



# **Guide to the Feminist Women's Health Center Records, 1973-2003 and undated**

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## Summary

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**Collection Title:**

Feminist Women's Health Center records, 1973-2003 and undated

**Source:**

Sallie Bingham Center for Women's History and Culture

**Creator:**

Feminist Women's Health Center

**Abstract:**

The Feminist Women's Health Center in Atlanta, Georgia, was founded in 1976 by a group of women dissatisfied with the health care options and information available to them and who desired to change this situation. The clinic started in 1977 with self-help groups where women were able to learn from each other and themselves through open discussions. It expanded to offer a full range of clinical services (including providing access to birth control and contraception, abortion, donor insemination, and pregnancy care) as well as educational, outreach, and advocacy programs, addressing subjects such as sexual hygiene, sex, and sexually transmitted diseases. Collection is comprised of files documenting the development and daily operations of the Feminist Women's Health Center, a feminist non-profit women's healthcare center, from the years 1973-2003. Major components of the collection include files from research studies conducted at the center, policies and procedures for maintaining the center, and incidents of anti-abortion protests at the center, specifically involving the group Operation Rescue. The National Abortion Federation, the professional association of abortion providers in the United States and Canada, also figures prominently throughout these records. The collection is organized into six series: Administrative Files, Clinic Files, Subject Files, Financial Material, Legal Files, and Audiovisual Material. The collection also contains a physically separate Closed Series, comprised of materials from the prior six series that are currently closed to research.

**Extent:**

76.8 Linear Feet  
51,350 Items

**Language:**

Material in English

**Collection ID:**

RL.00427

**Permalink:**

<https://idn.duke.edu/ark:/87924/m10c9g>

### Preferred Citation

[Identification of item], Feminist Women's Health Center Records, David M. Rubenstein Rare Book & Manuscript Library, Duke University

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## Background

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### Scope and Content

Collection is comprised of files documenting the development and daily operations of the Feminist Women's Health Center (FWHC), a feminist non-profit women's healthcare center, from the years 1974-2003. Major components of the collection include files from research studies conducted at the center, policies and procedures for maintaining the center, and incidents of anti-abortion protests at the center, specifically involving the group Operation Rescue. The National Abortion Federation, the professional association of abortion providers in the United States and Canada, also figures prominently throughout these records. The collection is organized into six series: **Administrative Files**, **Clinic Files**, **Subject Files**, **Financial Material**, **Legal Files**, and **Audiovisual Material**. The collection also contains a physically separated **Closed Series**.

The **Administrative Files Series** most clearly documents the day-to-day operations of the FWHC. Materials in this series include policies, procedures, and guidelines for operation of the center; minutes and notes from a range of meetings held by the center; personnel files; and schedules. This series contains four subseries: General Administrative Files, Meetings, Personnel Files, and Schedules.

Materials in the **Clinic Files Series** include a range of records related to clinical services provided and research studies conducted at the FWHC. This series has been divided into four subseries: Statistics, Laboratory Statistics, Research, and Patient Education Information.

The **Subject Files Series** includes files maintained by the staff of the FWHC on a range of topics related to women's health issues, events, local information, and other women's health clinics. This series contains two subseries: a General subseries which covers these subjects broadly, and an Anti-Abortion Violence subseries which focuses specifically on anti-abortion protests at the FWHC

and other locations, the anti-abortion movement in the United States, and pro-choice efforts to counter this movement.

Items in the **Financial Material Series** consist of records, reports, and files documenting the financial situation of the FWHC between the years 1982 and 2001. These files detail the intricacies involved in operating a women's health clinic from a financial standpoint.

The **Legal Files Series** contains files related to legal issues faced by the FWHC, including lawsuits and legislation which would affect women's reproductive health and the clinic.

The **Audiovisual Material Series** consists of 28 audiocassettes and 11 videocassettes. Audiocassettes are primarily recordings of workshops, conference sessions, and events. Videocassettes are primarily educational. One videocassette documents anti-abortion protesters outside the FWHC.

The **Closed Series** consists of sensitive materials removed from the previous six series and CLOSED to research.

## **Biographical/Historical**

The Feminist Women's Health Center in Atlanta, Georgia, was founded in 1976 by a group of women dissatisfied with the health care options and information available to them and who desired to change this situation. The clinic started in 1977 with self-help groups where women were able to learn from each other and themselves through open discussions. It expanded to offer a full range of clinical services (including providing access to birth control and contraception, abortion, donor insemination, and pregnancy care) as well as educational, outreach, and advocacy programs, addressing subjects such as sexual hygiene, sex, and sexually transmitted diseases.

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## **Arrangement**

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Collection is arranged into six series: **Administrative Files**, **Clinic Files**, **Subject Files**, **Financial Material**, **Legal Files**, and **Audiovisual Material**.

Sensitive materials from each of these series has been physically separated into the **Closed Series**, comprising boxes 104-125.

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## **Administrative Information**

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### **Publication Statement**

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URL: <https://library.duke.edu/rubenstein/>

### **Access Restrictions**

RESTRICTION: The majority of the collection is open for research. However, at the request of the donor (Feminist Women's Health Center), materials deemed sensitive in nature have been physically separated and closed to research. These materials have been relocated to the Closed Series and are housed in boxes 104-125. In addition, some sensitive materials remain open to research but have been redacted. Originals of redacted material are not available for research and have been returned to the donor.

Use of audiovisual materials will require use copies to be made. Patrons should contact Research Services staff in advance if use of these materials is desired.

Researchers must register and agree to copyright and privacy laws before using this collection.

All or portions of this collection may be housed off-site in Duke University's Library Service Center. The library may require up to 48 hours to retrieve these materials for research use.

Please contact Research Services staff before visiting the David M. Rubenstein Rare Book & Manuscript Library to use this collection.

### **Use Restrictions**

The copyright interests in this collection have not been transferred to Duke University. For more information, consult the copyright section of the Regulations and Procedures of the David M. Rubenstein Rare Book & Manuscript Library.

## **Acquisition Information**

The Feminist Women's Health Center Records were received by the David M. Rubenstein Rare Book & Manuscript Library as a purchase in November 2003.

## **Processing Information**

Processed by Jodi Berkowitz, Andrea Combs, and Carolyn Powell, April 2007

Additional processing by Angela DiVeglia, January 2010

Encoded by Angela DiVeglia, March 2010

Accessions 2003-0251 and 2005-0022 were merged into one collection, described in this finding aid.

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## **Names and Subjects**

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- Political violence -- United States
- Pregnancy
- Pro-choice movement -- Georgia
- Pro-choice movement -- United States
- Pro-life movement -- Georgia
- Pro-life movement -- United States
- Sex
- Sexually transmitted diseases
- Birth control -- United States
- Contraception -- United States
- Family life education
- Feminism -- Georgia
- Abortion services -- United States
- Atlanta (Ga.) -- History -- 20th century
- Atlanta (Ga.) -- History -- 21st century
- Audiocassettes
- Abortion -- Georgia
- Abortion -- United States
- Abortion services -- Employees
- Abortion services -- Georgia
- Nonprofit organizations -- Georgia
- Hygiene, Sexual
- Health education
- Feminism -- United States

- Women's rights -- United States
- Women's rights -- Georgia
- Women's health services -- Law and legislation -- United States
- Women -- Health and hygiene -- Research -- United States
- Women's health services -- United States
- Women's health services -- Georgia
- Videocassettes
- Vertical files
- Women -- Health and hygiene -- United States
- Women -- Health and hygiene -- Georgia
- National Abortion Federation (U.S.)
- Operation Rescue (Organization)
- Sallie Bingham Center for Women's History and Culture
- Feminist Women's Health Center

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## Collection Inventory

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### **Administrative Files Series, 1974-2002 and undated**

**Physical Description:** 20 boxes

**Scope and Contents note**

The Administrative Files most clearly document the day-to-day operations of the Feminist Women's Health Center (FWHC). Materials in this series include policies, procedures, and guidelines for operation of the center; minutes and notes from a range of meetings held by the center; personnel files, including training manuals and job descriptions; and schedules.

This series contains four subseries: General Administrative Files, Meetings, Personnel Files, and Schedules.

**Access Restrictions:**

RESTRICTION: Sensitive materials in this series have been redacted or relocated to the Closed Series.

### **General Administrative Files, 1974-2002**

**Physical Description:** 16 boxes

**Scope and Contents note**

Consists primarily of files documenting policies, procedures, and guidelines for the operation of the FWHC. Original folder titles were retained whenever possible. Within the subseries are alphabetical runs of files and this order has been retained. Other related files appear in clusters as well, and users are encouraged to use the keyword find feature of their Internet browsers

(accessible by clicking Ctrl-F) to locate additional similar files within the document.

Program assessment	Box 1
National Practitioner Data Bank Guidebook	Box 1
<b>Physical Description:</b> 2 folders	
Clinical staff	Box 1
Nonprofit marketing, 2003	Box 1
Parental notification forms	Box 1
Abortion training	Box 1
Feminist Women's Health Center (FWHC) therapeutic sonogram approach	Box 1
FWHC offered services	Box 1
Women of the world	Box 1
Log forms, blank, 1997-1998	Box 1
Policies and procedures for ambulatory surgical centers	Box 1
FWHC policies, procedures, and guidelines	Box 2
Clinical policies, procedures, and guidelines	Box 2
Forms	Box 2
Instructions	Box 2
Training/Lab	Box 2
Consents	Box 2
Occupational Safety and Health Administration (OSHA) packet	Box 2
Depo Provera injection log	Box 2
Driver responsibility	Box 2

Digoxin injection form	Box 2
Complication calls grid	Box 2
Cytotec notes	Box 2
Coordinator's day sheet, sample	Box 2
Chart marker	Box 2
Clinic summary, sample	Box 2
Colposcopy/biopsy form	Box 2
Colposcopy set up	Box 2
Autoclave	Box 2
Parental notification	Box 2
Old forms	Box 2
Training materials	Box 2
Rape crisis centers	Box 2
Human Immunodeficiency Virus (HIV) program	Box 2
Lesbian health and outreach	Box 2
Multilingual health education resource guide	Box 2
Customer service information	Box 2
Applications, sample	Box 2
Daily assignment sheets, sample	Box 2
Nursing assignment sheets, sample	Box 2
Absence report	Box 2
Anesthesia standards	Box 2
Acclaim laboratories	Box 2
Abortion injunction	Box 2

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Americans with Disabilities Act	Box 2
ADP Injunction	Box 2
Atlanta health care providers	Box 2
BFI waste	Box 2
Business license- Atlanta	Box 2
Bomb threat drills	Box 2
Medical bylaws	Box 3
Cobb County	Box 3
COBRA	Box 3
CRAE report forms	Box 3
Complication calls training	Box 3
MedGyn call tags	Box 3
Cellular phone contract	Box 3
Certified Medical Assistant information	Box 3
Charting errors policy	Box 3
Community outreach forms	Box 3
CompuMed Pharmaceuticals	Box 3
Crawford Long Hospital consents	Box 3
DeKalb medical consent form	Box 3
Defibrillator log sheets	Box 3
Dinamap information	Box 3
Emergency flow sheet	Box 3
Emergency checklist	Box 3
Exit interview	Box 3

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Exposure determination form	Box 3
Fax cover	Box 3
Fire marshal	Box 3
Forensic ID testing	Box 3
Frontier School of Midwifery and Family Nursing	Box 3
Georgia Medical Gases, Inc.	Box 3
FWHC inventory	Box 3
Georgia Abortion Rights Action League (GARAL)	Box 3
Grant proposals	Box 3
Georgia nursing law	Box 3
Georgia State University nursing student contracts	Box 3
Guidelines for hand washing and hospital environmental control, 1985	Box 3
Health worker training form	Box 3
Incident reports, sample	Box 3
Interviewing	Box 3
Investigation and evaluation form	Box 3
IV certification forms	Box 3
KODE team system	Box 3
Lab	Box 3
Lab technician training form	Box 3
Laminaria training	Box 3
Latin American Association	Box 3

MA schools	Box 3
Georgia Medicaid	Box 3
Managing personnel	Box 3
Malpractice insurance forms, blank	Box 3
Miscellaneous	Box 3
Medicaid information	Box 3
Monthly pathology logs, blank	Box 3
Microscope	Box 3
Mifepristone and Misoprostol (M&M), 1995	Box 3
National Abortion Federation (NAF) visit, 1999	Box 3
NAF	Box 3
New employee orientation checklist	Box 3
Nursing agency time receipts	Box 3
National Organization for Women (NOW) vs. Scheidler	Box 3
Nurse orientation	Box 3
Orientation checklist	Box 3
PTO Forms	Box 3
Partial birth abortion	Box 3
Pharmacy regulations	Box 3
Personnel file checklist	Box 3
Payment request forms, blank	Box 3
Payroll advance request	Box 3
Pelvic exam and laminaria insertion	Box 3
Pelvic modeling	Box 3

Current phlebotomy training and certification forms	Box 3
Protective measures forms	Box 3
Reference check forms	Box 3
Research proposal guidelines	Box 3
Nurse training forms	Box 3
Staff schedule	Box 3
Sisterlove, Inc.	Box 3
Separation notice	Box 3
Sonogram protocol	Box 3
Sonogram technician contract	Box 3
Sonogram technician training forms	Box 4A
Substance abuse policy	Box 4A
Supply request forms	Box 4A
Strategic planning	Box 4A
Spanish class proposal	Box 4A
Training information	Box 4A
Time card corrections	Box 4A
Training reports evaluations	Box 4A
Termination reports	Box 4A
Annual Tuberculosis (TB) forms	Box 4A
User guides (pager, etc.)	Box 4A
Uterine sign charts	Box 4A
New health worker readings	Box 4A
BCP screening training	Box 4A

Birth control methods training	Box 4A
Sample charts	Box 4A
<b>Physical Description:</b> 7 folders	
Past training tests	Box 4A
Annual exam form	Box 4A
Amendment to authorization	Box 4A
Autoclave cleaning log	Box 4A
After care check-up	Box 4A
Against medical advice to leave	Box 4A
Homework daily assignment	Box 4A
Break/lunch schedule	Box 4A
Drivers' information	Box 4A
Drug record/control log	Box 4A
Employee health form/assessment	Box 4A
Expiration supply check list	Box 4A
Emergency cart checklist	Box 4A
Emergency checklist	Box 4A
Emergency exit	Box 4A
"FACE"	Box 4A
Complications follow up log, blank	Box 4A
Coordinator's follow up log, blank	Box 4A
Gynecological sonogram worksheet	Box 4A
Health history	Box 4A
Hotel log, blank	Box 4A

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Hotel referral logs	Box 4A
Information call log	Box 4A
Inter-office request form	Box 4A
Instrument cleaning logs	Box 4A
Laboratory reports	Box 4B
Daily lab log	Box 4B
Lab request form	Box 4B
Laboratory logs	Box 4B
PRS lab report	Box 4B
Lab temperature checklist	Box 4B
Medicaid lab sheets	Box 4B
Medication orders	Box 4B
Medical record requests	Box 4B
Marriage license	Box 4B
M&M drug count/control log	Box 4B
Mirena consent	Box 4B
NAF daily abortion log	Box 4B
New employee orientation checklist	Box 4B
Notes	Box 4B
Nursing staff orientation training	Box 4B
Oral contraceptive log	Box 4B
Pap letters	Box 4B
Physician exam form	Box 4B
Pre-procedure notes	Box 4B

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Physician's lab requisition	Box 4B
Physician's notes	Box 4B
Prescription record	Box 4B
Pregnancy-related services appointment checklist	Box 4B
Physician's certification for marriage license in Georgia	Box 4B
Procedure for disinfecting plastic aspirator tubing	Box 4B
Procedure for disinfection	Box 4B
Pap letter: Koilocytotic Atypia	Box 4B
Pap letter: Atypia	Box 4B
Personnel review	Box 4B
Post-clinic instrument check	Box 4B
Pregnancy screening form	Box 4B
Pathology log	Box 4B
Reception log	Box 4B
Refund request	Box 4B
Refusal of medication	Box 4B
Refusal of beta subunit pregnancy test	Box 4B
Revisit form	Box 4B
Self-help notes	Box 4B
Self-help clinic	Box 4B
School/work excuse	Box 4B
Shortened abortion group	Box 4B

Shortened dilation and evacuation (D and E) group	Box 4B
Sonogram results	Box 4B
State of Georgia	Box 4B
Itemized statement of services	Box 4B
Staff reimbursement forms	Box 4B
Statement of understanding	Box 4B
Daily clinic summary	Box 4B
Ultrasound	Box 4B
Ultrasound technician	Box 4B
Urine culture- in house	Box 4B
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Weekly drug count	Box 4B
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Well Woman set up list	Box 4B
Genesis Shelter reproductive health training model	Box 5
The Women's Resource Center to End Domestic Violence training manual, 1996	Box 5
Newsletters	Box 5
<b>Physical Description:</b> 3 folders	
Referral book, 2001	Box 5
<b>Physical Description:</b> 3 folders	
AIDS awareness, 1999	Box 5
AIDS information	Box 6
How to Write a Business Plan	Box 6

Well Women health care	Box 6
Women's Health in Women's Hands <b>Physical Description:</b> Folders 1-8 of 9	Box 6
Women's Health in Women's Hands <b>Physical Description:</b> Folder 9 of 9	Box 7
FWHC Executive Summary, 1993	Box 7
Protocols- old	Box 7
Medical Director agreement- original	Box 7
Medical Practice Act, 1974	Box 7
FDC and regulations	Box 7
Clinic inspection to-do list	Box 7
Disaster plan, 1984	Box 7
Disaster preparedness plan approval letter, 1985 May 23	Box 7
Independent contractor's agreement regarding informed consent	Box 7
Business license- Athens, 1984-1990	Box 7
Medical professional employment application	Box 7
Protocols- original	Box 7
Planned Parenthood	Box 7
Nurse duties	Box 7
NAF standards, 1986 <b>Physical Description:</b> 2 folders	Box 7
Hazardous waste transmittal forms	Box 7
Instrument sterilization logs, 1991-1992	Box 7
Protocols- services, 1989 May 30	Box 7

Quality assurance mechanisms	Box 7
Registration manuals and Georgia code, 1983 Jan	Box 7
Regulation application, 1980 May	Box 7
Regulations	Box 7
Clinic regulations	Box 7
Expenses, 1989 Feb	Box 7
Maps	Box 7
Weekly instrument checklist, 1988-1991	Box 7
Instrument log, 1989	Box 7
Vancouver Women's Health Collective	Box 7
Resolve of Georgia, 1999	Box 8
Training	Box 8
Test procedures, 1994-1999	Box 8
All scripts orders, 2002 Feb	Box 8
Henry Schein orders, 2002	Box 8
H.D. Smith orders, 2001	Box 8
Integrated Regional Laboratories, 2001 Oct	Box 8
NAF orders, 2001	Box 8
Office Depot orders, 2001	Box 8
Articles	Box 8
Clinical procedures and tests	Box 8
On call information/training, 2000	Box 8
On-call collom	Box 8
Job description, 1996	Box 8

Job descriptions- archives	Box 8
Testing personnel	Box 8
Laboratory training and employee testing, 1996	Box 8
Laminaria insertion guidelines	Box 8
Vital signs	Box 8
Health worker step 2 training test answer sheet	Box 8
Vital sign (TPR/OP) test and answer key	Box 8
First trimester explanation/authorization and consent	Box 8
Sterile room/tissue evaluation	Box 8
Hematocrit	Box 8
RH factor	Box 8
Urine dip stick	Box 8
Pregnancy screening/sonogram training	Box 8
Emergency contraceptive training, 1997	Box 8
General referrals	Box 8
Computer records, 1996-1999 Jul <b>Physical Description:</b> Folder 1 of 2	Box 8
Computer records, 1996-1999 Jul <b>Physical Description:</b> Folder 2 of 2	Box 9
Computer records, 1999 Aug-2000 Jan <b>Physical Description:</b> 3 folders	Box 9
Computer information, 2000	Box 9
Y2K computer records	Box 9
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FWHC employee handbook, 1992 Jan 1	Box 9
FWHC medical staff bylaws, 1996	Box 9
Specific duties of nurse in abortion clinic	Box 9
Orientation/training manual for clinic employees, 1984 Apr	Box 10
Medical procedures and protocols	Box 10
Infection control manual	Box 10
Clinic administration, 1980s	Box 10
Clinic guidelines/standardized procedures, 1984 Apr	Box 10
Nurse practitioner protocols	Box 10
Disaster drill, 2000-2001	Box 10
Disaster preparedness plan <b>Physical Description:</b> 2 folders	Box 10
Disaster preparedness plan, 1976	Box 10
Clinical Laboratory Improvement Amendments (CLIA) training, 1988	Box 10
The OSHA Safety Plan Book, 1994	Box 10
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BFI (Med-X manifests, bio hazard waste), 1997-1999	Box 11
Lea's Shield questionnaire	Box 11
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Well Woman protocols, 1994	Box 11
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Trainers' manual	Box 12
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Abortion services handbook	Box 12
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Abortion forms	Box 12
Security trust	Box 12
Medical peer review samples	Box 12
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DHR packet, 2002 Aug 20	Box 12
DHR questionnaire, 1988	Box 12
DHR questionnaire, 1989	Box 12
DHR questionnaire, 1990	Box 12

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NARAL literature	Box 12
Religious Coalition for Reproductive Choice, 2002 Jun	Box 12
DHR Packet, 2002 Aug 20 <b>Physical Description:</b> 2 folders	Box 13
AIDS Hotline for Women (AHW), 1993	Box 13
Trademark Reservation, Women's Choice Clinic	Box 13
FWHC newsletters	Box 13
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Billing in-service, 2002 Oct 25	Box 13
Employee handbook, 1992 Jan	Box 13
Disaster drills, 1995-1997	Box 13
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Turner, Metropolitan, Komen grants, 1996	Box 13
Health Insurance Portability and Accountability Act (HIPAA), 2002 Aug	Box 13
Annual Report, 1999-2000	Box 13
Support group manual, 1995 Oct	Box 13
Prenatal care and delivery referrals	Box 13
MACF grants, 1994-1997	Box 13
HIV prevention counseling precourse, 1997	Box 13

Phone number list staff	Box 13
The Population Council, 1995 Mar 29	Box 13
Battered women services	Box 13
Referral lists	Box 13
Memorandum, 1988-1989, Randall Terry	Box 13
Miscellaneous human resources	Box 14
Volunteer recruitment/training	Box 14
Surgical supplies	Box 14
NAF clinical policy guidelines, 1997	Box 14
Training of trainers	Box 14
State of Georgia Health Planning Agency, 1994-2000	Box 14
<b>Physical Description:</b> 2 folders	
Fees	Box 15
Substance abuse policy	Box 15
Strategic planning, 1998	Box 15
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International women's shelters	Box 15
Petty cash/office supplies	Box 15
New building	Box 15
Cambodian forms	Box 15
Counseling forms	Box 15
Sonogram contracts	Box 15
Management	Box 15

Grants	Box 15
Policy and procedure	Box 15
Emergency protocol in service, 2000 Jul 26	Box 15
Women in need funds, 1997	Box 15
Annual clinic report, 1992	Box 15
Business plan, 1992	Box 15
Teen program, 1993	Box 15
Clinic quick reference	Box 15
Lobbying materials	Box 15
Thank-you cards, 2003 and undated	Box 15
OSHA manual	Box 16
<b>Physical Description:</b> 3 folders	
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Miscellaneous	Box 16
IRL Lab prices	Box 16
HIV antibody testing protocols	Box 16
Promotional material, 1995	Box 16
HIV testing consent	Box 16
Projects/progress reports	Box 16

### **Meetings, 1978-2002**

**Physical Description:** 4 boxes

#### **Scope and Contents note**

Contains files documenting the range of regular meetings held by the FWHC, including daily meetings following clinic hours, monthly staff meetings, and yearly meetings of the Center's Board of Directors, as well as meetings of various committees of the Center.

#### **Access Restrictions:**

RESTRICTION: Most files related to daily staff meetings and all notes from Board of Directors meetings have been physically relocated to the Closed Series and are closed to research.

Annual meeting, 1978	Box 17
Annual meeting- personnel report, 1982-1983	Box 17
Annual meeting, 1983	Box 17
Annual meeting, 1984	Box 17
Annual meeting, 1985	Box 17
Annual meeting, 1986	Box 17
Annual meeting, 1987	Box 17
Annual meeting, 1988	Box 17
Annual meeting, 1989	Box 17
Annual meeting, 1990	Box 17
Annual meeting, 1992	Box 17
Annual meeting, 1993	Box 17
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Executive Committee meeting, 1990 May 18	Box 18
Executive Committee meeting, 1991 Mar	Box 18
Executive Committee meeting, 1992 Feb 18	Box 18
Executive Committee meeting- Board of Directors, 1992 Jun 22	Box 18
Federation meeting, 1986 Oct	Box 18

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Fundraising Committee	Box 18
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Long range planning, 1991 Feb 5	Box 18
Long range planning, 1991 Sept 9	Box 18
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Management meeting, 1992	Box 18
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Monthly meetings, 1988	Box 18
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Monthly meetings, 1990	Box 18
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Monthly meetings, 1993	Box 19
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Quality Assurance Committee	Box 19
Quality Assurance Committee- chart review, 1987-1993	Box 19
Quality Assurance Committee meeting, 1991 May	Box 19
Quality Assurance Committee meeting, 1991 Sept	Box 19

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Quality Assurance Committee meeting, 1992 Mar	Box 19
Quality Assurance Committee meeting, 1992 Sept 18	Box 19
Quality Assurance Committee meeting, 1993	Box 19
Quality Assurance Committee meeting, 1993 Feb 17	Box 19
Quality Assurance Committee meeting, 1993 May	Box 19
Womancare annual meeting, 1990	Box 19
Staff meetings, 1998-1999	Box 20

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**Physical Description:** 2 folders

### **Personnel Files, 1982-1995**

**Physical Description:** 1 box

#### **Scope and Contents note**

Of interest in these files is the documentation of the specific training and orientation Center employees were given. Also contains personnel manuals, including one which details a feminist approach to personnel.

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Clinic Supervisor job description, interview	Box 20, continued
Personnel manual, 1984	Box 20, continued

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**Physical Description:** 3 folders

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Personnel: A Radical Feminist Approach, 1983	Box 20, continued
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### **Schedules, 1990-2002**

**Physical Description:** 4 boxes

#### **Scope and Contents note**

Consists of schedules maintained by staff of the FWHC between the years 1990 and 2002. These files depict the various staff members of the FWHC, from volunteers to physicians, and the coordination required to provide offered services.

**Access Restrictions:**

CLOSED: All materials from this subseries are currently located in the Closed Series and are CLOSED to research.

Box 20, continued

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### **Clinic Files Series, 1980-2002 and undated**

**Physical Description:** 29 boxes

**Scope and Contents note**

Materials in this series include a range of records related to clinical services provided and research studies conducted at the Feminist Women's Health Center (FWHC).

This series has been divided into four subseries: Statistics, Laboratory Statistics, Research, and Patient Education Information.

**Access Restrictions:**

RESTRICTION: Sensitive materials in this series have been redacted or relocated to the Closed Series.

### **Statistics, 1981-2002**

**Physical Description:** 12 boxes

**Scope and Contents note**

The FWHC was required to maintain extensive statistics and records related to services provided. Data collected included details about abortions performed, medications kept and used at the center, and equipment maintenance and cleaning. A significant portion of these statistics were collected for the National Abortion Federation.

Files are arranged primarily in alphabetical order, with chronological arrangement where applicable.

Abortion statistics, 1996	Box 20, continued
Abortion statistics June 30-Aug 2 1997	Box 20, continued
<b>Physical Description:</b> 5 folders	
Abortion stats Aug 4-9 1997	Box 21
Abortion statistics 1998	Box 21

Abortion statistics, 1999	Box 21
<b>Physical Description:</b> 2 folders	
Abortion statistics, 2000	Box 22
<b>Physical Description:</b> 2 folders	
Age distribution, 1988 Jan-1990 Apr	Box 22
<b>Physical Description:</b> 7 folders	
Age distribution, 1990 May-Dec	Box 22
<b>Physical Description:</b> 2 folders	
Complications, 1981-1990 Aug	Box 23
<b>Physical Description:</b> 14 folders	
Complications 1990 Sept-1991	Box 23
Complications 1992-1998	Box 24
<b>Physical Description:</b> 4 folders	
Drug counts, 1990-1993	Box 24
<b>Physical Description:</b> 2 folders	
Emergency drill log	Box 24
Equipment maintenance log	Box 24
Equipment maintenance log- autoclave, 1979-2002	Box 24
<b>Physical Description:</b> 3 folders	
Gestational age study, 1997	Box 25
<b>Physical Description:</b> 4 folders	
Instrument cleaning log, 1997-1999	Box 25
Narcotics log, 1989-1990	Box 25
Narcotics log, 1998	Box 25
NAF log, 1988 Jan-Apr	Box 25
NAF log, 1988 May-1990 Dec	Box 26
<b>Physical Description:</b> 8 folders	

NAF log, 1996	Box 26A
<b>Physical Description:</b> 2 folders	
NAF log, 1998-2000 Jun	Box 27
<b>Physical Description:</b> 5 folders	
NAF log, 2000 Jul-2001	Box 27
<b>Physical Description:</b> Folder 1 of 3	
NAF log 2001	Box 28
<b>Physical Description:</b> Folders 2-3 of 3	
NAF log 2002	Box 28
<b>Physical Description:</b> 3 folders	
Pathology log, 1991-1992	Box 28
Pathology log, 1996 Jan-Apr	Box 28
Pathology log, 1996 May-Dec	Box 28
Pathology log, 1998	Box 28
<b>Physical Description:</b> 2 folders	
Pathology log, 2000	Box 29
Supply log, 1996-2002	Box 29
<b>Physical Description:</b> 7 folders	
Weekly drug control log, 2001	Box 29
Evaluation reports/results received, 1998	Box 30
Proficiency testing- plan of correction, 1994-1995	Box 30
Lab deviation reports, 1994-1996	Box 30
<b>Physical Description:</b> 4 folders	
Lab deviation reports, 1997-2000	Box 31
<b>Physical Description:</b> 2 folders	
Plan of correction, 1996-2001	Box 31
Emergency protocol meeting, 2002	Box 31

Clinical laboratory improvement amendments (CLIA) archives, 1996	Box 31
American Proficiency Institute evaluations, 1998-2002	Box 31
<b>Physical Description:</b> 2 folders	
OSHA surveillance, 1992-1997	Box 31
<b>Physical Description:</b> 5 folders	
Abortion services in the United States, 1984-1985	Box 31
Blank forms	Box 31
Statistics, 1993	Box 31
Abortion quality indicators	Box 31
Q-Care revision	Box 31
Meeting forms	Box 31
Infection control quality	Box 31
IV therapy	Box 31
Well-Woman quality	Box 31
NAF statistics forms	Box 31
CRAE reports	Box 31
Individual/work group proposal	Box 31
OSHA: surveillance review packets	Box 31
Research	Box 31
Diversity seminar at National Association of Social Workers (NASW)	Box 31
Abortion- action alert notices	Box 31
Women's center service approach (in service)	Box 31
Abortion consulting materials	Box 31

Sexual trauma counseling	Box 31
Planned Parenthood, "What to Do If I'm Pregnant?"	Box 31
Birth control information	Box 31
Gestational age study	Box 31
Follow up appointments: NAF	Box 31
Gestational age study correspondence	Box 31
Insurance 1099 Forms	Box 31
Film donations, 1996	Box 31

### **Laboratory Statistics, 1988-1999**

**Physical Description:** 1 box

#### **Scope and Contents note**

Includes (anonymous) laboratory results of tests performed on clinic patients during a certain time period. These files represent the record-keeping practices of the FWHC and indicate the number of patients typically treated by the FWHC as well.

Arrangement is alphabetical by folder title.

Vital statistics tally, 1995-1996	Box 32
<b>Physical Description:</b> 2 folders	
Well-Woman statistics, 1988	Box 32
Well-Woman statistics, 1999	Box 32

### **Research Files, 1980-2001**

**Physical Description:** 15 boxes

#### **Scope and Contents note**

Two large-scale studies including patients of the FWHC as participants were conducted at the Center and are documented in this collection. One of these studies investigated the use of cervical caps as a method of contraception

and the other investigated the use of mifepristone and misoprostol (M&M) to medically induce abortion.

### **Cervical Cap Study, 1980-1988**

**Physical Description:** 11 boxes

#### **Scope and Contents note**

The FWHC carried out a study over a period of 9 years on the use of cervical caps. Extensive files in this subseries document the protocols of the study, research conducted about various types of cervical caps, yearly reports, and correspondence. A significant number of survey response cards completed anonymously by participants are also included.

Portions of this subseries are arranged alphabetically or are grouped by similar topic or year. Researchers are encouraged to browse folder title lists.

Cervical cap packet originals	Box 32, continued
Cervical cap studies	Box 32, continued
FWHC correspondence	Box 32, continued
Cap price breakdown	Box 32, continued
Self help group site agreements	Box 32, continued
General correspondence with self help groups	Box 32, continued
Forms for self help group use	Box 32, continued
Letter to self help groups re: paperwork planning	Box 32, continued
Sample caps	Box 32, continued
Slide show script	Box 32, continued
Cap symposium	Box 32, continued
People to invite to symposium	Box 32, continued
Summary of preliminary cap study results	Box 32, continued
Continuing education credit	Box 32, continued

Letters to cervical cap inquiries	Box 32, continued
Protocol for cap follow up exam	Box 32, continued
Letter to Gerald Bernstein	Box 32, continued
Portland coordination information	Box 32, continued
Health research group correspondence	Box 32, continued
WWHS correspondence	Box 32, continued
Grid sheet information	Box 32, continued
Original short grid and explanation	Box 32, continued
Cap survey information	Box 32, continued
Investigator agreement forms	Box 32, continued
Investigator resume	Box 32, continued
Key contact people	Box 32, continued
Caps ordered and sent	Box 32, continued
Peggy's proposal	Box 32, continued
Requests for cap providing information	Box 32, continued
Sea sponges	Box 32, continued
Womancare lawsuit	Box 32, continued
Cap three month questionnaire	Box 33
Cervical cap reports	Box 33
Conference call reports	Box 33
Monthly cap reports	Box 33
Reports from trip to Washington, 1980 Nov	Box 33
Cap inventory, 1987 Jul-1988 Sept	Box 33
Cap log for self help group orders	Box 33

Annual cervical cap study report, 1983	Box 33
Record lists	Box 33
Downtown PS reports	Box 33
Food and Drug Administration (FDA) audit	Box 33
Release notices	Box 33
PMA	Box 33
FWHC protocols	Box 33
Original copy of application for investigational device exemption	Box 33
Protocols	Box 33
Conditional acceptance of protocol	Box 33
FDA and advertising	Box 33
FDA and age	Box 33
FDA consent information	Box 33
FDA annual report proposal	Box 33
FDA statistics proposal	Box 33
Investigational Device Exemption (IDE) approval letter	Box 33
Medical device amendments	Box 33
Medical device listing	Box 33
Institutional Review Board (IRB) meeting agendas	Box 33
Self help IRB information	Box 33
Correspondence with IRB	Box 33
Letters to IRB re: first cap report	Box 33
IRB- to go to FDA	Box 33

Correspondence	Box 33
Correspondence with Lamberts	Box 33
Customs	Box 33
Consent form, 1983 Mar	Box 33
Other cap providers	Box 33
Letters to Lillian Yin	Box 33
Originals- cap material	Box 33
Cap study, 1982	Box 33
Summary of cap study	Box 33
Annual cap report, 1982	Box 33
Cap study- to be retyped	Box 33
Letter to cap groups re: first three month study	Box 33
Results sheet and information	Box 33
Statistics on cap, 1982	Box 33
Yakima cap tour letter and list	Box 33
Annual report grids, 1981-1982	Box 34
<b>Physical Description: 2 folders</b>	
Cap diagrams and letter for groups	Box 34
Cap illustrations	Box 34
Johan Eliot, M.D.- Ann Arbor Community Health	Box 34
Actinomyces	Box 34
Business reply mail InfoCap bibliography	Box 34
Cap/diaphragm without jelly paper	Box 34

Cap providers	Box 34
Cap suggestions	Box 34
Emma Goldman cap study	Box 34
History of cap	Box 34
Inmed	Box 34
James Koch, M.D.- Cap instructions	Box 34
National Women's Health Network (NWHN) cap information	Box 34
Cervical cap problems guide	Box 34
Reclassifying the cap	Box 34
Self help group addresses and correspondence	Box 34
Consent form	Box 34
Authorization and consent for laminaria insertion	Box 34
Haffner, Marlene correspondence	Box 34
Lamberts correspondence	Box 34
Protocol	Box 34
Questionnaire	Box 34
Disposable diaphragm study	Box 34
Instructions for use	Box 34
Statement of investigator	Box 34
Device inventory sheet	Box 34
Daily record	Box 34
Informed consent	Box 34
IRB approval	Box 34

Letters from Joanne Kompare	Box 34
Letters to Joanne Kompare	Box 34
Physician's brochure	Box 34
Slide originals	Box 34
Vimule audit	Box 34
Witt, Ann- letters to	Box 34
Yin, Lillian meeting, 1987 Jun 10	Box 34
Cervical cap study report, 1982	Box 34
Cervical cap study report, 1983	Box 34
Cervical cap study report, 1984	Box 34
Application for IDE	Box 34
Cap information	Box 35
FDA- letters from	Box 35
FDA- letters to	Box 35
Cap packet	Box 35
Cap press releases	Box 35
Cervical cap provider	Box 35
Cap report- blank	Box 35
Cap report, 1984	Box 35
Cap self help groups- list of	Box 35
Cap study	Box 35
Cap study, 1985	Box 35
Cap study, 1986	Box 35
Cap symposium report	Box 35

Cervical cap fitting training program	Box 35
Cervical cap and pap smear results	Box 35
Cervical cap- use effectiveness study (quarterly report)	Box 35
Cervical cap annual report, 1986	Box 35
Dumas cervical cap, revised 1988 Jul 28	Box 35
<b>Physical Description:</b> 2 folders	
Goldman, Emma- cervical cap study	Box 35
Federal registers	Box 35
Letters regarding self help groups and IRB	Box 35
IDE no waiver from FDA	Box 35
IRB	Box 35
National cervical cap advisory committee	Box 36
Preliminary cap findings- FWHC	Box 36
Summerhayes, Liz- letter from	Box 36
Vimule cap chronology of events	Box 36
Vimule cap follow up sheets	Box 36
Vimule hearing transcripts	Box 36
<b>Physical Description:</b> 3 folders	
Vimule hearing typesetting	Box 36
Vimule pilot study	Box 36
Vimule study reports	Box 36
Vimule testimony- FWHC	Box 36
Cervical cap advertisement	Box 36
Cervical Cap Ltd.	Box 36

Cap committee meeting	Box 36
Cap East coast meeting	Box 36
Cervical cap FDA approval	Box 36
FDA- obligations of sponsors and monitors in clinical investigations	Box 36
Cap form letter	Box 36
Cervical cap found effective	Box 36
Cervical cap fitters associates	Box 36
Cervical cap guide- Harper and Row, 1987	Box 36
Application for an IDE	Box 36
Annual cervical cap study report, 1983	Box 36
Cervical cap study, 1985	Box 36
Cervical cap study, 1987	Box 36
Totals for all Feminist Women's Health Centers participating in joint vimule cap study	Box 37
Vimule cap progress report summary findings	Box 37
Bioresearch reporting ETR review	Box 37
New England Journal of Medicine	Box 37
Various correspondence	Box 37
List of government exhibits	Box 37
Use of cervical caps at the University of California at Berkeley	Box 37
Studies of cervical caps: vaginal lesions associated with use of vimule cap	Box 37
New developments in vaginal contraception	Box 37
Application for an IDE	Box 37

The effects of prolonged retention of diaphragms on colonization on Staphylococcus in the lower genital tract	Box 37
Barrier contraception: a comprehensive overview	Box 37
Toxic shock syndrome	Box 37
Prentif cervical cap: acceptability aspects and their implications for future cap design	Box 37
The Prentif contraceptive cervical cap: a contemporary study of its clinical safety and effectiveness	Box 37
FemCap budget	Box 37
Women interested in FemCap	Box 37
Cap study, 1988	Box 37
Cervical cap: principles and practice	Box 37
Cervical cap as a method of birth control	Box 37
Cap study procedures	Box 37
Cervical cap study report, 1987	Box 37
Cervical cap study, 1987	Box 37
Winning in Connecticut	Box 37
Contraceptive research and development program	Box 37
Lea's Shield	Box 37
Lea's Shield study	Box 37
Survey response cards <b>Physical Description:</b> 6 folders	Box 38
Survey response cards <b>Physical Description:</b> 7 folders	Box 39

Survey response cards	Box 40
<b>Physical Description:</b> 7 folders	
Survey response cards	Box 41
<b>Physical Description:</b> 7 folders	
Survey response cards	Box 42
<b>Physical Description:</b> 9 folders	

### **Mifepristone and Misoprostol Study, 1994-2000 and undated**

**Physical Description:** 4 boxes

#### **Scope and Contents note**

Contains files related to a study of the drugs Mifepristone and Misoprostol conducted at the FWHC. These drugs, also known under the brand name Mifeprex or as RU-486, can be used in conjunction as a form of early abortion. Materials include study protocols, results, forms and information given to participants, and other related information.

Drug Enforcement Administration (DEA) application	Box 43
DEA regulations	Box 43
Certificate of Need	Box 43
Certificate of Need guidelines	Box 43
Strategic planning	Box 43
Clinic statements	Box 43
Clinic tally sheets	Box 43
Beijing	Box 43
Bylaws, 1996	Box 43
Budget, 1996	Box 43
Security	Box 43
Lighting	Box 43
GA for Choice grants	Box 43

Turner Foundation grants	Box 43
State planning agency tally sheets, 1994-1995	Box 43
Metropolitan grant	Box 43
Grants, 1996	Box 43
Study protocols, forms, 2000	Box 43
Miscellaneous articles	Box 43
Randomized consent/packet/chart	Box 43
RU-486	Box 43
Weekly drug control logs	Box 44
DHR new	Box 44
DHR 1980 clinic inspection	Box 44
DHR 1993	Box 44
DHR report, 1996	Box 44
ABM surgery center survey	Box 44
Licensure inspection	Box 44
Statistics	Box 44
Laminaria guidelines	Box 44
Sample bylaws/applications/peer review	Box 44
Mission statement	Box 44
Stock medications	Box 44
MSOS, 1995	Box 44
Medical bylaws, 1995	Box 44
Mission statement	Box 44
Face to Face	Box 44

Mifepristone and Misoprostol (M&M) info <b>Physical Description:</b> 4 folders	Box 45
Health worker telephone script	Box 45
M&M/clinic defense	Box 45
Random M&M trial- Misoprostol randomized to 24, 48, & 72 Hours	Box 45
Random M&M study- Misoprostol randomized oral/vaginal at 24 hours (up to 63 days): STUDY F <b>Physical Description:</b> 2 folders	Box 45
Vaginal ultrasound information: STUDY J <b>Physical Description:</b> 2 folders	Box 45
STUDY A <b>Physical Description:</b> 4 folders	Box 46
Communications: STUDY L	Box 46
Consent forms/education pamphlet	Box 46
Adverse events	Box 46
WIRB approvals	Box 46
M&M pathology log, 1995	Box 46
M&M study information, 1995 <b>Physical Description:</b> 2 folders	Box 46
M&M study information, 1998	Box 46
M&M	Box 46
M&M vaginal/oral health charts	Box 46
Sample patient chart	Box 46
Investigator information questionnaire, 1997	Box 46

**Patient Education Information, undated**

**Physical Description:** 2 boxes

**Scope and Contents note**

Consists of fact sheets related to women's health and information about services provided by the FWHC. These items were made available to patients of the Center.

Arranged alphabetically.

Abortion fact sheets	Box 47
Abortion fees	Box 47
Abortion news	Box 47
Adoption referrals	Box 47
Advanced cardiac life support information	Box 47
After care information	Box 47
AIDS	Box 47
Allergies	Box 47
Anemia	Box 47
Anesthesia information	Box 47
Appreciation note	Box 47
Artificial insemination information	Box 47
Authorization and consent	Box 47
Authorization and consent for abortion by dilation and evacuation	Box 47
Bacterial vaginosis	Box 47
Birth control guide	Box 47
Birth control history	Box 47
Birth control pill consent form	Box 47
Birth control- male	Box 47

Birth control- guide to the methods	Box 47
Birth control pill instructions	Box 47
Birth control pill and women over 40	Box 47
Breast cancer/exam	Box 47
Breast self exam	Box 47
CPR	Box 47
Cervical cap information sheet	Box 47
Cervical cap consent form	Box 47
Cervical cancer/Pap smear	Box 47
Cervical osmotic dilator insertion notes	Box 47
Change of prognosis	Box 47
Chlamydia	Box 47
Chronology of health concerns	Box 47
Colposcopy/biopsy consent form	Box 47
Common vaginal and gynecological conditions	Box 47
Condoms and foam consent/condom information	Box 47
Crabs	Box 47
Cytomegalovirus	Box 47
Depo-Provera consent	Box 47
Depo-Provera information sheet	Box 47
Digoxin consent	Box 47
Diaphragm consent	Box 47
Diaphragm information sheet	Box 47
Diagnostic sonogram referrals	Box 47

Drug information	Box 47
Dysplasia	Box 47
Early abortion information sheet	Box 47
Emergency contraception	Box 47
Emergency contraception consent form and patient instruction sheet	Box 47
Endometrial biopsy informed consent	Box 47
Fibroid fact sheet	Box 47
Fibroid information	Box 47
Flu vaccine consent and information	Box 47
Gonorrhea	Box 47
Hepatitis B	Box 47
Herbal abortion	Box 47
Herpes	Box 47
HIV/hepatitis B needle stick consent	Box 47
Home birth referral information	Box 47
Human Papillomavirus (HPV)	Box 47
Intrauterine Device (IUD) information	Box 47
Lactation information	Box 47
Laminaria agreement	Box 47
Laminaria insertion	Box 47
Laminaria instructions for clients	Box 47
Lesbian health care concerns	Box 47
Lesbian health packet	Box 47
Lunelle injection	Box 47

Mammogram information	Box 47
Medical abortion	Box 48A
Menopause	Box 48A
Menstrual cramps	Box 48A
Menstrual extraction (ME)	Box 48A
Menstrual record chart	Box 48A
National Abortion Federation fact sheets	Box 48A
Natural birth control	Box 48A
Negative-positive test explanation sheet	Box 48A
Newsletters	Box 48A
Non-specific vaginitis information sheet	Box 48A
Norplant	Box 48A
Oral consent form	Box 48A
Pap smear results	Box 48A
Patient survey	Box 48A
Perimenopause	Box 48A
PMS- answers at last	Box 48A
Pregnancy screening results information	Box 48A
Premarital blood testing client consent form	Box 48A
Prenatal care and delivery referrals	Box 48A
Referral book information	Box 48A
Referral list	Box 48A
RH-negative blood and Rhogam	Box 48A
Scabies	Box 48A

Scant tissue information	Box 48A
Second trimester referrals	Box 48A
Self-examination using the plastic speculum	Box 48A
Sickle cell disease	Box 48A
Sickle cell anemia	Box 48A
Sickle cell trait	Box 48A
Sickle cell and the Pill	Box 48A
Syphilis	Box 48A
Trichomonas	Box 48A
Trichomonas- Flagyl question	Box 48A
Vaginitis	Box 48A
(Vietnamese) health history	Box 48A
(Vietnamese) after care instructions	Box 48A
Well-Woman consent form	Box 48A
General information	Box 48A
Abortion	Box 48A
Birth control	Box 48A
Miscellaneous drug information/fact sheets	Box 48A
<b>Physical Description:</b> 2 folders	
Safe methods of birth control	Box 48A
Fact sheets	Box 48A
Oral contraceptives	Box 48A
Lesbian and gay friendly referrals	Box 48A
Atlanta resources for HIV/AIDS, 1995, 1997	Box 48B

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HIV materials	Box 48B
HIV/AIDS information	Box 48B
<b>Physical Description:</b> 2 folders	
Miscellaneous	Box 48B

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### **Subject Files Series, 1977-2003**

**Physical Description:** 23 boxes

#### **Scope and Contents note**

Includes files maintained by the staff of the Feminist Women's Health Center on a range of topics related to women's health issues, events, local information, and other women's health clinics.

This series contains two subseries: a General subseries which covers these subjects broadly, and an Anti-Abortion Violence subseries which focuses specifically on anti-abortion protests at the FWHC and other locations, the anti-abortion movement in the United States, and pro-choice efforts to counter this movement.

#### **Access Restrictions:**

RESTRICTION: Sensitive materials in this series have been redacted or relocated to the Closed Series.

### **Anti-Abortion Violence, 1985-1991**

**Physical Description:** 7 boxes

#### **Scope and Contents note**

Contains files documenting acts of violence perpetrated against the FWHC, protests held at the FWHC, and court cases related to anti-abortion violence at the FWHC and at other clinics nationwide. Also includes information about anti-abortion groups and individuals which was collected by the FWHC, training information for clinic staff and volunteers about handling anti-abortion incidents and protesters, and photographs of anti-abortion activists both at the FWHC and at other locations so that FWHC staff might recognize

them. Some materials in this subseries have been redacted or relocated to the Closed Series.

Operation Rescue (OR)- general information pre-Atlanta (online item available)	Box 49
<b>Digital Object:</b> <a href="#">Operation Rescue (OR)- general information pre-Atlanta</a>	
Planned Parenthood- background on OR (online item available)	Box 49
<b>Digital Object:</b> <a href="#">Planned Parenthood- background on OR</a>	
Chronology of OR actions (online item available)	Box 49
<b>Digital Object:</b> <a href="#">Chronology of OR actions</a>	
OR arrests, 1988 Oct 4	Box 49
Photographs: Atlanta, 1988	Box 49
<b>Physical Description:</b> 2 folders	
Log of anti-abortion presence at Feminist Women's Health Center, 1989	Box 49
OR return engagement, 1989 Dec	Box 49
Anti abortion activity at FWHC- tape transcription, 1989 Dec 27	Box 49
Police report- arrests at Dr. Gay's, 1989 Dec 29	Box 49
Police reports and summons, 1989	Box 49
Log of anti-abortion presence at FWHC, 1990	Box 49
OR arrests at FWHC, 1990 Jan	Box 49
OR arrests AWMC, 1990 Jan 17	Box 49
OR arrests FWHC, 1990 Feb	Box 49
OR Atlanta mailing, 1990 Mar	Box 49
OR arrests FWHC, 1990 Mar 21	Box 49
OR arrests FWHC, 1990 Mar 27	Box 49

OR Atlanta SurgiCenter invasion, 1990 May 15	Box 49
Anti-abortion log, 1991	Box 49
Photographs, 1991 Jun 12	Box 49
Photographs, 1991 Jun 21	Box 49
OR arrests Youth for America, 1991 Jul 30	Box 49
Arrest, 1991 Sept 4	Box 49
OR arrests, 1991 Oct 22	Box 49
OR Wichita, 1991	Box 49
OR investigation	Box 49
Rescue news brief	Box 49
OR media coverage in Los Angeles (online item available)	Box 49
<b>Digital Object:</b> <a href="#">OR media coverage in Los Angeles</a>	
National coverage of OR (online item available)	Box 49
<b>Digital Object:</b> <a href="#">National coverage of OR</a>	
International media coverage	Box 49
National Right to Life	Box 49
Trials from OR arrests in Atlanta- news coverage	Box 49
OR national media coverage of Atlanta, 1988	Box 49
Randall Terry/OR	Box 49
OR demonstration at Atlanta Journal-Constitution (AJC), 1990 May 19	Box 49
OR media- Randall Terry out of jail, 1990	Box 49
OR, abortion, anti-abortion news articles	Box 49
OR local media coverage	Box 49

Operation Rescue injunction	Box 50
Operation Rescue v. Alexandria	Box 50
NOW, City of New York v. Randall Terry	Box 50
Atlanta v. OR trial preparation	Box 50
Atlanta v. OR direct testimony of Lynn Randall	Box 50
Atlanta v. Operation Rescue	Box 50
Defendant information	Box 50
Background information OR defendants arrested at FWHC	Box 50
City of Atlanta v. Operation Rescue article on Judge Frank Hull	Box 50
City of Atlanta v. Operation Rescue	Box 50
Atlanta v. Operation Rescue appeal	Box 50
Snuggs v. Denson- city's response	Box 50
Complaint re: Susan Snuggs	Box 50
Anti-abortion activity S. Snuggs arrest, 1988 Nov 11	Box 50
CA injunction on Operation Rescue	Box 50
National Lawyers' Guild- injunction update	Box 50
Ardia v. Operation Rescue	Box 50
RICO information	Box 50
Mother Jones article on Randall Terry	Box 50
Operation Rescue on Randall Terry- San Jose News	Box 50
Randall Terry's probation orders Fulton County	Box 50
OR police reports	Box 50

OR legal	Box 50
Operation Rescue Atlanta police	Box 50
Operation Rescue attorney fees	Box 50
Operation Rescue NAF guidelines	Box 50
Letter re: injunction	Box 50
Injunction press coverage	Box 50
Copy of injunction and resolution Operation Rescue	Box 50
Injunction status report, 1991	Box 50
Legal materials, OR litigation, 1989-1990	Box 50
OR Refuse and Resist organizing material	Box 50
Prisoners of Christ	Box 50
Rutherford Institute, Georgia	Box 50
Operation Rescue- outline for Womancare presentation	Box 50
OR strategy meeting, Planned Parenthood Federation of America (PPFA)	Box 50
Luis Vasquez	Box 50
Clinic violence, clippings, and articles	Box 50
Stress questionnaire re: OR and anti- activity	Box 51
Picketing questionnaire	Box 51
Operation Rescue client questionnaire	Box 51
The Spirit of '76 and other threats	Box 51
<b>Physical Description:</b> 2 folders	
OR literature order blanks	Box 51
Rescue report	Box 51

Ode to Operation Rescue	Box 51
OR advertisement in AJC, 1988 Sept 7	Box 51
Anti-abortion flyers	Box 51
OR pamphlet- Return to Atlanta, 1989 Dec 15	Box 51
OR pamphlets	Box 51
OR mailings from Randall Terry	Box 51
Terry's letter from Fulton County Jail, 1989 Oct	Box 51
Letter from Randall Terry, 1990 Apr	Box 51
OR brochure/letter, 1990 Feb	Box 51
City of Atlanta	Box 51
Operation Rescue- NYC	Box 51
OR civil rights comparison	Box 51
Operation Rescue legal material	Box 51
Denial of McMonagle appeal- Georgia Court of Appeals	Box 51
Escort coordinator logs	Box 51
Operation Rescue newsletter	Box 51
OR Atlanta office	Box 51
Operation Rescue support letters	Box 51
Operation Rescue: our fundraiser for FWHC	Box 51
Operation Rescue letters to city council re: injunction	Box 51
Letters to police	Box 51
The Victim Souls for the Unborn Christ Child	Box 52
Scheidler, Joseph	Box 52

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NOW v. Scheidler	Box 52
Scheidler- Atlanta, 1986 Jan	Box 52
Scheidler's visit, 1987 Apr	Box 52
Operation Rescue NYC- Scheidler, 1988	Box 52
PLAN convention Chicago, 1988	Box 52
Williams, Mitchell appeal to Supreme Court	Box 52
Youth for America	Box 52
FWHC v. Williams	Box 52
Adopt-a-Picketer program	Box 52
Atlanta Coalition for Life	Box 52
Video log, 1985	Box 52
Tape transcription	Box 52
Anti-activity chronology, 1985	Box 52
Picketers	Box 52
Home picketing	Box 52
Affidavits- staff and escorts	Box 52
Client questionnaires	Box 52
Anti-abortion activity FWHC by tape	Box 52
Anti-abortion information	Box 52
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**Physical Description:** 17 boxes

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Contains files, clippings, and newsletters related to women's health, events, local information, other women's health clinics, and issues such as parental notification.

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### **Financial Material Series, 1982-2001**

**Physical Description:** 26 boxes

**Scope and Contents note**

Contains records, reports, and files documenting the financial situation of the FWHC between the years 1982 and 2001. These files detail the intricacies involved in operating a women's health clinic from a financial standpoint.

Sections of this series are arranged alphabetically and others chronologically; this reflects the original order which was preserved for the most part and also the evolving financial record-keeping manners of clinic staff.

**Access Restrictions:**

RESTRICTION: Sensitive materials in this series have been redacted or relocated to the Closed Series.

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Milex, 1995	Box 94
Mita Financial, 1995	Box 94
NASCO, 1995	Box 94
National Organization of Single Mothers, 1995	Box 94
Nonprofit Resource Center, 1995	Box 94
Office Depot, 1995	Box 94
Physician's Desk Reference, 1995	Box 94
Planned Parenthood, 1995	Box 94
Physician's Lab, 1995	Box 94
Piece of Cake, 1995	Box 94
Pitney Bowes, Inc., 1995	Box 94
Plumb Works, 1995	Box 94
Postage By Phone, 1995	Box 94
Gregory Powell Design Co., 1994	Box 94
Physician Sales and Services, 1994-1995	Box 94
<b>Physical Description:</b> 2 folders	
Q- miscellaneous, 1994	Box 94
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Riordan Protective Services, 1995	Box 95
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S&S Services, 1996	Box 95
Safeguard, 1996	Box 95
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Henry Schein, 1996	Box 95
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Secretary of State of Georgia, 1996	Box 95
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Standard Office System, 1996	Box 95
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TWG Publishing, 1996	Box 96
U- miscellaneous, 1996	Box 96
University Reporter, 1996	Box 96
Unimar, 1996	Box 96
United Health Care, 1996	Box 96
UPS, 1995-1996	Box 96
U.S. Sprint, 1996	Box 96
Wolf Camera and Video, 1996	Box 96
WRS Group, 1996	Box 96
Zinnanti Surgical Instruments, 1996	Box 96

Xytex Corp., 1995-1996	Box 96
<b>Physical Description:</b> 2 folders	
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General Medical, 1997	Box 97
Georgia Medical Gases, Inc., 1997	Box 97
Georgia Power Company, 1997	Box 97
Georgians for Choice, 1997	Box 97
Guardian, 1997	Box 97
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Institute Paper Tech., 1997	Box 97
Iron Mountain, 1997	Box 97
J- miscellaneous, 1997	Box 97
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Jones and Kolb, 1997	Box 97
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Kaiser Permanente, 1997	Box 97
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Kinko's, 1997	Box 97
Lloyd, Sadd, and Anthony, 1997	Box 97

Lease Card, 1997	Box 97
AT&T, 1997	Box 97
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Budget, 1995	Box 97
<b>Physical Description:</b> 2 folders	
Film benefit, 1995 Oct 17	Box 97
Worker's Compensation, 1997	Box 97
Stand Up for Choice, 1995	Box 97

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### **Legal Files Series, 1973-1990 and undated**

**Physical Description:** 6 boxes

**Scope and Contents note**

Contains files related to legal issues faced by the FWHC, including lawsuits and legislation which would affect women's reproductive health and the clinic.

Original order and file names have been retained. Folders are arranged by legal issue and in smaller related groups within issue; these smaller groups were identified by the FWHC and these divisions have been retained as well.

**Access Restrictions:**

RESTRICTION: Some sensitive materials in this series have been relocated to the Closed Series.

Michelle Kamb- motion summary judgment, 1987 May 29	Box 98
Michelle Kamb, 1987-1990	Box 98
Interrogatories and responses, 1987-1988	Box 98
Keenan law firm	Box 98
Kamb miscellaneous, 1988	Box 98
<b>Physical Description:</b> 2 folders	

Western World correspondence, 1986-1988	Box 98
Complication statistics, 1986	Box 98
Abortion Complication Statistics report, 1986	Box 98
Dancy, Cheryl vs. FWHC, 1988 Jun 10	Box 98
Cheryl Dancy- complaint, 1988	Box 98
Cheryl Dancy- interrogatories, 1988	Box 98
Personal notes	Box 98
Deposition- Janet Abel, 1989 Sept 15	Box 98
Deposition- Dr. Kumar, 1988 Nov 17	Box 98
Deposition- Dr. Surrender Kumar, 1989 Sept 14	Box 98
Deposition- Ann Haseltine, 1989 Sept 15	Box 98
Deposition- Nancy Sophia Richardson, 1989 Sept 14	Box 98
Deposition- Cheryl Dancy, 1989 Sept 14	Box 98
Deposition- Lynne Randall, 1990 Jun 15	Box 98
Correspondence	Box 99
Correspondence from Insurance Co. (Western World Insurance Co.), 1986-1987	Box 99
Correspondence from Lynne Randall, 1986-1988	Box 99
Correspondence from Bill Zschunke, 1988	Box 99
Correspondence from Cheryl Dancy, 1986	Box 99
Lynne Randall- miscellaneous correspondence, 1981-1982	Box 99
"Abortion Services in the United States," 1979-1980	Box 99
Athens newspapers, 1983 Jan	Box 99

Maps	Box 99
Office space- Athens, 1983 Jan	Box 99
AFDC information, 1981	Box 99
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Population of Georgia counties, 1980	Box 99
Rules of House of Representatives, 1981	Box 99
Where to obtain state information	Box 99
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Members of General Assembly of Georgia, 1981-1982	Box 99
Birth center	Box 99
Calendar of primary election events, 1982	Box 99
Cocktail party for legislature	Box 99
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GWPC- list of 1982 bills	Box 99
Health and ecology committee, 1981-1982	Box 99
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Georgia second trimester- reg. changes	Box 100
Second trimester	Box 100
Lynn Miller, 1980	Box 100
Copies of Sprinkle letter- "Our Proposal," 1981 May 18	Box 100
Copies of Terry Sprinkle memo, 1981 Jul 8	Box 100
Rejection letter from Sprinkle, 1981 Jul 20	Box 100
Letter of proposal to change regs for second trimester	Box 100

Correspondence with federal legislature, 1982	Box 100
Birth control regulations, 1982	Box 100
"Congress and the Abortion Issue," 1979-1981	Box 100
Dealing with the feds	Box 100
Family Protection Act	Box 100
Family Protection Act- S.1808, 1979	Box 100
Hatch Amendment	Box 100
Hatch Amendment letters, 1982	Box 100
Information from Wyche Fowler, 1981	Box 100
New York legislature	Box 100
Sterilization regulations, 1982 May 19	Box 100
Abortion litigation- ACLU, 1979	Box 100
Miscellaneous cases- abortion litigation	Box 100
Reproductive Freedom Project litigation- ACLU	Box 100
ACLU Reproductive Freedom Project- legal docket	Box 100
ACLU analysis of H.L.V. Matheson	Box 100
Analysis of 1983 decision	Box 100
Harriss v. McRae (Medicaid) Supreme Court decision, 1980	Box 100
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McRae v. HEW- Hyde Amendment, 1980	Box 100
Planned Parenthood of Kansas City vs. Ashcroft, 1980 Jan 23	Box 100
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Mahoning Women's Center v. Hunter, et al., 1979	Box 101
Okel, McKinney, Manis proposed changes to amended rules, 1979 Nov	Box 101
NAF Letters to DHR, 1979 Nov 21	Box 101
CHAMP letter to Okel, 1979 Nov 20	Box 101
Warren Hern letter to Okel, 1979 Nov 17	Box 101
HSA letter re: regulations, 1979 Oct 23	Box 101
ARM statement to Physical Health Subcommittee, 1979 Nov 21	Box 101
Statement to Physical Health FWHC Subcommittee DHR, 1979 Nov 21	Box 101
Board of Human Resources- minutes, 1982	Box 101
Board of Human Resources- agenda, 1982	Box 101
DHR report of public hearing on ASTC regs, 1979 Jul 26	Box 101
ARM testimony at public hearing, 1979 Jul 26	Box 101
CHAMP testimony at public hearing, 1979 Jul 26	Box 101
Public hearing testimony and addendum	Box 101
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DHR newsletter- abortion regulations, 1979 Jun	Box 101
DHR organizational chart, 1979 Jul 7	Box 101

James Freemont testimony to public hearing, 1979 Aug 23	Box 101
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State Board of Medical Examiners, 1980 Jun 25	Box 101
1981 clinic inspection and licensure	Box 101
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Licensure of clinical laboratories, 1983 Feb	Box 101
Planned Parenthood review, 1979	Box 101
D&E regulations, 1983	Box 101
Letter to Georgia Board of Human Resources, 1979 Nov 15	Box 101
Follow-up letters after the public hearing, 1979	Box 101
Amended SurgiCenter rules and regulations, 1979 May 31	Box 101
Certificate of need- application and regulations	Box 101
Revisions to amended ASTC regulations, 1979 Dec	Box 101
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GARAL Board meeting, 1979 Nov 15	Box 101
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Phone call with Carol Downer, 1979 Jun 13	Box 101
Portland regulations, 1980 Apr 1	Box 101
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DHR abortion statistics, 1978	Box 101
Correspondence with DHR, 1984	Box 101
FWHC GARAL conference proposal, 1979 Nov 16	Box 101
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Letter to Ms. McCrory, 1979 Jun 25	Box 101
Letter to McKinney Subcommittee, 1979 Jun 22	Box 101
Letter to Clinic administrator, 1979 Jun 19	Box 101
Clinic administrator letter- rough draft, 1979 Jun	Box 101
Regs letter- final draft , 1979 Jun 18	Box 101
Regs letter- second draft, 1979 Jun 18	Box 101
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House of Representatives- Health and Ecology Committee	Box 102
FWHC statement to House Subcommittee, 1979 Nov 7	Box 102
Correspondence from House Subcommittee, 1979	Box 102
Lynn Thogerson's statement- Subcommittee meeting, 1979 Jun 27	Box 102
Joe Burton Bill 1593, 1980	Box 102
Statements on HB300 hearing, 1981 Dec 9	Box 102
News articles, 1979	Box 102
GARAL press conference, 1979 Nov 20	Box 102
Abortion series- Atlanta Journal, 1979 Jul 8-10	Box 102
Abortion series- Constitution, 1979 Aug 20-22	Box 102
Northside abortion death press coverage, 1979 Jul	Box 102
Women's Pavilion abortion complications	Box 102
WIGO- editorial, 1979 Aug 16	Box 102
ARM press release, 1979 Nov 20	Box 102
Press release- public hearing, 1979 Jul 26	Box 102
Northside abortion death press statement, 1979 Jul 20	Box 102
Press statement- Subcommittee to FWHC, 1979 Jul 11	Box 102
Press statement- Subcommittee, 1979 Jun 27	Box 102
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Abortion complications news statements, 1979 Jun	Box 102
D&E regulations process, 1983	Box 102
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Chapter 26-12 abortion	Box 102
Chapter 290-5-32- rules of DHR, 1979 May 3	Box 102
Code 88-1901	Box 102
Abortion articles- Supreme Court decision	Box 102
Article on local vs. general- first draft	Box 102
Glossary of Congressional terms	Box 102
Regulations for ambulatory surgical treatment centers, 1980 Mar 1	Box 102
Rules of Georgia State Board of Pharmacology	Box 102
Title XX- Georgia, 1981	Box 102
Washington state regulations, 1981 Jun 2	Box 102
California Midwife Act, 1981	Box 102
NAF standards	Box 102
Day surgery services and facilities	Box 102
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**Physical Description:** 2 folders

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### **Closed Series, 1973-2003**

**Physical Description:** 22 boxes

**Scope and Contents note**

Contains materials sensitive in nature that have been removed from other series in the collection.

**Access Restrictions:**

CLOSED: All materials in this series are currently CLOSED to research.

Materials closed to research Box 104-125

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### **Audiovisual Material Series, 1989, 1992, and undated**

**Physical Description:** 2 boxes

**Scope and Contents note**

Consists of 28 audiocassettes and 11 videocassettes. Audiocassettes are primarily recordings of workshops, conference sessions, and events. Videocassettes are primarily educational. One videocassette documents anti-abortion protesters outside the FWHC.

**Access Restrictions:**

RESTRICTION: Original audiovisual materials are closed to use. Use copies will need to be created before items can be accessed by researchers. Please contact Research Services before coming to use these audiovisual materials.

### **Audiocassettes, 1992**

**Physical Description: 28 items**

Audiocassettes, 1992	Box 126
OR-001 "Anti's on Your Doorstep: Life After Bray," Lynne Randall, Elaine Metlin, and Helen Neuborne, San Diego California, 1992	Box 126
OR-002 Annual membership luncheon: Tietze and Burdick Awards and President's address, San Diego, California, 1992	Box 126
OR-003 "Better Safe Than Sorry: Clinic regulation update," Adele Hughey, Deborah Kelly, and Jeri Camara, San Diego, California, 1992	Box 126
OR-004 "Clinic Support Workshop: The Bottom Line Principles in Practice A," San Diego, California, 1992	Box 126
OR-005 "Clinic Support Workshop: The Bottom Line Principles in Practice B," San Diego, California, 1992	Box 126
OR-006 "Clinic Support Workshop: The Bottom Line Principles in Practice C," San Diego, California, 1992	Box 126
OR-007 "Clinic Support Workshop: The Bottom Line Principles in Practice D," San Diego, California, 1992	Box 126
OR-008 "Closing Session: Cooperation and Competition," Francis Kissling, San Diego, California, 1992	Box 126
OR-009 "The Cultural Divide: Effectively Managing Diversity," Suzzane Poppema and Donna Stringer, San Diego, California, 1992	Box 126
OR-010 "The Cultural Divide: Effectively Managing Diversity," Suzzane Poppema and Donna Stringer, San Diego, California, 1992	Box 126
OR-011 "Empowering Doctors: Combating Terrorist Tactics," Elizabeth Karlin, Ralph	

Bundy, Elaine Metlin, George Tiller, and Susan Wicklund, San Diego, California, 1992	Box 126
OR-012 "General Session: Choice '92: Abortion in the Political Landscape," James Wagner, San Diego, California, 1992	Box 126
OR-013 "General Session: Welcome to California by Congresswoman Barbara Boxer (D-CA) and Déjà vu All Over Again: Before and After Roe," San Diego, California, 1992	Box 126
OR-014 "The Great Debate, IUD vs. Norplant," Michael Burnhill, Jacqueline Darroch Forrest and Maria Lacarra, San Diego, California, 1992	Box 126
OR-015 "High Risk Teens: Responsible Intervention," Wayne Pawlowski, San Diego, California, 1992	Box 126
OR-016 "Insight for Insiders: Legal and Legislative Update," Diane Pollack, Marcy Bloom, Joanne Blum, and Robin Rothrock, San Diego, California, 1992	Box 126
OR-017 "Post Graduate Seminar: Post Abortion Complications and Their Management A," San Diego, California, 1992	Box 126
OR-018 "Post Graduate Seminar: Post Abortion Complications and Their Management B," San Diego, California, 1992	Box 126
OR-019 "Post Graduate Seminar: Post Abortion Complications and Their Management C," San Diego, California, 1992	Box 126
OR-020 "Post Graduate Seminar: Post Abortion Complications and Their Management D," San Diego, California, 1992	Box 126
OR-021 "Pre-Abortion Care; Counseling and Informed Consent," Jeannine Michael, Carolyn Buhl, Genevieve Grein, and Anita Wilson	Box 126

OR-022 "Scientific Papers A," San Diego, California, 1992	Box 126
OR-023 "Scientific Papers B," San Diego, California, 1992	Box 126
OR-024 "Scientific Papers C," San Diego, California, 1992	Box 126
OR-025 "Second Trimester Abortion: Attitudes and Responses," Terry Beresford, San Diego, California, 1992	Box 126
OR-026 "Successful Strategies: Managing the Media," Peggy Jarman and Kathy Bonk, San Diego, California, 1992	Box 126
OR-027 "Warren's World: Explorations in the Upper Pisque River of the Peruvian Amazon," W. Hern, San Diego, California, 1992	Box 126
OR-028 "Who Will Provide Abortions? Practitioner Shortage Update," Pat Anderson, Rachel Atkins, Trent MacKay, and Michael Policar, San Diego, California, 1992	Box 126

### **Videocassettes, 1989 and undated**

**Physical Description:** 11 items

Videocassettes, 1989 and undated	Box 127
OR-029 "Early Options: A Providers Guide to Medical Abortion"	Box 127
OR-030 "Fetal Indication Termination of Pregnancy Program"	Box 127
OR-031 News Coverage- Abortion Protests FWHC, 1989 Mar 15	Box 127
OR-032 "Norplant System: Insertion/Removal Techniques"	Box 127
OR-033 "Norplant System: Counseling- The Key to Patient Acceptance"	Box 127

OR-034 "Norplant System: Removal Technique"	Box 127
OR-035 "Obstetrics and Gynecology: The Pill"	Box 127
OR-036 "Obstetrics and Gynecology: Sexually Transmitted Diseases"	Box 127
OR-037 "Obstetrics and Gynecology: Vaginal Infections"	Box 127
OR-038 "Su Derecho a Elegir: Guia para la Mujer Sobre el Aborto Medico"	Box 127
OR-039 Sunday (2)	Box 127

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Feminist Women's Health Center records website  
(online item available)

**Digital Object:** [Feminist Women's Health Center records website](#)