



# Guide to the El Pueblo, Inc. Records, 1994-2020

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## Summary

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**Collection Title:**

El Pueblo, Inc. Records, 1994-2020

**Creator:**

El Pueblo, Inc.

**Source:**

Human Rights Archive (Duke University)

**Abstract:**

El Pueblo Inc. is a non-profit organization based in Raleigh, NC that serves and supports the Latin American community of North Carolina through advocacy work, programs in Latino culture, health, public safety, and youth leadership. This collection contains photographs and other media documenting their events, relevant newspaper clippings collected by the organization, and administrative files related to the management and operation of the organization. Acquired as part of the Human Rights Archive.

**Extent:**

21 Linear Feet

265 Gigabytes (192.8 gigabytes transferred from El Pueblo server on a RL-owned external hard drive. Two additional external hard drives were transferred by donor. One contains 63 gigabytes of data. The other contains 9 gigabytes of data)

**Language:**

Materials in English and Spanish.

**Collection ID:**

RL.11105

**Permalink:**

<https://idn.duke.edu/ark:/87924/m1g03r>

**Preferred Citation**

[Identification of item], El Pueblo Inc. Records, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

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## **Background**

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### **Scope and Content**

The collection consists of materials documenting the administration and operation of the NC based non-profit organization El Pueblo Inc. The collection encompasses both analog and digital photographs and multimedia documenting staff, volunteers, and community members participating in events both sponsored and attended by the organization. In particular, their annual major cultural and founding event La Fiesta del Pueblo as well as the annual El Foro Latino, the Latino Issues Forum. El Pueblo Inc. gathered newspaper clippings into binders sorted by year and also a number of clippings documenting their research and interest in topics related to Latino issues in the state of North Carolina and nationally. The clippings also include promotional material for their events and other mentions of the organization in the press. The collection also contains administrative documents related to the funding, planning, management, and operation of the organization. These documents are separated into advocacy, programs, general administrative, and Youth division series. The administrative files available in the collection cover the executive director files of Andrea Bazán-Manson, M. Zulayka Santiago, and Tony Asion in the analog records. The electronic records include the administrative files of Florence M. Simán and the Board of Directors. All notes which are signed with a circled A are from Andrea Bazán-Manson during her time as executive director.

### **Biographical/Historical**

El Pueblo Inc. was founded in 1994 in Chapel Hill, NC by Andrea Bazán-Manson (executive director 1999-2005), Florence M. Simán (health program director 2004-ongoing), and others. La Fiesta del Pueblo, their major annual cultural event was the founding event of the organization. La Fiesta del Pueblo features live music, food, arts, and community information booths. The event as well as El Pueblo Inc. itself has grown exponentially since its inception in 1994. The organization moved to Raleigh, NC in 2004.

El Pueblo Inc. supports the Latino community of the Triangle area and North Carolina through a series of programs, leadership initiatives, and advocacy. El Pueblo Inc. has been involved in get out the vote and voter registration initiatives, lobbying legislative bodies on behalf of the Latino community, raising health awareness, supporting immigrants and migrant workers, promoting access to education, and public safety campaigns centered on reducing drunk driving and encouraging the proper use of child car seats. The organization also specifically focuses on youth issues and youth leadership. They have a separate Youth division tasked with running programs for Latino youth that are youth-

led. Their youth leadership initiatives include the anti-tobacco program No Fumo, and Pueblo Power, a social justice and community organizing program.

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## **Administrative Information**

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### **Publication Statement**

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### **Access Restrictions**

Access restricted. Permission to use the collection must be granted by the collection's donor, El Pueblo, Inc. Contact Research Services for access.

Access note. Some materials in this collection are fragile audiovisual formats that may need to be reformatted before use. Contact Research Services for access.

Access note. Some materials in this collection are electronic records that require special equipment. Contact Research Services with questions.

### **Use Restrictions**

The copyright interests in this collection have not been transferred to Duke University. For more information, consult the copyright section of the Regulations and Procedures of the David M. Rubenstein Rare Book & Manuscript Library.

### **Acquisition Information**

El Pueblo Inc. Records were received by the David M. Rubenstein Rare Book & Manuscript Library as a gift from El Pueblo, Inc. in 2014 and 2022.

### **Processing Information**

Processed by David Dulceany, Dec. 2018

Web content described by Michelle Runyon, May 2020

Accession 2022-0028 added by Leah Tams, March 2024.

Accessions described in this collection guide: 2014-0047, 2022-0028.

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## **Names and Subjects**

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- Chapel Hill (N.C.) -- History
- Civil rights -- North Carolina
- Southern States -- Emigration and immigration
- Education -- Study and teaching
- Folk festivals -- North Carolina
- Human Rights -- North Carolina
- Non-governmental organizations
- Political activists
- Political participation -- United States
- Immigrants -- North Carolina
- Sex instruction for children -- United States
- Wake County (N.C.) -- History
- Women's health services -- North Carolina
- Public health -- Education -- United States
- Migrant labor
- Labor laws and legislation -- United States
- Voting -- North Carolina
- Tobacco -- North Carolina -- History
- Youth -- Political activity
- Nonprofit organizations -- North Carolina
- Hispanic Americans -- Social conditions
- Hispanic Americans -- Politics and government
- Bazán-Manson, Andrea
- Simán, Florence M.
- Santiago, M. Zulayka
- Asion, Tony
- Human Rights Archive (Duke University)

## Collection Inventory

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### Photographs, 1994-2015

#### Scope and Contents

The Photographs 1994-2015 series contains analog and digital photographs of events planned and attended by El Pueblo Inc. staff, volunteers, and community members. The photographs are primarily candid shots of La Fiesta del Pueblo, El Foro Latino, legislative lobbying trips, and other events. There are a number of photos of executive directors, board members, and key staff as well as NC and national political figures such as John Edwards and Ted Kennedy. The electronic records also include videos and other multimedia. Researchers would find these images useful if they are interested in visual documentation of Latino organizing, Latino culture in NC, NC State history, political engagement or election campaigns. Most images are candid shots taken by amateur photographers but there are also some higher quality images that could be used in educational or artistic exhibits, books, or promotional material related to Latino history or political organizing.

#### Access Restrictions:

Access note. Some materials in this series are electronic records that require special equipment. Contact Research Services with questions.

Día de los Niños, 1994-2006	Box 1
<b>Physical Description:</b> 4 folders	
La Fiesta del Pueblo, 1995-1998	Box 1
<b>Physical Description:</b> 6 folders	
La Fiesta del Pueblo photo album, 1998	Box 1
<b>Scope and Contents</b>	
Photographs gathered in a photo album labeled La Fiesta del Pueblo 1998	
El Foro Latino, 2000	Box 2
<b>Scope and Contents</b>	
Includes photographs of events related to the 2000 Census	
El Foro Latino, 2001-2004	Box 2
<b>Physical Description:</b> 5 folders	

La Fiesta del Pueblo, 1999-2000 <b>Physical Description:</b> 3 folders	Box 2
Staff and volunteers, circa 2002-2003	Box 3
La Fiesta del Pueblo, 2000-2002 <b>Physical Description:</b> 7 folders <b>Scope and Contents</b> This portion of the series includes images of the politician John Edwards speaking at La Fiesta del Pueblo 2001.	Box 3
La Fiesta del Pueblo and Latino Day at the NC legislature, 2003	Box 3
El Foro Latino album, 2003-2004 <b>Physical Description:</b> 2 folders <b>Scope and Contents</b> Small green hand painted photo album labeled El Foro Latino 2003	Box 4
El Foro Latino, 2003-2005 <b>Physical Description:</b> 2 folders	Box 4
La Fiesta del Pueblo, 2003 <b>Physical Description:</b> 3 folders	Box 4
Voting drive, 2002	Box 5
National Immigration Forum, 2002 <b>Scope and Contents</b> This folder contains images of Senator Ted Kennedy and other local and national politicians.	Box 5
La Fiesta del Pueblo, 1990s, 1998, 2004-2007 <b>Physical Description:</b> 5 folders	Box 5
Card from John Edwards and Comunidad Sana program, Early 2000s	Box 6
La Fiesta del Pueblo projector slides, undated	Box 6
La Fiesta del Pueblo projector slides, 2007 Sep.	Box 6

La Fiesta del Pueblo, circa 1995-2005	Box 6
La Fiesta del Pueblo album, 2003 <b>Physical Description:</b> 2 folders	Box 6
Photographs, video, and other media electronic records, 2000-2015 <b>Physical Description:</b> 8,770 files in 311 folders; approximately 23.0 GB <b>Scope and Contents</b> Pictures and videos of staff, volunteers, and participants attending events or trips sponsored and/or planned by El Pueblo Inc. Includes press materials and related media such as PSAs for programs run by the organization.	Digital-materials RL11105-SET-0012
Oversize photographs, 2000s	Box 22
Posters for La Fiesta del Pueblo and public safety campaign, 1999-2003	Box 22

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## Newspaper Clippings, 1996-2015

### Scope and Contents

The series Newspaper Clippings 1996-2015 includes newspaper clippings gathered by El Pueblo Inc. The organization sorted the clippings by year and stored them in binders. The clippings include articles on issues relevant to the organization's advocacy and events or trends impacting local and national Latino communities. Also included are advertisements and promotional materials related to events sponsored by El Pueblo Inc., especially La Fiesta del Pueblo. They also gathered clippings of any press that covered their organization. There are also instances of email and other correspondence or press releases tied to particular clippings or sets of clippings. The clippings serve as an example of the organization's research practices and institutional or community memory. The clippings also demonstrate what issues, events, or trends were viewed as relevant or important to the organization and by extension the communities they serve.

Binder 1, 1996, 1998-1999 <b>Physical Description:</b> 2 folders	Box 7
Binder 2, 1990s-2002 <b>Physical Description:</b> 2 folders	Box 7

Binder 3, 2000	Box 7
<b>Physical Description:</b> 2 folders	
Binder 4, 2001	Box 7
La Fiesta del Pueblo folder, 2001	Box 7
Binder 5, 2003	Box 7
<b>Physical Description:</b> 4 folders	
Binder 6, 2004	Box 7
<b>Physical Description:</b> 3 folders	
Binder 7, 2005	Box 7
<b>Physical Description:</b> 2 folders	
Binder 8, 2006-2007	Box 8
<b>Physical Description:</b> 2 folders	
Binder 9, 2007-2009	Box 8
<b>Physical Description:</b> 2 folders	
Binder 10, 2008	Box 8
Miscellaneous, 2008	Box 8
Binder 11, 2010-2011	Box 8
<b>Physical Description:</b> 4 folders	
Binder 12, 2012	Box 8
Binder 13, 2013	Box 8
<b>Physical Description:</b> 3 folders	
Binder 14, 2014	Box 8
<b>Physical Description:</b> 2 folders	
Binder 15, 2015	Box 8
Clippings, 2015	Box 23
<b>Physical Description:</b> 2 folders	
<b>Scope and Contents</b>	
Removed from binder.	

Clippings, 2016	Box 23
<b>Scope and Contents</b>	
Removed from binder.	
Clippings, 2017	Box 23
<b>Scope and Contents</b>	
Removed from binder.	
Clippings, 2018	Box 23
<b>Scope and Contents</b>	
Removed from binder.	

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## **Events, 1996-2016**

### **Scope and Contents**

The Events 1996-2016 series is divided into three subseries covering La Fiesta del Pueblo, El Foro Latino: the Latino Issues Forum, and Other Events. The series is composed of administrative files related to the funding, planning, organization, and operation of events. There are files related to sponsors, vendors, promotional material and other publicity, volunteers, and contracts.

### **Access Restrictions:**

Access note. Some materials in this series are electronic records that require special equipment. Contact Research Services with questions.

## **La Fiesta del Pueblo**

### **Scope and Contents**

The La Fiesta del Pueblo subseries includes administrative files related to the funding, planning, and operation of El Pueblo Inc.'s principal annual cultural event. The records contain correspondence, publicity and other promotional material, planning documents related to registration and contracts, information about sponsors, vendors, volunteers, and other NGOs participating in the event.

Publicity, 1996-2001	Box 9
Publicity and letters, 1997	Box 9

Publicity and miscellaneous, 2000-2001	Box 9
Flyers and pamphlets, 2003-2009	Box 9
Planning and administrative, 1999	Box 9
Registration for non-profits, 2001	Box 9
Soccer related information, 2002	Box 9
Information for volunteers, 2003	Box 9
Sponsors, 2004-2005	Box 9
<b>Physical Description:</b> 5 folders	
NGO applications, 2006	Box 9
Magazines, 2007-2009	Box 9
Binder 1, 2006	Box 9
Binder 2, 2008	Box 9
<b>Scope and Contents</b>	
Information on event planning guidelines	
Binder 3, 2008	Box 9
<b>Physical Description:</b> 2 folders	
<b>Scope and Contents</b>	
Information on vendors and other NGOs	
Binder 4, 2008	Box 9
<b>Scope and Contents</b>	
General information and event planning guidelines	
Binder 5, 2009	Box 9
<b>Scope and Contents</b>	
Administrative files	
Futsal Tournament, 2009	Box 23
Binder 6, 2010	Box 9

<b>Scope and Contents</b>	
Documents related to sponsors	
Binder 7, 2010	Box 9
Binder 8, 2010	Box 10
<b>Physical Description:</b> 2 folders	
Binder 9, 2011	Box 10
Binder 10, 2011	Box 10
<b>Scope and Contents</b>	
Documents related to sponsors	
Binder 11, 2011	Box 10
<b>Scope and Contents</b>	
Volunteering information	
Binder 12, 2011	Box 10
<b>Physical Description:</b> 2 folders	
<b>Scope and Contents</b>	
Vendors	
Binder 13, 2012	Box 10
<b>Scope and Contents</b>	
Documents related to sponsors	
Binder 14, 2012	Box 10
<b>Physical Description:</b> 2 folders	
<b>Scope and Contents</b>	
Vendors	
La Fiesta del Pueblo, 2014	Box 23
<b>Scope and Contents</b>	
Removed from binder.	
La Fiesta del Pueblo, 2015	Box 23

**Scope and Contents**

Removed from binder.

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La Fiesta del Pueblo, 2016 Box 24

**Scope and Contents**

Removed from binder.

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Artist contracts, 2005 Box 10

**Physical Description:** 12 folders

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Mary and Parrish contractors, 2007 Box 10

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Que Pasa Media, 2007 Box 10

---

Promotional materials, 2007-2008 Box 10

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La Fiesta del Pueblo electronic records,  
1997-2016 Digital-materials RL11105-  
SET-0013

**Physical Description:** 28,500 files in 3,200 folders; approximately 31.8 GB

**Scope and Contents**

Includes administrative, promotional, and financial records related to the planning and execution of El Pueblo Inc.'s founding event and one of its main annual cultural events, La Fiesta del Pueblo.

**El Foro Latino**

**Scope and Contents**

The El Foro Latino subseries contains administrative files and documentation related to the annual Latino Issues Forum sponsored by El Pueblo Inc. The records include correspondence, publicity and other promotional materials, schedules and programs of the event, and information on sponsors and other funding. Some of these files were organized into binders by El Pueblo Inc.

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Letters, publicity, and administrative files, 2002 Box 10

**Scope and Contents**

Contains a pamphlet explaining the Nuestra Seguridad program and an official letter from NC Lt. Governor Beverly E. Perdue

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Sponsors, 2004-2005 Box 10

Event schedule programs, 2006-2007	Box 10
VIP information, 2005	Box 10
Binder 1, 2008	Box 10
<b>Physical Description:</b> 2 folders	
Binder 2, 2009	Box 10
<b>Scope and Contents</b>	
Planning	
Binder 3, 2009	Box 10
<b>Scope and Contents</b>	
Registration	
Binder 4, 2009	Box 10
<b>Physical Description:</b> 3 folders	
<b>Scope and Contents</b>	
Budgeting, marketing, and agenda	
Foro, 2009	Box 24
El Foro Latino, 2011	Box 24
El Foro Latino electronic records, 2000-2012	Digital-materials RL11105-SET-0014
<b>Physical Description:</b> 8,570 files in 962 folders; approximately 11.2 GB	
<b>Scope and Contents</b>	
Contains documents related to the planning, promotion, and execution of El Foro Latino, an annual Latino Issues Forum organized by El Pueblo, Inc.	

## Other Events

### Scope and Contents

The Other Events subseries includes administrative files and documentation of periodic or smaller events sponsored or attended by El Pueblo Inc. including conferences and other special events.

Día de los Niños, 2002-2003	Box 10
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Wakefield High art exhibit, 2005	Box 10
HIP Convening, 2004-2006	Box 10
<b>Physical Description:</b> 2 folders	
NCCADV conference, 2010	Box 10
Events electronic records, 2003-2016	Digital-materials RL11105-SET-0010

**Physical Description:** 2,329 files in 243 folders; approximately 2.32 GB

**Scope and Contents**

Documents related to special events organized by El Pueblo Inc. Includes files on Asamblea del Pueblo, El Pueblo's community forum and social movement assembly, as well as special events such as workshops, holiday celebrations, and hurricane relief.

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**Advocacy, 2003-2016**

**Scope and Contents**

The Advocacy 2003-2016 series is divided into relevant subseries such as Labor, Voting, Legislative, and General Advocacy. The advocacy series encompasses documentation related to one of the main objectives of the organization, advocating primarily for local and also at times national Latino communities. El Pueblo Inc. has advocated or lobbied for concerns as diverse as immigrant and migrant workers rights, ballot access and political engagement, state ID laws, in state tuition for undocumented students, and access to health care and education.

Researchers interested in human rights and discriminatory laws, community organizing, immigrant and migrant rights (especially undocumented immigrants and DACA or DAPA recipients), Latino political engagement, state legislative processes (especially North Carolina), and post 9/11 immigration reform would find this series of particular interest.

**Access Restrictions:**

Access note. Some materials in this series are electronic records that require special equipment. Contact Research Services with questions.

**General Advocacy**

**Scope and Contents**

The General Adovacy sub-series includes general records related to advocacy such as health issues, religion and faith based activism, and general resource guides for community building and advocacy strategies. Includes electronic records related to advocacy, which spans all categories of advocacy work conducted by El Pueblo Inc.

Training on question formulation techniques, circa early 2000s	Box 11
Immunization study, 2003	Box 11
Health care policy, 2004	Box 11
TPS case, 2005	Box 11
Anti-immigration emails, 2005	Box 11
White Ribbon prayer and immigration campaign, 2005	Box 11
Community resources binder, 2007	Box 11
<b>Physical Description:</b> 2 folders	
Resource book binder, circa 2007-2008	Box 11
<b>Physical Description:</b> 2 folders	
Advocacy electronic records, 2002-2016	Digital-materials RL11105-SET-0009

**Physical Description:** 24,213 files in 3,026 folders; approximately 22.6 GB

**Scope and Contents**

Contains extensive files related to all aspects of public advocacy organized and performed by El Pueblo Inc. Includes legislative lobbying, immigration issues, health, voting and civic engagement advocacy.

**Labor**

**Scope and Contents**

The Labor sub-series contains records related to the labor advocacy work of El Pueblo Inc. and any labor related work or research they conducted. It include information on labor laws, labor organizing, boycotts, and OSHA

information. Researchers of labor history, NC labor issues, and Latino involvement in labor movements would find this sub-series of interest.

Migrant farm workers, 2004	Box 11
Nurses, 2004	Box 11
Article on OSHA, 2004	Box 11
NC OSHA, 2004-2005	Box 11
Wine boycott and construction case, 2005	Box 11
Smithfield Packing, 2005	Box 11
Migrant worker housing, 2005	Box 11

## **Voting**

### **Scope and Contents**

The Voting sub-series documents the voting and electoral activism of El Pueblo Inc. It includes documentation of get out the vote efforts, election information, and voting rights issues.

Election handbook, 2004	Box 11
Get out the vote data and materials, 2004	Box 11
Get out the vote newspaper clippings, 2004	Box 11
Get out the vote phone bank, 2004	Box 11
Get out the vote press release, 2004	Box 11
LEAP Grant, 2004	Box 11
LEAP Grant financial records, 2004	Box 11
Policy brief on voting machines, 2004	Box 11
Voter registration, 2004	Box 11
Research on voting laws, 2004	Box 11
Tides Grant for get out the vote campaign, 2004	Box 11

Volunteers, 2004	Box 11
Election protection and voters' rights, 2005	Box 11
LEAP get out the vote, 2006	Box 11
Large post-it notes for advocacy planning, 2000s	Box 22

**Scope and Contents**

Large post-it notes from planning meetings and other sessions that cover a range of advocacy issues and polling including get out the vote initiatives. Marked with relevant locations or jurisdictions in North Carolina: Morganton, Burnsville, Wilmington, Duplin County Pitt Community College, Durham, and the Charlotte Metro area. Written in English and Spanish.

**Legislative**

**Scope and Contents**

The Legislative sub-series documents lobbying, correspondence, and other legislative process related advocacy conducted by El Pueblo Inc. It includes lobbying efforts for both NC state and national legislative issues. The main topics covered are immigration, education, health care, and community organizing. It documents the extensive involvement of El Pueblo Inc. in efforts to gain more educational rights and access to higher education for undocumented students, especially those who arrived to the US as minors. Their efforts focused on anti-discrimination, advocating for in-state tuition for undocumented immigrants, and increased access to community colleges. Another area of interest is their involvement in immigration reform and in particular state and national ID laws.

In-state tuition and legal status, 2001-2003	Box 11
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**Physical Description:** 8 folders

**Scope and Contents**

Contains documents related to state bills from California, Alaska, Kansas, Maryland, Oklahoma, and Washington

Reports, 2002-2005	Box 11
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Correspondence with NC General Assembly, 2003-2005	Box 11
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**Physical Description:** 2 folders

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**Scope and Contents**

Includes information on the official El Pueblo license plate

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Latino legislative agenda, 2003-2004	Box 11
Correspondence with US Congress, 2004	Box 11
ID laws and DMV, 2004	Box 11
National Advocacy Day, 2004	Box 11
<b>Physical Description:</b> 3 folders	
Reports, 2004	Box 11
Research on public policy, 2004	Box 12
La Ley radio DMV show, 2005	Box 12
Research on ID laws and legal status, 2004-2005	Box 12
Second Latino Day at the legislature, 2005	Box 12
Health care and legal status, 2005	Box 12

**Scope and Contents**

Documents regarding NC Section 1011 and the MMA Act

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ID laws and legal status, 2005	Box 12
<b>Physical Description:</b> 2 folders	
Labor and border issues in Cornyn-Kyl Bill, 2005	Box 12
Public benefits and legal status, 2005	Box 12

**Scope and Contents**

Related to NC House Bill 1474

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Advocacy workshops at El Foro Latino, 2005	Box 12
National Advocacy Day, 2005	Box 12
<b>Physical Description:</b> 3 folders	

In state tuition and legal status, 2005	Box 12
<b>Physical Description:</b> 4 folders	
Community college admissions, 2005	Box 12
Mexican consulate migrant guide, 2005	Box 12
Research on SAOIA Act, 2005	Box 12
<b>Scope and Contents</b>	
The SAOIA Act was bipartisan legislation on comprehensive immigration reform proposed by Senators John McCain and Ted Kennedy	
Undocumented students and community college admissions, 2005	Box 12
Lobbying against US HR 4437, 2005	Box 12
<b>Physical Description:</b> 2 folders	
<b>Scope and Contents</b>	
US HR 4437 was titled the Border Protection, Antiterrorism, and Illegal Immigration Control Act	
Voter attitude poll, 2005	Box 12
National Advocacy Day, 2006	Box 12
Research surveys on ID laws, 2006-2008	Box 12
Legislative agenda, 2007-2008	Box 12
<b>Physical Description:</b> 2 folders	
Legislator visit reports, 2008	Box 12
ARRA Act reports, 2010-2011	Box 12

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## **Administrative, 1992-2020**

### **Scope and Contents**

The Administrative 1992-2020; 1992-ongoing series contains records related to the general administrative tasks and organizational concerns of El Pueblo Inc. The series includes audits, by-laws, correspondence, meeting minutes, staff data and employment files, contracts, and collaborations with other

organizations. A significant portion of the series documents sponsor agreements and grant applications, organized alphabetically. The series also includes extensive administrative electronic records including the records of the Board of Directors and Florence M. Simán's administrative files, which primarily pertain to the health division and related programs.

Researchers of non-profit organizations and their management, and institutional donors such as foundations, endowments, or government bureaus would find the records in this series useful.

**Access Restrictions:**

Access note. Some materials in this series are electronic records that require special equipment. Contact Research Services with questions.

Audits, 1995-2008	Box 13
Organizational by-laws, 1995	Box 13
La Fiesta del Pueblo site planning, 1995	Box 13
Development materials, 1996	Box 13
Meeting minutes, 1997	Box 13
Email list, circa 2000s	Box 13
Staff retreat, 2005	Box 13
Art exhibit, 2005	Box 13
Apples intern, 2005	Box 13
Meeting minutes, 2006	Box 13
Newsletter, 2006	Box 13
UNC Highway Safety Research Center, 2006	Box 13
Newsletter drafts, 2006	Box 13
Collaborations with other organizations, 2006	Box 13
Consulting, 2007	Box 13
<b>Physical Description:</b> 2 folders	
Employee evaluation, 2007	Box 13

NC Shares, 2007	Box 13
TIGRA campaign against Western Union, 2007	Box 13
Collaborations with National Council of La Raza, 2007	Box 13
Staff retreat, 2007	Box 13
Miscellaneous files, 2007	Box 13
Strategic planning, 2009	Box 13
Employee check-ins, 2011-2017 <b>Physical Description:</b> 6 folders	Box 13
Employee check-ins, 2018-2021 <b>Physical Description:</b> 8 folders	Box 24
Sponsors A-Z, 1992-2008 <b>Physical Description:</b> 35 folders <b>Scope and Contents</b> <p>This set of folders documents contracts, agreements, and financing related to sponsors of events organized and held by El Pubelo Inc., especially La Fiesta del Pueblo. Sponsors include corporate, media, and other private entities such as Univision, Telemundo, Que Pasa Media, La Ley Radio, major insurance companies and banks such as Blue Cross Blue Shield of North Carolina, Nationwide, BBandT and Wachovia, and food companies such as McDonalds and Mahatma Rice. Researchers of coporate sponsorship of non profit organizations, non profit organization management, and business history would likely be interested in these documents.</p>	Box 13
Grants A-P, 2000-2006 <b>Physical Description:</b> 68 folders <b>Scope and Contents</b> <p>This set of folders documents the grant application and management process for El Pueblo Inc. from 2000-2006, arranged alphabetically from A-P. The records contain information on grants from a number of foundations, councils, and trusts, both private and public such as the NC Arts Council, the Carnegie Foundation, the Duke Endowment, the Ford Foundation, the NC Governors Crime Commission, Hispanics in Philanthropy, the Ms Foundation, and most notably the John Rex Endowment.</p>	Box 14

Grants Q-Z, 2000-2006

Box 15

**Physical Description:** 38 folders

**Scope and Contents**

Folder marked Vitaminas contains correspondence with then Attorney General of NC Roy Cooper

**Scope and Contents**

This set of folders documents the grant application and management process for El Pueblo Inc. from 2000-2006, arranged alphabetically from Q-Z. The records contain information on grants from a number of foundations, councils, and trusts, both private and public such as the Racial Justice Collaborative, the Susan G. Komen Foundation a primary funder of the Comunidad Sana program, Wake County, and the Z. Smith Reynolds Foundation.

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Grants A-Z, 2006-2012

Box 16

**Physical Description:** 49 folders

**Scope and Contents**

This set of folders documents the grant application and management process for El Pueblo Inc. from 2006-2012, arranged alphabetically from A-Z. The records contain information on grants from a number of foundations, councils, and trusts, both private and public such as the Coalition for Comprehensive Immigration Reform (CCIR), Hispanics in Philanthropy, NC Governor's Crime Commission and other NC State government funds, the Susan G. Komen Foundation, US Department of Education, US Department of Justice, Wake County, and the Z. Smith Reynolds Foundation.

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Florence M. Siman's administrative Files,  
2004-2018

Digital-materials RL11105-  
SET-0001

**Physical Description:** 3,245 files in 145 folders; approximately 2.73 GB

**Scope and Contents**

This folder contains a variety of administrative files related to grants, programs, and events administered by Florence M. Siman, the Health Program Director and founding Board member of El Pueblo, Inc. It includes applications and reports for major grants from the John Rex Endowment and Susan G. Komen Foundation as well as media files related to campaigns, conferences, and events. There is extensive documentation of the Lideres de Salud and Comunidad Sana programs.

Administrative electronic records, 1997-2016

Digital-materials RL11105-SET-0008

**Physical Description:** 6,301 files in 1,083 folders; approximately 5.68 GB

**Scope and Contents**

Includes the administrative files and documentation of the operations of El Pueblo Inc. Contains financial records such as budgets, grant applications, and audit reports as well as extensive files on the operations of the Board of Directors.

El Pueblo website, 2014-2020, 2014- (online item available)

**Digital Object:** [El Pueblo, Inc. website](#)

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**Programs, 2001-2016**

**Access Restrictions:**

Access note. Some materials in this series are electronic records that require special equipment. Contact Research Services with questions.

Access note. Some materials in this series are fragile audiovisual formats that may need to be reformatted before use. Contact Research Services for access.

**Scope and Contents**

The Programs 2001-2016 series covers major programs and campaigns planned and implemented by El Pueblo Inc. The majority of the series focuses on their public safety efforts, in particular the Por Nuestra Seguridad program that sought to curb DWIs and promote the proper use of child car seats among other public safety issues. Included also are extensive records on the collaboration with the Governor's Highway Safety Program, which funded most of the efforts and sponsored the creation of public safety PSAs in both English and Spanish.

Promotional materials, 2004

Box 17

PARE, 2009-2010

Box 17

**Physical Description:** 3 folders

Public Safety grants, 2009

Box 17

DWI Project, 2006-2009

Box 17

**Physical Description:** 12 folders

Collaboration with Governor's Highway Safety Program (GHSP), 2001-2007 Box 17

**Physical Description:** 8 folders

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Collaboration with Governor's Highway Safety Program (GHSP), 2007-2009 Box 18

**Physical Description:** 20 folders

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Collaboration with Governor's Highway Safety Program (GHSP), 2009-2014 Box 19  
Box 20

**Physical Description:** 27 folders

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Public Safety electronic records, 2000-2014 Digital-materials RL11105-  
SET-0015  
Box 21

**Physical Description:** 8,437 files in 767 folders; approximately 28.6 GB

**Scope and Contents**

Materials such as administrative and promotional documents related to the Public Safety division of El Pueblo Inc. and the programs run by them. Includes the Nuestra Seguridad program featuring campaigns to curb DWIs and encourage the proper use of child car seats. Features information on grants and collaborations with other non-profit organizations or government entities.

**Access Restrictions:**

Electronic records in this file have been migrated to the electronic records server and must be used in our reading room. The original media in Box 21 is closed to use.

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Programs electronic records, 2003-2016 Digital-materials RL11105-  
SET-0011

**Physical Description:** 5,315 files in 466 folders; approximately 7.06 GB

**Scope and Contents**

Documents related to ongoing programs and related events. Includes Leamos Juntos, cultural programs, social justice curriculum, and community leadership initiatives.

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Por Nuestra Seguridad edit master, cued to 3:23 before bars, approximately 40 minutes, Spanish and Spanish with English subtitles, 2004 Box 21 > Video-cassette  
RL11105-DVCAM-0001

Por Nuestra Seguridad, approximately 40 minutes, Spanish version, Spanish version with English subtitles, circa 2004	Box 21 > Video-cassette RL11105-BCAM-0001
Por Nuestra Seguridad El Pueblo Inc., Versión en español, circa 2005	Box 21 > Video-cassette RL11105-VHS-0001
Spanish TV public service announcements, 7 medical and health related PSAs, 2005	Box 21 > Video-cassette RL11105-VHS-0002
Por Nuestra Seguridad instruction guide for videos, 2005	Box 17
Brochures child seat safety, 2005	Box 17
Microcassette on coalition building, circa 2003	Box 21 > Audio-cassette RL11105-MCS-0001
<b>Scope and Contents</b>	
Microcassette taped to folder outlining project to build a coalition of Latino serving organizations across NC	
Microcassette on coalition building, circa 2003	Box 21 > Audio-cassette RL11105-MCS-0002
<b>Scope and Contents</b>	
Microcassette taped to folder outlining project to build a coalition of Latino serving organizations across NC, Interview with Jeannette Butterworth of the Center for Participatory Change in Hendersonville, NC	
Notes on coalition building, circa 2003	Box 17
<b>Scope and Contents</b>	
Detailed notes on a project to build a coalition of non-profits across North Carolina working with the Latin American community and Latino issues. Linked to microcassettes that have interviews and other audio recordings related to the project.	
Líderes de Salud, circa 2000s	Box 24
Programa Líderes de Salud, circa 2000s-2010s	Box 24
Líderes en Salud Reproductiva, 2008	Box 24

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## Youth, 2001-2015

### Scope and Contents

The Youth 2001-2015 series covers the records of the youth division of El Pueblo Inc. Youth leadership is one of the main facets of the work of El Pueblo Inc. and due to its importance, the Youth series is divided into related sub-series: Events, Advocacy, Administrative, and Programs. The majority of the series is housed in electronic records.

### Access Restrictions:

Access note. Some materials in this series are electronic records that require special equipment. Contact Research Services with questions.

## Events

### Scope and Contents

Contains files documenting the organization and implementation of events sponsored or attended by the Youth Program division of El Pueblo, Inc. Includes conferences, ceremonies, and presentations.

El Foro Juvenil binder, 2010	Box 20
Enlaces Juveniles conference, 2011	Box 20
<b>Physical Description:</b> 2 folders	
Youth Organizing Institute binder, 2013	Box 20
Youth events electronic records, 2006-2015	Digital-materials RL11105-SET-0004

**Physical Description:** 671 files in 109 folders; approximately 1 GB

### Scope and Contents

Contains files documenting the organization and implementation of events sponsored or attended by the Youth Program division of El Pueblo, Inc. Includes conferences, ceremonies, and presentations.

## Advocacy

**Scope and Contents**

The Advocacy sub-series is related to advocacy related to the DREAM act, first introduced in the US Senate in 2001. It showcases drawings and personal stories of children and adolescents affected by legal status.

Dream Act children's drawings, 2000s Box 20

Dream Act dream applications, circa 2000-2015 Box 20

**Physical Description:** 4 folders

Latino Children's Health in Wake County, 2002 November 15 Box 24

**Scope and Contents**

Presented by El Pueblo and The John Rex Endowment.

**Administrative**

**Scope and Contents**

The Administrative sub-series includes files related to planning, funding, and operation of the youth division. It includes educational material, grant documentation, and other administrative files.

Educational manuals, circa early 2000s Box 20

NC Health and Wellness Trust Fund Commission (HWTF), 2001, 2010-2011 Box 20

**Physical Description:** 2 folders

Z Smith Reynolds Foundation Grant, 2006 Box 20

Grant for No Fumo, 2008-2009 Box 20

IPAS Grant, 2010 Box 20

Derechos Sin Fronteras reproductive rights program, 2012 Box 20

NC Public Health Grant for teen pregnancy prevention, 2015 Box 20

Teen pregnancy prevention budget, 2015 Box 20

Peer educator contracts, 2014-2016 Box 20

**Physical Description:** 2 folders

Youth administrative electronic records, 2001-2015 Digital-materials RL11105-SET-0003

**Physical Description:** 1367 files in 226 folders; approximately 1.15 GB

**Scope and Contents**

Extensive files related to the administration of the Youth Program division and the Youth Council. Includes strategic planning, media engagement, resources, website development, outreach, and finances. Documents also include grant applications, staffing and logistics, and collaboration with Americorps.

**Programs**

**Scope and Contents**

The Program sub-series documents the main activities of the youth division, especially its various Latino youth leadership initiatives and programs. It includes the Derechos Sin Fronteras sexual and reproductive rights peer education program, the No Fumo anti-tobacco and youth leadership program, the Pueblo Power social justice and educational leadership program and other educational and youth leadership programs.

This sub-series would be of interest to researchers of Latino youth, youth and non-profits, the history of the anti-tobacco movement, and leadership initiatives.

AGAPE, circa 2000s Box 20

No Fumo leadership guide binder, circa 2000s Box 20

**Physical Description:** 2 folders

Wake Youth, 2006 Box 20

Hola proposal, 2007 Box 20

Derechos Sin Fronteras sexual and reproductive rights, 2011 Box 20

Family night workshop evaluations, circa mid 2010s Box 20

Teen pregnancy prevention peer ed pre and post tests, 2013-2015 Box 20

**Physical Description:** 2 folders

Sex ed curriculum feedback, 2013-2015 Box 20

Teen pregnancy prevention consent forms, 2015-2016 Box 20

Sex ed workshop evaluation, circa mid 2010s Box 20

Teen pregnancy prevention mid-program retreat, circa mid 2010s Box 20

Peer educator retreat evaluations, circa mid 2010s Box 20

No Fumo 2004 - 2009 (phases 1-3); No Fumo 2009-2012, 2004-2012 Digital-materials RL11105-SET-0002

**Physical Description:** 2,681 files in 422 folders; approximately 2.10 GB

**Scope and Contents**

Contains documents related to the administration and implementation of all phases of the No Fumo Program. El Pueblo's No Fumo Youth Leadership Program is an innovative statewide youth leadership program, with a focus on capacity-building and tobacco-use prevention among Latino youth.

Youth Programs electronic records, 2010-2015 Digital-materials RL11105-SET-0006

**Physical Description:** 4,454 files in 635 folders; approximately 4.19 GB

**Scope and Contents**

Extensive files documenting programs organized and sponsored by the Youth Program division of El Pueblo, Inc. Includes coalition and community projects, fellowships, the CAPAZ Initiative, and the Pueblo Power Youth Leadership Program.

**Photographs, 2004-2015**

Youth photographs, video, and other media electronic records, 2004-2011  
**Physical Description:** 2,703 files in 39 folders; approximately 10.6 GB

**Scope and Contents**

Primarily photo files with some video files. Photos document staff and participants at events attended, organized, and/or sponsored by the Youth Program division of El Pueblo, Inc.

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Youth photographs, video, and other media  
electronic records, 2004-2015

Digital-materials RL11105-  
SET-0007

**Physical Description:** 3,845 files in 77 folders; approximately 40.3 GB

**Scope and Contents**

Primarily photo files with some video files. Photos document staff and participants at events attended, organized, and/or sponsored by the Youth Program division of El Pueblo, Inc.

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