, March 2003	Box 45
Alice Walker, April 27, 2004	Box 45
Events, 2004	Box 45
2004-2007	Box 45
Dorothy Allison Tea negatives, undated	Box 45
Author and Musician Promotional Photos, undated (2 folders)	Box 45
Alison Bechdel, undated	Box 45
Black and White Events, undated	Box 45

Charis Move (Old Store), undated	Box 45
Events-Alix Dobkin and Sara Look, undated	Box 45
Events, undated (4 folders)	Box 46
Negatives-Gaia Girls, undated	Box 46
Events-bell hooks, undated (2 folders)	Box 46
Events-John Lewis, undated	Box 46
Undated (5 folders)	Box 46
Negatives, undated	Box 46
Sister Girls and In-Store, undated	Box 46
Barbara Smith, undated	Box 46
Events-from Talking Bones, undated	Box 46

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## Oral Histories, 2023-2024

### Access Restrictions:

Access note. Series contains digital audiovisual materials that require special equipment. Contact Research Services with questions.

Interviews are arranged alphabetically by interviewee last name.

### Scope and Contents

Oral histories with E. R. Anderson, Linda Bryant, Angela Gabriel, and Sara Look, interviewed by Emory University students for the series Independent Bookstores As Sites For Social Change, as coursework for a course in public humanities.

E. R. Anderson, 2024 March 21

Digital-materials RL00214-SET-ANDERSONER > Audio-file  
MP3 audio file

**Physical Description:** MP3 audio; 1:13:19

**Scope and Contents**

E.R. Anderson interviewed by Noah Marta and Lily Hollenberg.

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Linda Bryant, 2023 January 31

Digital-materials RL00214-SET-BRYANTL > Audio-file M4A audio files and transcripts

**Physical Description:** M4A audio files and transcripts; 1:42:10.

**Scope and Contents**

Linda Bryant interviewed by Dartricia Rollins.

---

Angela Gabriel, 2024 March 18

Digital-materials RL00214-SET-GABRIELA > Audio-file MP3 audio file

**Physical Description:** MP3 audio file; 0:56:21.

**Scope and Contents**

Angela Gabriel interviewed by Hannah Book.

---

Sara Look, 2024 March 21

Digital-materials RL00214-SET-LOOKS > Audio-file MP3 audio file

**Physical Description:** MP3 audio file; 0:51:24

**Scope and Contents**

Sarah Look interviewed by Elizabeth Martin and Anna Pomahac.

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**Accession 2015-0131, 1999-2015 and undated**

**Scope and Contents**

Folder list of materials received as part of this accession.

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Clippings, 2009	Box 47
Correspondence, undated	Box 47
Advertisement, 2009	Box 47
Girls Speaking Out Copyright, 2001	Box 47
Charis Circle promotional materials, 2000-2002	Box 47

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Strategic planning initiative, 2000	Box 47
Bookmarks, undated	Box 47
25th anniversary, 1999	Box 47
Consent for photograph/video use, 2006	Box 47
Birthday celebration policy, undated	Box 47
Charis Review, 2006-2008 <b>Physical Description:</b> 3 folders	Box 47-48
Administrative, 2006-2008	Box 48
Meeting minutes, agenda, 2008	Box 48
Charis Circle log, 2007-2010 <b>Physical Description:</b> 4 folders	Box 48
Bookmarks and business cards, undated	Box 49
Programming pamphlets, 2009	Box 49
Charis Circle vision statement, 2009	Box 49
Southern Voice, 2006	Box 49
Atlanta Journal-Constitution, 2011	Box 49
35th birthday, 2009	Box 49
Georgia Voice article, 2011	Box 49
Ms. Magazine, Fall 2009	Box 49
Atlanta Gay and Lesbian Chamber of Commerce Community and Business Directory, 2008	Box 49
Feminist Majority Foundation: Women of Color Conference, 2009	Box 49
Meeting notes and administrative papers, 2002-2009	Box 49
Volunteer information, 2009	Box 50

Intersex Writing, 2003	Box 50
Publicity and media information, 2006	Box 50
Charis Board Meeting Minutes and Financial Information, 2007-2009	Box 50
Disability Resource List	Box 50
Disability Resource List-Braille	Box 50
Intersex Resources	Box 50
Event Calendar/Info (1 of 2), 2005	Box 50
Event Calendar/Info (2 of 2), 2005	Box 51
Charis Circle - Staff Reviews & Job Descriptions, 2008-2009	Box 51
Charis Circle Administrative Documents, 2001-2009	Box 51
<b>Physical Description:</b> 4 folders	
Stories (Amanda Gable)	Box 51
Womanwrites Anthology, 2002	Box 51
Assorted Charis Circle Photographs	Box 51
Charis Circle Bulletins, 1994-2014	Box 51
<b>Physical Description:</b> 2 folders	
Store Visitor Sign-In, 2002	Box 52
Summary Report, August 7, 2002	Box 52
Charis Circle Speech & Email, 2001	Box 52
Board recruitment procedures	Box 52
Flyers and Promotional Materials, 2006-2009	Box 52
Fenuxe, November 2014	Box 52
Events and Galas, 2009	Box 52

Presbyterian Committee on the Self Help of People, June 16, 2011	Box 52
Partners, Sponsors, and Affiliates, 2005-2009	Box 52
Fourth Tuesday, October 2004	Box 52
Georgians for Choice, 2002-2003	Box 52
Miscellaneous Charis Circle papers, 2005-2006	Box 52
Birthday celebrations	Box 52
Emory Women's Center	Box 53
ALCI	Box 53
Sister Love, 2004	Box 53
Feminist Women's Health Center, 2002-2004	Box 53
Youth Pride, 2004	Box 53
Zami, September 28, 2002	Box 53
Global	Box 53
Restaurant Events, 2004	Box 53
Sevananda, 2004	Box 53
Shay Youngblood, 2010	Box 53
Charis Circle Administrative Documents, 2000-2011	Box 53
Charis Circle Board of Directors, 2010-2011	Box 53
Kelley, 2001-2011	Box 53
Faith Communities	Box 53
Executive Director, 2011	Box 53
Executive Director job description	Box 53
Volunteers Prospection	Box 56

Author Events	Box 56
Parking Lot, 2005	Box 56
Charis Circle Administrative Documents, 2007	Box 56
Charis Circle Publicity and Advertising	Box 56
Assorted Charis Circle Photographs	Box 56
Fundraising Materials	Box 56
Emails to Add/Remove, 2008-2009	Box 56
October Fundraiser, 2007	Box 56
Program Calendars, November 2003-June 2015	Box 56
Paper Doll & 35th Anniversary Advertisement	Box 57
Celebrating 35 Years Tote Bag	Box 57
"A Memory, a Monologue, a Rant, and a Prayer" signed poster, September 26, 2007	Box 57
Charis Books & More Mailing List Sign Up Binder	Box 58
Southern Voice - Local Life Article, September 8, 2006	Box 58
The Atlanta Journal-Constitution - City Life Article, December 22, 2005	Box 58
Southern Voice - Pride 2009, October 29, 2009	Box 58
Georgia Voice - Best of Atlanta Issue, July 24, 2015	Box 58
Georgia Voice - Holiday Gift Guide, November 21, 2014	Box 58
Georgia Voice - The Race to the Polls, October 24, 2014	Box 58
Southern Voice, September 8, 2006	Box 58

Alice Walker at Charis, VHS videocassette, 1991-04-17	Box 59 > Video-cassette RL00214-VHS-0001
Gloria Steinem at Charis Books, copy: QUINN, VHS videocassette, 1994-06-12	Box 59 > Video-cassette RL00214-VHS-0002
bell hooks at First E, hosted by SAMI and Charis Books, VHS videocassette, 1995-11	Box 59 > Video-cassette RL00214-VHS-0003 Digital-materials RL00214-SET-VHS0003 > Video-file RL00214-VHS-0003.mkv
<b>Physical Description:</b> Mold on tape. Digitally preserved 2023-01.; 1:35:49	
"Walk With The Wind" - John Lewis at Charis Books, VHS videocassette, 1998-08-13	Box 59 > Video-cassette RL00214-VHS-0004

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## Accessions from 2018, 2020, and 2022, 1970s-2022

### Scope and Contents

Accessions include correspondence, materials relating to programming and events; internal staffing and administration for both Charis Books and More and for the boards and leadership of Charis Circle; notebooks with running to-do lists and notes used by Charis owners and leaders; materials relating to the store's move to Agnes Scott's campus; anniversaries and other planning; snapshots and photographs of Charis members, staff, and programming; fundraising and grant work; materials related to bookselling and independent bookstores; and letters of support from community members.

These materials have been loosely sorted with folder-level description based on how they were initially received by Rubenstein Library. There are likely connections with other series in this collection.

Accounts payable guidelines, approximately 2005	Box 60
Charis speaker and book signing letters to authors and publishers, 2004-2005	Box 60
Feminist bookstore testimonials, op-eds, notes, 1990s-2000s	Box 60

Charis ambassador card surveys, 2014	Box 60
Charis Circle and Charis Books newsletters and handouts, various, 2000s-2020	Box 60
Kay Leigh Hagan visit and consultation, 2002-2005	Box 60
Charis Circle board member applications, other materials, 2002-2004	Box 60
Charis Circle board meetings: agendas, budgets, notes, memos, 1998-2001	Box 60
Charis Circle board minutes, notes, 2005	Box 60
Charis Books 40th birthday guest book, 2014	Box 60
Book Table worksheets and notes, 1990s-2000s	Box 60
Sara Look draft letters, notes, 2002-2004	Box 60
Charis Books suggested reading lists, 2000s	Box 60
Lease information, 1994	Box 60
American Bookseller Association membership list, approximately 1990s	Box 60
Charis advertisements, flyers, blank forms, buttons, stickers, 1990s-2000s	Box 60
Book catalogues, announcements, 1990s-2000s	Box 60
The Walter awards, 2018	Box 60
Move, fundraising for Candler St. location, 2019	Box 60
Events and programs, 2010s	Box 60
Directions to Charis (Five Points location), 2000s	Box 60
Desk logs and notebooks (spirals) kept by Sara and E.R., 2010s-2020s	Box 60

**Physical Description:** 3 folders

Attendance at Charis public programs: notes, correspondence, 2004-2009	Box 60
Support letters, 2002-2010	Box 60
Bookstore staff schedules, 2020	Box 60
"Leaving Home, Becoming Home" book materials, 2005	Box 61
<b>Physical Description:</b> 6 folders	
<b>Scope and Contents</b>	
Published book, correspondence, outreach, and manuscript drafts with edits from the Charis Circle's publication of Leaving Home, Becoming Home: Girls and Women Write about the Search for Self, edited by Linda Bryant.	
Writers Workshop, 2000s	Box 61
<b>Physical Description:</b> 3 folders	
High school writers, 2000s	Box 61
Program participants' feedback ask, 2003	Box 61
Celebration of Women's Music and Art, 2003	Box 61
Alice Walker program, 2010	Box 61
Sidelines (non-book products), 2000s	Box 61
Sistergirls, 2000s	Box 61
Volunteer shifts, 2021	Box 61
Linda Bryant interview for Lambda Book Report, 2004 October	Box 61
Linda Bryant interview for Activist Women Oral History Project, 2005-2007	Box Separated DVD and CS Box 1 at Smith > Audio-cd RL00214-CD-001 Digital-materials RL00214-SET- CD0001 > Audio-file RL00214- CD-0001.wav
<b>Physical Description:</b> 1:02:25	
Program staffing, 2000s	Box 61

A Song to Sing, A Life to Live: An Evening with the Authors, Don and Emily Saliers, 2004 November 30	Box Separated DVD and CS Box 1 at Smith > Video-disc RL00214-DVD-001
Founding and historical materials, assorted documents, 1970s-2000s	Box 61
Charis Books 35th birthday, 2009	Box 61
Charis Review, Vol. 1 Issue 1, 2008 August	Box 61
V Girls, 2000s	Box 61
Stories about Charis, 2003	Box 61
Tea program, 2003	Box 61
Undoing Racism workshop notes, 2003	Box 61
Rubyfruit Books / Rubyfruit Review publication, Tallahassee FL, 1980s	Box 61
Concert, 2004	Box 61
Audre Lorde / Silent auction, 2009	Box 61
Feminist Center planning, materials, 2010s	Box 61
Store wish lists, 1990s-2000s	Box 61
<b>Physical Description:</b> 2 folders	
<b>Scope and Contents</b>	
Set of index cards originally stored in metal tin.	
Strategic planning, Charis Circle, 2008	Box 61
Board minutes and notes, 2008	Box 61
Transition Team, Charis Circle, 2011	Box 61
Strategic planning, 2005, undated	Box 61 > Digital-materials RL00214-FL3-0080
<b>Physical Description:</b> 2 folders	

Feedback forms and program attendance, 2003	Box 61
Charis Circle membership lists, 1990s	Box 61
Charis Circle assessments and recommendations, 2008	Box 62
Meeting notes, 2002	Box 62
Fundraising, 2008-2009	Box 62
Letters to individuals, 2004-2005	Box 62
Fundraising letters, 2008	Box 62
Charis email marketing and responses, 2005	Box 62
Wall plaques commemorating Charis volunteers or donors, 2010s	Box 62
Board of Directors materials, 2011 June	Box 62
Various Charis policies, vision statements, missions, and strategies, 2000s-2010s	Box 62
Rent reduction, Charis Circle, 2010s	Box 62
Annual reports, 2002-2005	Box 62
<b>Physical Description:</b> 3 folders	
Program planning, 2002	Box 62
Events and programs, 2000s-2010s	Box 62
News clippings, advertisements, and other media coverage of Charis, 1990s-2010s	Box 62
Grants, donations, and funding, 2000s	Box 62
Euclid Avenue building sale, listing, 2015-2016	Box 62
Charis account guidelines and other financial policies, 1983	Box 62
Charis book bestsellers lists, 2001-2002	Box 62
Agnes Scott move, programs, 2016-2019	Box 62

Agnes Scott building schematics, fundraising, planning, 2010s	Oversize-folder 2
Photographs and snapshots of Charis staff, programs, people, 1990s-2010s	Box 62
Charis Circle News and Notes newsletters, 2000-2004	Box 62
Charis Circle board members, correspondence, etc, 2000s	Box 62
Raffle license, 2012	Box 62
Charis co-founder memories, tributes, 2005-2006	Box 62
Fundraising, 2008	Box 62
Correspondence, 2000s	Box 62
Charis zine, by Zelda Jane, 2015 November	Box 62
T-shirts	Box 62

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