



Guide to the Nancy Hanks Papers, 1894-1987, bulk 1945-1983

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Summary

Collection Title:

Nancy Hanks papers, 1894-1987, 1945-1983

Creator:

Hanks, Nancy, 1927-1983

Extent:

77.3 Linear Feet

58,000 Items

Language:

English.

Collection ID:

RL.00504

Permalink:

<https://idn.duke.edu/ark:/87924/m1d05w>

Preferred Citation

[Identification of item], Nancy Hanks Papers, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

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Background

Scope and Content

The papers of Nancy Hanks span the years 1894-1987 with the bulk occurring during the 1940s to 1983. Included are correspondence; minutes; reports; typed, mimeographed, and printed material; financial papers; clippings; mail logs; telephone records; calendars; office files; interviews, questionnaires; and diaries. In addition there are scrapbooks, pictures, photograph albums, slides, audio cassettes, videocassettes, and electronic documents. One series contains awards, honorary degrees, and memorabilia.

The Nancy Hanks collection is useful as a study of the development of private and governmental arts programs, in particular through the National Endowment for the Arts (NEA), and the personal life and career (1950s-1970s)

of an upper-class single woman. Arts and the federal government is a recurrent theme. The collection also contains information about a variety of arts organizations in which Hanks was involved, often as a board member. Although the papers here document both her personal and professional life and present a balanced account, there are relatively few professional papers in the collection concerning her early career, 1951-1968.

The private life of Nancy Hanks is chiefly documented in the **Personal Series**. Although there are no diaries in the collection, the letters she wrote to her parents from the 1940s through the 1970s form a type of diary. This correspondence in the **Personal Series** often contains a detailed accounting of daily events from her college years at Duke University, where she majored in political science, and her early career in Washington, D.C., through the NEA years. Letters from her parents reveal their influence on her and often note their advice to her. Other correspondence is from friends, some during World War II, including extensive correspondence from 1946 to 1949 with William A. Carpenter, a former college friend. Other correspondents were Louis E. Reid, 1955-1961; John F. Watkins, 1949-1950; and Duke University Dean of Chapel James T. Cleland, 1949-1969. The financial papers in that series reveal her wealth, such as in real estate and stocks, as well as her long illness. There are gaps in the tax returns and bank statements from 1966-1975 and after 1979.

The **Duke University**, **Bryan and Virginia Hanks**, **Larry Hanks**, and **Pictures Series** all complete the story. In the **Duke University Series**, Hanks' financial contributions to the university are documented, including the Hanks Family Endowment Fund and the Hanks Family Chapel Fund.

The **Bryan and Virginia Hanks Series** and **Larry Hanks Series** contain records of Hanks' parents, Bryan Cayce Hanks, Virginia Wooding Hanks, and brother Lawrence (Larry) Wooding Hanks. Included in the **Bryan and Virginia Hanks Series** are late-nineteenth century documents, letters of Hanks' father from France during World War I and from a Colorado sanatorium, 1931-1932, as well as their courtship letters. Bryan Hanks was a lawyer in New York, Miami, and Fort Worth, and became president of Florida Power and Light Company in 1937. Also there is some Hanks and Wooding families history, including a few papers of Benjamin Franklin Wooding, Nancy's maternal grandfather. He was a medical doctor and inventor who developed an automatic train control device and automatic block controls for prevention of railroad accidents. The **Larry Hanks Series** tells the story of the early death of Nancy Hanks' younger brother, who was killed in a truck accident in California in June, 1950 at the age of eighteen while a student at Southwestern University.

In this collection it is primarily the NEA portion of Hanks' career, 1968-1977 during the Nixon and Ford years, that is represented. However, there is some information in the letters to Hanks' parents in the **Personal Series** which reflects her early work, 1951-1968. During her tenure at NEA there were vast increases in NEA funding. The NEA was established in 1965 with the National Endowment for the Humanities as components of the National Foundation

on the Arts and the Humanities. In the **National Endowment for the Arts Series** there is a narrative entitled, "Ten Years for Tomorrow," which contains much biographical information about Hanks' NEA years. While at NEA Hanks delivered numerous speeches; in fact from 1971 to 1974 she made about 100 addresses. These years are also documented in the **American Film Institute (AFI), Commission on Critical Choices for Americans, and National Council on the Arts series**, which depict related responsibilities of Hanks. AFI files document the organization's efforts to preserve the heritage and art of both film and television in America. National Council on the Arts files reflect programs in the areas of architecture, dance, education, expansion arts, literature, museums, music, visual arts, exhibitions, and theater. The **Personal Series, Pictures Series, and Awards and Memorabilia Series** provide supplemental information. Letters Hanks wrote to her parents as well as other correspondence and notes in the **Personal Series** relating to the NEA show her continuing interest in the agency after retirement. Related papers for the NEA are housed at the National Archives.

The alphabetical files in the **Personal Series** document her board work, memberships, and interest in a variety of organizations and institutions, including those related to the arts. They include the Awards in the Visual Arts, Commission on Museums for a new Century, Continental Oil Company (Conoco), the Conservation Foundation, the Equitable Life Assurance Society of the U.S., the Independent Sector, the Indo-U.S. Subcommittee on Education and Culture, Partners for Livable Places, the Phillips Collection, Presidential Task Force on the Arts and Humanities, Salzburg Seminar in American Studies, Scholastic, Inc., and Board of Regents of the Smithsonian Institution. One measure of the public recognition of Hanks' work is the fact that during 1970 to 1981 she received 27 honorary doctoral degrees. The **National Endowment for the Arts Series** office files, **Rockefeller Brothers Fund Series**, and the **Personal Series** alphabetical files all contain single folders for a variety of art, dance, and music organizations.

Papers relating to Nelson Rockefeller are scattered throughout the collection. The **Rockefeller Brothers Fund Series** contains material relating to Nelson A., John D., 3rd, and Laurance. In the **Personal Series** is information on Nelson A. Rockefeller and the Rockefeller Brothers Fund; Hanks' correspondence with her parents also discusses her relationship with Nelson Rockefeller.

There are papers in the collection that reflect both Hanks' retirement years as well as activities of colleagues after her death in 1983. One measure of Hanks' post-NEA involvement is that in 1982 she was on the boards of three corporations and a foundation, as well as being trustee or advisor for 20 non-profit organizations. Related materials are in the **Rockefeller Brothers Fund and Friends of the Nancy Hanks Center, Inc. series**. The papers of the Rockefeller Brothers Fund, where Hanks was a vice chairman, do not appear to

provide a complete record of her work there. These files are probably scattered ones that she kept at home and often were not clearly defined.

The U.S. government designated the Old Post Office space on Pennsylvania Avenue as the Nancy Hanks Center. The Friends of the Nancy Hanks Center was formed to initiate programs commemorating Hanks' life and advancing her values. Most of the interviews in this series were conducted by Peter Jessup, but Donna Mitchell conducted a number of them. Many of these interviews exist as electronic files and are available to researchers. These files are listed in the container list for the **Friends of the Nancy Hanks Center, Inc. Series**.

A related collection in the Duke University Special Collections Department is the Philip Hanes collection. In addition, Hanes material appears in the Hanks Papers in the **Personal Series** both under his name and in the Awards in the Visual Arts folders.

Biographical/Historical

Date	Description
1927, Dec. 31	Born, Miami Beach, Fla.
1945	Graduated, Montclair High School, Montclair, New Jersey
1946, summer	Attended the University of Colorado
1948, summer	Attended Oxford University
1949	B.A., magna cum laude, Duke University
1951-1952	Secretary to the Director of the Office of Defense Mobilization
1953	President's Advisory Committee on Government Organization
1953-1954	Assistant to the Under Secretary, Department of Health, Education and Welfare

Date	Description
1955-1956, Feb.	Assistant to the Special Assistant to the President on Foreign Affairs
1956-1959	Assistant to Nelson A. Rockefeller
1959-1969	Associate, Laurance S. Rockefeller; Executive Secretary, Special Studies Project, Rockefeller Brothers Fund; Project Coordinator, The Performing Arts: Problems and Prospects; and Staff Coordinator, Prospect for America
1969-1977	Chairman, National Endowment for the Arts and National Council on the Arts
1977-1983	Vice Chairman, Rockefeller Brothers Foundation
1983, Jan. 7	Died

Board of Directors: Equitable Life Assurance Society of the U.S., Continental Oil Company (Conoco), Scholastic, and Salzburg Seminar in American Studies

Member: American Council for the Arts (President, 1968-1969), American Association of Museums (Member council, 199), American Society of Landscape Architects, National Commission for Urban Recreation, Indo-U.S. Sucommission on Education and Culture, and White House Conference on Aging

Trustee: Duke University (also on executive committee), Jackson Hole Preserve, Inc., and Conservation Foundation

Numerous awards and honorary degrees

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Administrative Information

Publication Statement

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Access Restrictions

Portions of the collection are restricted, in particular some of the Friends of the Nancy Hanks Center interviews and questionnaires.

Researchers must register and agree to copyright and privacy laws before using this collection.

All or portions of this collection may be housed off-site in Duke University's Library Service Center. The library may require up to 48 hours to retrieve these materials for research use.

Please contact Research Services staff before visiting the David M. Rubenstein Rare Book & Manuscript Library to use this collection.

Use Restrictions

The copyright interests in the papers of Nancy Hanks have not been transferred to Duke University. For further information, see the section on copyright in the Regulations and Procedures of the David M. Rubenstein Rare Book & Manuscript Library.

Acquisition Information

The papers of Nancy Hanks (1927-1983), arts organization administrator and consultant, were a series of gifts to the Duke University Library from 1980 to 2000.

Processing Information

Processed by: Sharon Knapp, Lynne Derhammer, and Kelly Cottrell

Additional processing by Walt Evans

Date Completed: June 14, 1991

Last updated: June 11, 2001

Encoded by Jackie Dean, Josh Kaiser and Walt Evans

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Names and Subjects

- Art and state
- Women in public life
- Women government executives -- District of Columbia -- Washington
- Single women
- Indo-U.S. Subcommittee on Education and Culture
- Independent Sector
- Federal Aid to the arts
- Awards in the Visual Arts
- Arts administrators -- District of Columbia -- Washington
- Arts -- United States
- Arts -- Endowments
- Art societies
- Wilson, Woodrow
- Wooding family
- Presidential Task Force on the Arts and Humanities
- Phillips Collection
- Pell, Claiborne, 1918-
- Partners for Livable Places
- National Endowment for the Arts
- National Council on the Arts
- Kissinger, Henry, 1923-
- Hanes, R. Philip, 1926-2011
- Irwin, George M.
- Stover, Carl Frederick, 1930-
- Smithsonian Institution. Board of Regents
- Semans, Mary Duke Biddle Trent
- Scholastic
- Salzburg Seminar in American Studies
- Rockefeller, Nelson A. (Nelson Aldrich), 1908-1979
- Rockefeller Brothers Fund
- Conservation Foundation
- Continental Oil Company
- Duke University. Board of Trustees

- Equitable Life Assurance Society of the United States
- Booth, John E. (John Erlanger)
- Cleland, James T.
- Commission on Critical Choices for Americans
- Commission on Museums for a New Century
- Hanks, Nancy, 1927-1983
- Hayes, Helen, 1900-
- Horowitz, Harold
- Friends of the Nancy Hanks Center (Washington, D.C.)
- Hanks family
- Ford, Gerald R., 1913-2006
- Biddle, Livingston, 1918-
- American Film Institute

Collection Inventory

American Film Institute Series, 1967-1979 and undated

Physical Description: 2.5 boxes ; 2.5 boxes

Scope and Contents note

Minutes, memoranda, letters, reports, contracts, and budgets; much mimeographed material. Papers begin in the year the AFI became a private, non-profit corporation, although still relying on government funds, and run through Hanks' years as National Endowment for the Arts chairman. Arranged alphabetically by topic.

Appropriations: Fiscal Years, 1978-1979	Box 1
Center for Advanced Film Studies, 1975	Box 1
Conference Report to H.R. 8773, 1975-1976	Box 1
Congressional Letters, 1975-1976	Box 1
Contracts, 1974-1976	Box 1
Correspondence, 1972-1977	Box 1
Establishment, 1967	Box 1
Film and Television Presentation, 1975	Box 1
Hearings, 1975	Box 1

Letters and Testimony, 1970-1972 and undated	Box 2
Meeting Information, 1973 and undated	Box 2
Notes (Nancy Hanks), 1971-1974 and undated	Box 2
Program and Financial Plan, and Education Proposal, Fiscal Years 1976-1977	Box 2
Public Media Advisory Panels, 1975-1976	Box 3
Reorganization, 1975	Box 3
Revenues, 1975	Box 3

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Commission on Critical Choices for Americans Series, 1960-1976, (1973-1976)

Physical Description: 5 boxes

Scope and Contents note

Chiefly printed material, including draft reports and background papers of six panels. Panel areas of responsibility included energy; food, health, world population, and quality of life; raw materials, industrial development, capital formation, employment, and world trade; international trade and monetary systems; change, national security, and peace; and quality of life of Americans. Arranged alphabetically; folders for panels arranged numerically.

Introduction, 1973-1975	Box 4
Correspondence, 1973-1976	Box 4
Members, 1973-1974	Box 4
Newspaper Clippings, 1973-1975 and undated	Box 4
Panel I, 1974-1975	Box 4
Physical Description: 3 folders ; 3 folders	
Panel II, 1974 April	Box 4
Physical Description: 2 folders ; 2 folders	
Panel II, 1974 May-1975 Nov.	Box 5
Physical Description: 7 folders ; 7 folders	

Panel III, 1974-1975	Box 5
Panel IV, 1974 Physical Description: 2 folders ; 2 folders	Box 6
Panel V, 1974-1975	Box 6
Panel VI, 1974 May-July Physical Description: 5 folders ; 5 folders	Box 6
Panel VI, 1974 July-1975 June Physical Description: 5 folders ; 5 folders	Box 7
Panel VII, 1974	Box 7
Printed Material 1960-1973 and undated Physical Description: 3 folders ; 3 folders	Box 7
Third Century Corporation, 1973	Box 8

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Duke University Series, 1947-1984, (1970-1982)

Physical Description: 3 boxes

Scope and Contents note

Correspondence, chiefly letters to Hanks, and subject files, reflecting her board of trustees service at Duke, 1966-1983. Correspondence is filed chronologically, followed by alphabetically-arranged subject files.

Correspondence

1947, 1958-1973 Physical Description: 6 folders ; 6 folders	Box 8
1974-1982 Physical Description: 5 folders ; 5 folders	Box 9

Subject Files

Art Museum, 1980-1982	Box 9
Arts Material (general), 1978-1980 and undated	Box 9

Board and Executive Committee, undated	Box 9
Board of Trustees Meeting, 1982	Box 9
Center for the Study of Aging, 1978-1982	Box 9
Commencement Address by Nancy Hanks, 1971	Box 9
Contributions:	
Hanks Family Endowment Fund, 1976-1982 and undated	Box 9
Loyalty Fund, 1978-1982 and undated	Box 9
Miscellaneous, 1970-1982 and undated	Box 10
University Center, 1978-1981 and undated	Box 10
Contributors for Chairs, 1982 and undated	Box 10
Development, 1978-1982 and undated	Box 10
Founders' Society, 1982-1983	Box 10
Hanks Family Chapel Fund, 1980-1982 and undated	Box 10
Hanks Family Fund, 1981-1982 and undated	Box 10
Hayes, Helen, 1980	Box 10
Institute of Policy Sciences and Public Affairs	Box 10
Nixon Library, 1981 and undated	Box 10
Papers of Nancy Hanks, 1979-1980	Box 10
Rockefeller, Laurance S., undated	Box 10
School of Forestry and Environmental Studies, 1976-1977 and undated	Box 10
School of Nursing, 1978-1981	Box 10
Student and Campus Affairs, 1977-1982	Box 10
University Center, 1978-1982 and undated	Box 10

University Medical Center, 1978-1982	Box 10
Miscellaneous, 1978-1982 and undated	Box 10

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National Council on the Arts Series, 1965-1977

Physical Description: 20 boxes

Scope and Contents note

Notebook contents and folders chiefly while Hanks was chairman of the Council. It is comprised of the chairman of the NEA and 26 other members appointed by the President. Primarily concerns meetings, 1970-1977, but also includes a briefing book for new Council members, memoranda, and letters. Meeting information includes primarily mimeographed minutes, agendas, guidelines for and descriptions of programs, financial information and budgets, resolutions, statements, policy statements, memoranda, and allocations. Two major sections: meetings, and memoranda and letters; each section is filed chronologically.

Briefing book for new council members, 1965-1975	Box 11
Meetings, 1970: Jan.24-26	Box 11
Physical Description: 2 folders ; 2 folders	
May 22-24	Box 11
Physical Description: 3 folders ; 3 folders	
May 22-24	Box 12
Oct. 30-Nov. 1	Box 12
Physical Description: 3 folders ; 3 folders	
Meetings, 1971: Feb. 12-14	Box 12
Physical Description: 3 folders ; 3 folders	
13 May 21-23	Box 13
Physical Description: 4 folders ; 4 folders	
Sept. 10-12	Box 13
Physical Description: 3 folders ; 3 folders	

14 Nov. 6-8	Box 13
Physical Description: 3 folders ; 3 folders	
Meetings, 1972:	
Feb. 18-20	Box 13
Physical Description: 4 folders ; 4 folders	
May 6-8	Box 15
Physical Description: 4 folders ; 4 folders	
Aug. 11	Box 15
Physical Description: 2 folders ; 2 folders	
Sept. 22-24	Box 16
Physical Description: 3 folders ; 3 folders	
Nov. 30-Dec. 3	Box 16
Physical Description: 3 folders ; 3 folders	
Meetings, 1973:	
Feb. 9-11	Box 16
Feb. 9-11	Box 17
Physical Description: 2 folders ; 2 folders	
May 11-13	Box 17
Physical Description: 4 folders ; 4 folders	
July 29	Box 18
Physical Description: 2 folders ; 2 folders	
Sept. 14-16	Box 18
Physical Description: 3 folders ; 3 folders	
Nov. 30-Dec. 1	Box 18
Meetings, 1974:	
Feb. 8-10	Box 18
Feb. 8-10	Box 19
Physical Description: 5 folders ; 5 folders	
May 2-4	Box 19
Physical Description: 2 folders ; 2 folders	

May 2-4	Box 20
Physical Description: 2 folders ; 2 folders	
Sept. 3-5	Box 20
Physical Description: 4 folders ; 4 folders	
Nov. 22-24	Box 21
Physical Description: 3 folders ; 3 folders	
Meetings, 1975:	
Feb. 7-9	Box 21
Physical Description: 4 folders ; 4 folders	
May 1-4	Box 22
Physical Description: 5 folders ; 5 folders	
July 25-27	Box 22
July 25-27	Box 23
Sept. 25-27	Box 23
Physical Description: 3 folders ; 3 folders	
Nov. 21-23	Box 23
Physical Description: 2 folders ; 2 folders	
Nov. 21-23	Box 24
Physical Description: 2 folders ; 2 folders	
Meetings, 1976:	
Feb. 6-8	Box 24
Physical Description: 4 folders ; 4 folders	
May 14-16	Box 25
Physical Description: 4 folders ; 4 folders	
July, Parts 1 and 2	Box 25
Physical Description: 2 folders ; 2 folders	
Sept.	Box 26
Physical Description: 3 folders ; 3 folders	
Nov.	Box 26-27
Physical Description: 2 folders ; 2 folders	

Meetings, 1977: Feb. (4 folders)	Box 27
April	Box 27
Meetings, 1977: April	Box 28
May	Box 28
Physical Description: 3 folders ; 3 folders	
August, Part 1	Box 28
Meetings, 1977: Aug. Parts 2-4	Box 29
Physical Description: 3 folders ; 3 folders	
Memos, letters, etc., 1970 Sept.-1976 Nov.	Box 29
Physical Description: 5 folders ; 5 folders	
Memos, letters, etc., 1977 Feb.-Nov., undated	Box 30
Physical Description: 3 folders ; 3 folders	
Nominations, 1976	Box 30

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National Endowment for the Arts Series, 1965-1982, undated, (1969-1977)

Physical Description: 47 boxes

Scope and Contents note

The second largest series, it reflects Hanks' career as the second Chairman of the Endowment, 1969-1977. Includes memoranda, chiefly carbon copies of Hanks' out-going letters, mimeographs, typed, and photocopies. Major categories include: administrative services memoranda, budgets, clippings (about Hanks, interviews, and her speeches), correspondence (arranged chronologically), honorary degrees, invitations index (notes whether accepted or declined), legislation, mail log, office files (arranged alphabetically by topic), speeches (arranged chronologically), telephone records (include brief remarks and messages about the topic of the calls and a few memoranda), trips (chiefly correspondence and speeches, arranged chronologically), and post-chairmanship (reflects continued NEA involvement after Hanks' chairmanship tenure expired). Office files, the largest section, include several folders for the Support the Arts Program, a national meeting in 1977, and a draft of "Ten

Years for Tomorrow," a ten-year history of the NEA. Arranged alphabetically by category, then generally chronologically within.

Administrative Services Memoranda

1972-1976 Feb.	Box 30
Physical Description: 3 folders ; 3 folders	
1976 Mar.-Aug.	Box 31
Physical Description: 5 folders ; 5 folders	
1976 Sept.-1977 Mar.	Box 32
Physical Description: 5 folders ; 5 folders	
1977 Apr.-Dec. undated	Box 32
Physical Description: 3 folders ; 3 folders	

Budget

1966-1969	Box 33
Physical Description: 5 folders ; 5 folders	
1970-1971	Box 34
Physical Description: 8 folders ; 8 folders	
1972-1973	Box 35
Physical Description: 6 folders ; 6 folders	
1974-1977	Box 35
Physical Description: 5 folders ; 5 folders	

Clippings

1969-1975	Box 36
Physical Description: 3 folders ; 3 folders	
1976-1977 and undated	Box 37
Physical Description: 2 folders ; 2 folders	

Correspondence

1969-1972 Sept.	Box 37
Physical Description: 4 folders ; 4 folders	

1972 Sept. 8-1973	Box 38
Physical Description: 5 folders ; 5 folders	
1974, Jan.-1975	Box 39
Physical Description: 5 folders ; 5 folders	
1976 Jan.-1977 Mar.	Box 40
Physical Description: 5 folders ; 5 folders	
1977 June-Sept. 17	Box 41
Physical Description: 5 folders ; 5 folders	
1977 Sept. 30-Dec. and undated	Box 42
Physical Description: 2 folders ; 2 folders	
Congratulatory:	
1969, A-K	Box 42
Physical Description: 4 folders ; 4 folders	
1969, L-Z	Box 43
Physical Description: 5 folders ; 5 folders	
1973, A-Z	Box 43
Crank, 1976	Box 43
Gifts, 1972-1977	Box 43
White House, 1969-1977	Box 44
Physical Description: 2 folders ; 2 folders	
Invitations	
Declined, 1975-1977	Box 44
Index. 1970-1977 Nov.	Box 44
Physical Description: 4 folders ; 4 folders	
Legislation	
1965-1971	Box 44
1973-1976	Box 45
Mail log	

1975-1977	Box 45
Physical Description: 3 folders ; 3 folders	
Office Files	
American Ballet Theatre, 1976-1977	Box 45
American Crafts Council, 1976	Box 45
American Symphony Orchestra League, 1974-1976	Box 45
American University, 1976	Box 45
Appalachian Regional Commission, 1976	Box 45
Appropriations for Fiscal Year 1974-1977	Box 46
Physical Description: 3 folders ; 3 folders	
Architecture and Environmental Arts, 1975	Box 46
Artists-in-Schools, 1976-1977	Box 46
Artrain, 1977	Box 46
The Arts Councils and Endowment: Overview for Discussion of Future	Box 46
Directions, 1977	Box 46
"The Arts in Europe," 1976	Box 46
Arts/Media Program, 1972	Box 46
Arts Trend Data Study, 1976	Box 47
Associated Councils of the Arts, 1969-1971	Box 47
Audience Development Grants, 1977	Box 47
Benedict's Survey, 1976	Box 47
Bicentennial, 1972-1977 and undated	Box 47
Board of Directors Training, 1977	Box 47
California Arts Legislation, 1975	Box 47

Carter on the Arts, 1976	Box 47
CEMREL Project, St. Louis, MO, 1974-1975	Box 47
CETA, 1973-1977	Box 47
The Corbet Foundation, 1976	Box 48
Challenge Grants, 1976-1977	Box 48
Chairman's Office: Survey, 1974	Box 48
Closing of, 1977	Box 48
City Spirit, 1976-1977	Box 48
Community Arts Agencies, 1976-1977	Box 48
Congressional Liaison Office, 1975-1977	Box 48
Congressional Task Force, 1975	Box 48
Council on Foundations: Goals, 1976-1981	Box 49
Dance, 1976-1977	Box 49
Design, 1977	Box 49
Economic Survey of Arts Organizations, 1977	Box 49
Education Program, 1976-1977	Box 49
Emergency Employment Act, 1975-1976	Box 49
Expansion Arts Grants 1972, 1976-1977	Box 49
Federal Agencies and the Arts 1972, 1977	Box 49
Federal-State Partnership, 1977	Box 49
Fellowships, 1975	Box 49
Fellowship in Performing Arts Administration, 1976	Box 50
Financial Management for the Arts, 1976	Box 50

Fine Arts Commission, 1975-1976	Box 50
Folk Arts, 1977	Box 50
Funding (case studies), undated	Box 50
General Educational Activities of the Arts Endowment, Draft, 1976	Box 50
General Operating Support, 1975	Box 50
General Services Administration, 1975-1976	Box 50
Graham, Martha, Gala, 1972-1973, 1976	Box 50
Grant Processing, 1975, undated	Box 50
Grants from Private Sector, 1975-1976	Box 50
Grants to New York State and other states, 1975	Box 50
Inaugural Committee Cultural Events, 1976-1977	Box 51
Jefferson Award and Speech, 1977	Box 51
Labor/Management Relationship in the Arts, 1975-1977	Box 51
Literature, 1972, 1976-1977	Box 51
Livable Cities Program, 1977-1978	Box 51
Media/Arts Information Project, 1976-1977	Box 51
Miami's Expansion Arts Program, 1975	Box 51
Mondale, Joan, 1977	Box 51
Museum Indemnity Act, 1975	Box 51
Museums, 1976-1977	Box 51
Music, 1975, 1977	Box 51
National Bicentennial Photography Project, 1975	Box 51

A National Corporate Fund, 1976-1977	Box 51
National Executive Service Corps, 1977	Box 52
National Festival of the Arts, 1977	Box 52
National Report on the Arts, 1975	Box 52
New Jersey State Council on the Arts, 1975-1976	Box 52
New York State Council's Formula Funding, 1976	Box 52
Notebook, 1969	Box 52
OPERA America, 1977	Box 52
Outreach Programs, 1974-1975	Box 52
Panel Selection, 1972-1975	Box 52
Personnel, 1971-1975, undated	Box 52
Physical Description: 2 folders ; 2 folders	
Photography/Film Project, 1975-1977	Box 53
Presidential Resolution, 1976	Box 53
President's Commission on Mental Health, 1977	Box 53
Press Releases, 1969-1977 and undated	Box 53
Program Directors' Meetings, 1975	Box 53
Programming in the Arts, 1977	Box 53
Public Media Program, 1972, 1975-1976	Box 53
Public Radio, 1976	Box 53
Public Service Awards, 1977	Box 53
Reappointment, 1969-1973, 1977	Box 53
Reauthorization, 1975-1976	Box 53

Reorganization of N.E.A., 1977	Box 53
Resumés, 1976	Box 54
Scrapbook, 1970, 1977	Box 54
Physical Description: 2 folders ; 2 folders	
Shared Opera Productions, 1975-1977	Box 54
Physical Description: 2 folders ; 2 folders	
Small Groups, 1977	Box 54
Special Projects, 1970-1977, undated	Box 54
Physical Description: 2 folders ; 2 folders	
Special Projects Office, 1976	Box 54
Spoletto Festival, 1977	Box 54
Star Track: An automated Spotlight Control System, 1975	Box 55
State Arts Agencies, 1975-1977	Box 55
State Arts Councils, 1977	Box 55
Stover, Carl E., Summary Activity Reports, 1976-1977	Box 55
Support the Arts Program, 1977 Mar.-June 1-16	Box 55
Physical Description: 3 folders ; 3 folders	
Support the Arts Program, 1977 June 17-30 - Oct.	Box 56
Physical Description: 2 folders ; 2 folders	
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Task Forces, 1977	Box 56

Task Force on The Education, Training and Development of Professional Artists and Arts Educators, 1977	Box 56
Taxation and Art, 1977	Box 56
"Ten Years for Tomorrow," Pts. 1-2, 1975 Physical Description: 2 folders ; 2 folders	Box 56
"Ten Years for Tomorrow," Pts. 2-3, 1975 Physical Description: 5 folders ; 5 folders	Box 57
Theatre, 1972-1977 Physical Description: 2 folders ; 2 folders	Box 57
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Theatre Panel Meeting, 1971, Apr. 27-28	Box 58
A Tourism Plan for New York, 1977	Box 58
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Vice President's Residence, 1977	Box 58
"Visions" - TV's Original Plays for Public TV, 1976	Box 58
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Physical Description: 4 folders ; 4 folders	
1973 Apr.-1974 Dec.	Box 62
Physical Description: 5 folders ; 5 folders	
1975 Jan.-1975 Dec.	Box 63
Physical Description: 5 folders ; 5 folders	
1976 Jan.-June	Box 64
Physical Description: 4 folders ; 1 VHS cassettes ; 4 folders, 1 video cassette tape	
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Physical Description: 4 folders ; 4 folders	
Incomplete and/or undated	Box 65
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Telephone Records, 1973-1974, A-B	Box 66
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Physical Description: 4 folders ; 4 folders	
1975, M-Z	Box 69
Physical Description: 4 folders ; 4 folders	

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Physical Description: 3 folders ; 3 folders	
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Physical Description: 5 folders ; 5 folders	
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Physical Description: 2 folders ; 2 folders	
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Physical Description: 4 folders ; 4 folders	

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Durham, NC, 1974 Oct.	Box 72
Columbia, SC, 1974 Nov.	Box 72
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Lubbock, TX; New York; Washington, DC; New Brunswick, NJ, 1975 Apr.	Box 72
Physical Description: 4 folders ; 4 folders	
Seattle, WA, 1975 Apr./May	Box 72
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Washington, DC; Boston, 1976 June Physical Description: 2 folders ; 2 folders	Box 73
Allentown, PA; New York, NY; College Park, MD, 1977 May Physical Description: 3 folders ; 3 folders	Box 73
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San Antonio, TX, 1977 Sept./Oct.	Box 73

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1977-1978 Sept.	Box 73
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1980 Nov.-1981 Nov. Physical Description: 8 folders ; 8 folders	Box 74
1981 Nov.-1982 Nov. undated Physical Description: 5 folders ; 5 folders	Box 75
Edward Banfield Manuscript, 1980-1981 Physical Description: 2 folders ; 2 folders	Box 75
Correspondence: 1980-1982, undated	Box 75
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Miscellaneous

1969-1977, undated Physical Description: 2 folders ; 2 folders	Box 76
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Rockefeller Brothers Fund Series, 1965-1983, undated, (1977-1983)

Physical Description: 6 boxes

Scope and Contents note

Records Hanks' involvement in the organization after her tenure at NEA, and includes information on arts organizations and the Rockefeller brothers: John D., 3d; Laurance S.; and Nelson. Includes typed, printed, and mimeographed material; correspondence; clippings; and telephone records. Arranged alphabetically by organization, topic, or person.

Alcoholics (Alcohol and Drugs), 1982 July	Box 76
The American Ditchley Foundation, 1978-1982	Box 76
Articles by or about associates of interest to Nancy Hanks, 1979	Box 76
Arts International, 1978-1982	Box 76
Awards, 1981-1982, undated	Box 76
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Chicago Lyric Opera and Robert Leys, 1980-1982, undated	Box 77
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Columbia University Centennial, 1980	Box 77
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Contributions: Rockefeller Memorial Fund, 1979-1980	Box 77
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Erick Hawkins Dance Company, 1978-1983, undated	Box 77
Grants, 1977-1982, undated	Box 77
Gulf and Western (Levinson), 1978-1981	Box 77

Hudson River Valley Project, 1982	Box 77
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Jackson Hole Preserve, Inc., 1977-1981	Box 77
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Miscellaneous, 1977-1982, undated	Box 78
National Council on the Arts--Past Members, 1977-1982	Box 78
Notecards, 1979-1982, undated	Box 78
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Portfolio Magazine, 1977-1981, undated	Box 79
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Physical Description: 3 folders ; 3 folders	

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Personal Series, 1927-1983, undated, (1940s-1970s)

Physical Description: 59 boxes

Scope and Contents note

The largest series, it includes mimeographed, printed, and typed material; correspondence and memoranda; telephone records; calendars; clippings (biographical information about Hanks); resumes; and trips information. Major categories are the alphabetical files, chiefly 1970s and 1980s, (arranged by topic)

and correspondence (arranged alphabetically by correspondent's surname, then chronologically). Other categories include financial papers, scrapbooks, speeches, and student papers (chiefly high school and college). Financial papers include bank records, medical bills, expenses and contributions such as to the National Republican Senatorial Committee, tax returns, stock certificates and information, and real estate papers. Arranged alphabetically by topic. Includes a small amount of restricted material at the end.

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American Institute of Architects, 1979-1982	Box 82
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Physical Description: 2 folders ; 2 folders

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Friends of the Nancy Hanks Center, Inc. Series, 1971-1987

Physical Description: 13 boxes

Scope and Contents note

Cassette tapes, videocassettes, correspondence, questionnaires, and interviews. Major categories: interviews (transcripts and cassette tapes), questionnaires, and Old Post Office building. Interviews and questionnaires arranged alphabetically by surname. Categories arranged alphabetically. Some interviews are restricted.

Many of the interviews in this series also exist as electronic files dispersed throughout twenty-one computer disks. Disks were assigned consecutive numbers reflecting the original order in which they were received. If an interview has an identical electronic file(s), the file is included in the alphabetical list below. In such cases, the electronic file's name is listed, followed by the year of the interview, then the file's disk (subdirectory) name.

The contents of each disk was migrated to the Specoll server. Consequently, the text of these electronic files is available in correspondingly numbered electronic subdirectories. Consult a reference archivist for access to the electronic files.

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Interviews: Tapes, A-GA	Box 142
Interviews: Tapes, Gi-Mitchell	Box 143
Interviews: Tapes, Mitchell-Thrailkill	Box 144

Interviews: Tapes, Alexion-Steele (RESTRICTED)	Box 145
Interviews and Transcripts	Box 146
Aaron, Chloe	Box 146
Allen, Rave Virginia Physical Description: 2 folders ; 2 folders	
Allen.b, Allen.c, Allen.d and Allen.e, 1986 (on Disk007), Allen.2a, Allen.2b, Allen.2c and Allen.2d, 1986(on Disk002), Allen.e and Allen.f, 1986 (on Disk006)	Box 146
Anderson, Walter	Box 146
Arey, June Arey.a, Arey.b and Arey.c, 1986, on Disk008	Box 146
Baber, Adin Baber.a, 1984, on Disk013	Box 146
Benedict, Stephen Benedict.1a, Benedict.1b and Benedict.1c, 1985, on Disk016	Box 146
Biddle, Livingston Biddle.2a, 1985, on Disk012	Box 146
Bishopric, Anne Bishop.a and Bishop.b, 1986, on Disk014	Box 146
Burnett, Nancy Hanks Burnett.a, undated, on Disk003	Box 146
Clark, Tobe	Box 146
Creel, Dana (in electronic format only) Creel.a and Creel.b, 1986, on Disk015	Box 146
Duke, Leilani Lattin Duke.a, Duke.b and Duke.c, 1987, on Disk011	Box 146
Eells, William Eels.a and Eels.b, 1986, on Disk020	Box 146
Fisher, Pat	Box 146

<u>Furst, William</u> Furst.a, 1985, on Disk013	Box 146
Interviews and Transcripts	Box 147
<u>Garment, Leonard</u> Garment.1a, 1985 (on Disk012) and Garment.2a, 1986 (on Disk013)	Box 147
<u>Gillespie, Dorothy</u> Gillespi.a, 1984, on Disk003	Box 147
<u>Golodner, Jack</u> Gol.a and Gol.b, 1985, on Disk001	Box 147
<u>Gracey, Janet</u> Gracey.a and Gracey.b, 1985, on Disk014	Box 147
<u>Hansen, Orval</u> Hansen.a, 1986, on Disk001	Box 147
<u>Hayes, Helen</u> Hayes.a, 1986, on Disk009	Box 147
Horowitz, Harold	Box 147
<u>Irwin, George</u> Irwin.a, Irwin.b, Irwin.c and Irwin.d, 1986, on Disk019	Box 147
<u>Kane, Constance</u> Kane.a, undated, on Disk003	Box 147
<u>Kennedy, John R.</u> Kennedy.1a, 1984, on Disk012	Box 147
<u>Kissinger, Henry</u> Kissinge.a, 1986, on Disk009	Box 147
Krakora, Polly	Box 147
<u>Kyros, Peter</u> Kyros.2a and Kyros.2b, 1985, on Disk015	Box 147
<u>Lacy, Bill</u> Lacy.1a and Lacy.1b, 1985, on Disk015	Box 147
Lazarus, Mr. and Mrs. Fred, III and James Edgy	

Lazarus.a, Lazarus.b, Lazarus.c and Lazarus.d, 1986, on Disk021	Box 147
Lazarus, Fred, III Lazarus.1a, Lazarus.1b and Lazarus.1c, 1985, on Disk019	Box 147
Lazarus, Fred, IV	Box 147
Lowry, McNeil Lowry.a and Lowry.b, 1985, on Disk005	Box 147
Mark, Charles	Box 147
Mayleas, Ruth Bak.aa, 1985, on Disk013	Box 147
Interviews and Transcripts	Box 148
Mitchell, Donna Physical Description: 5 folders ; 5 folders	
Mitchell.4a and Mitchell.4b, 1986 (on Disk008), Mitchell.a, Mitchell.b and Mitchell.c, 1986 (on Disk009), Thrail.3a, Thrail.3b and Thrail.3c, 1986 (on Disk017)	Box 148
Mitchell, Mr. and Mrs. Mitchell.a, 1986, on Disk001	Box 148
Mitze, Clark Mitze.a, 1986, on Disk015	Box 148
Murphy, Anne	Box 148
Pell, Claiborne Pell.1a, 1985, on Disk012	Box 148
Randolph, Leonard Randolph.2a, Randolph.2b and Randolph.2c, 1986, on Disk020	Box 148
Physical Description: 3 folders ; 3 folders	
Reger, Lawrence Reger.a, Reger.b and Reger.c, 1985, on Disk001	Box 148
Rice, Leroy and Nell	Box 148

Rockefeller, Laurance Rock.1a and Rock.1b, 1986, on Disk015	Box 148
Ruebhausen, Oscar Rueb.a, 1986, on Disk009	Box 148
Rutledge, Jay	Box 148
Interviews and Transcripts	Box 149
Sell, Steve Sell.1a and Sell.1b, 1986, on Disk017	Box 149
Semans, Mary Semans.a and Semans.b, 1986, on Disk006	Box 149
Sheets, Robert Sheets.a and Sheets.b, 1986, on Disk014	Box 149
Spencer, John Spencer.a and Spencer.b, 1986, on Disk006	Box 149
Thomas, John Thomas.a, 1985, on Disk013	Box 149
Thompson, Frank	Box 149
Thraikill, Jane Physical Description: 2 folders ; 2 folders	
Thrail.2a, 1984 (on Disk010), Thrail.1a and Thrail.1b, 1985 (on Disk016), Thrail.3a, Thrail.3b and Thrail.3c, 1986 (on Disk017), Thrail.3d and Thrail.3e, 1986(on Disk008)	Box 149
Weil, Elizabeth Weil.a and Weil.b, 1986, on Disk020	Box 149
Weil, Suzanne Weil.a and Weil.b, 1985, on Disk009	Box 149
Whitfield, Vantile Whit.2a, 1985 (on Disk001) and Whit.2b, 1985 (on Disk002)	Box 149
Williams, Nadia Williams.a, Williams.b and Williams.c, 1986, on Disk004	Box 149

Interviews and Transcripts; Questionnaires (RESTRICTED)	Box 150
Brademas, John Brademas.a and Brademas.b, 1986, on Disk018	Box 150
Lowe, Florence	Box 150
Prince, Joseph and Marjorielaine Prince.1a and Prince.1b, 1985 (on Disk010) and Prince.1c, 1985 (on Disk018)	Box 150
Steele, Ana (Clark)	Box 150
Questionnaires (RESTRICTED)	
Reilly, William K.	Box 150
Lee, Maryat	Box 150
Old Post Office	Box 151
Bills, Public Laws, Congressional Records, 1972-1976, undated	Box 151
Correspondence, 1972-1986 Physical Description: 3 folders ; 3 folders	Box 151
Dedication, 1986, Oct.	Box 151
Memorial Proposals, undated	Box 151
Miscellaneous, 1972-1986, undated Physical Description: 2 folders ; 2 folders	Box 151
Statements, 1971-1977, undated Photographs, 1971-1977	Box 151
Questionnaires	Box 152
A-G Physical Description: 3 folders ; 3 folders	Box 152
Ford, Gerald R.	Box 152
Gaus, David S.	Box 152

Graham, Florence	Box 152
Gray, Barbara Ann	Box 152
Guyton, John	Box 152
H-L	Box 152
Physical Description: 3 folders ; 3 folders	
Questionnaires	Box 153
M	Box 153
Mavis, Sylvia	Box 153
Mitchell, Donna and Victor	Box 153
Morris, Mabel and Frank	Box 153
N-R	Box 153
Pell, Claiborne	Box 153
Riggs, Polly	Box 153
S	Box 153
Sennema, David	Box 153
Stoddard, Richard	Box 153
TV	Box 153
Ticknor, Jane	Box 153
W-Z	Box 153
Waldrop, Gayle	Box 153
White, Lawrence	Box 153
Wilde, F. B.	Box 153

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Virginia and Bryan Hanks Series, 1894-1983, (1920s-1983)

Physical Description: 8 boxes

Scope and Contents note

Chiefly correspondence among Bryan and Virginia, other family members (including Wooding family letters), their friends, and associates. Includes also clippings, legal and financial papers, Virginia Hanks' diaries, patent papers of Benjamin F. Wooding (Virginia's father), family information, and photographs. Categories arranged alphabetically; correspondence arranged chronologically.

Clippings, 1972 Dec. Box 154

Correspondence:

Hanks, Virginia and Bryan, 1894-1931 Box 154

Physical Description: 7 folders ; 7 folders

Hanks, Virginia and Bryan, 1931 (no month)-1932 Mar. Box 155

Physical Description: 6 folders ; 6 folders

Hanks, Virginia and Bryan, 1932 (no month)-1954 Nov. Box 156

Physical Description: 6 folders ; 6 folders

Hanks, Virginia and Bryan, 1955 Feb.-1960 June Box 157

Physical Description: 6 folders ; 6 folders

Hanks, Virginia and Bryan, 1960 July-1982 Box 158

Physical Description: 6 folders ; 6 folders

Lynn, Herman and Jessie, 1950-1960 Box 159

Wooding, Benjamin F., 1903-1926 Box 159

Diaries (Wooding, Virginia), 1918-1922 Box 159

Family History, 1924-1952 Box 159

Financial papers, (Virginia's), 1916-1983 Box 159

Groves, Wallace family, 1953-1967 Box 159

Legal and financial papers (Wooding, Benjamin F.), 1903-1930 Box 159

Miami Bribery Case, 1938-1939 Box 160

Patents of Benjamin F. Wooding, 1924-1929	Box 160
Photographs: Wooding family and friends, including albumen prints, undated Physical Description: 2 folders ; 2 folders	Box 160
Photographs: 1936-1977 and undated Physical Description: 2 folders ; 2 folders	Box 160
Photographs: 1978-1982 and undated Physical Description: 2 folders ; 2 folders	Box 161
"Virginia Woodings Book--University of Colorado," 1918-1920	Box 161
Miscellaneous, 1918-1972 and undated	Box 161

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Larry Hanks Series, 1938-1961

Physical Description: 1 boxes

Scope and Contents note

Includes Larry's letters home as well as correspondence about his death, clippings, legal papers, photographs, and brief information about memorial contributions and the Larry Hanks Memorial Foundation. Categories arranged alphabetically.

Correspondence, 1938-1958	Box 162
Claim accounts for Larry Hank's Death, 1950-1952 Physical Description: 2 folders ; 2 folders	Box 162
Larry Hanks Memorial Foundation, 1951-1960, undated	Box 162
Memorial contributions, 1950-1952	Box 162
Memorial services, 1950	Box 162
Photographs, 1932-1950, undated	Box 162
Southwestern University, 1949-1961, undated	Box 162

Miscellaneous, 1931-1951, undated Box 162

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Pictures Series, 1927-1982 and undated

Physical Description: 6 boxes

Scope and Contents note

Photographs (some oversize), slides, and photograph albums. Includes pictures of Nancy Hanks, her parents and brother, her college years, homes, trips, and National Endowment for the Arts, pre-NEA work with Nelson Rockefeller, and with President Gerald R. Ford. Arranged alphabetically by person or topic.

Hanks, Nancy, 1927-1982 Box 163

Physical Description: 3 folders ; 3 folders

Family, undated Box 163

College, 1945-1948 Box 163

College Photograph Album, 1946-1948 Box 164

Physical Description: 2 folders ; 2 folders

Homes (Photo Albums):

The Mountain House, 1939 Box 164

North Carolina, Cashiers, 1952-1981 Box 164

Miami, 1936, 1978; Key Largo, 1938, 1960, 1973 Box 164

Southampton, CT; Danbury; New Jersey; Montclair; Washington, DC Box 164

Trips:

1959-1972, undated Box 164

California scrapbook, 1950 Box 164

Pre-NEA, work with Rockefeller, Nelson, 1955-1960s Box 164

Album/scrapbook, 1960s Box 164

NEA: Box 165

1970-1974, undated	Box 165
Physical Description: 5 folders ; 5 folders	
Annenberg Center Dedication, University of Pennsylvania, 1971 Apr. 8	Box 165
RIAA Cultural Award Dinner, 1971 Mar. 25	Box 165
Screening of "See/Touch/Feel," 1971 Jan. 26	Box 165
Wilderness Exhibition, 1971 Nov. 8	Box 165
Convention of the American Council of Polish Cultural Clubs, 1972 June 15-17	Box 165
USC Honorary Degree, 1973 Feb.	Box 165
Symphony Orchestra League Conference, 1974 June	Box 165
Hanks, Nancy and Gerald R. Ford, 1974 Sept.	Box 166
American Federation of Musicians, 1975 June	Box 166
"Overview of NEA, 1965-1977"	Box 166
Photograph Album, 1965-1968	Box 166
Physical Description: 3 folders ; 3 folders	
Scrapbook, 1977	Box 166
Photographs, miscellaneous	
Physical Description: 2 folders ; 2 folders	
Woodrow Wilson, undated	Box 166
Slides:	Box 167
Family, 1952-1962, undated	Box 167
Homes:	
Cashiers, 1950-1980, undated	Box 167
Hank homes and art, 1951-1968	Box 167
Trips, 1950-1967, undated	Box 167
Miscellaneous, 1950-1977	Box 167

Rockefeller, Nelson, 1954-1955	Box 168
Slides, Miscellaneous, 1954, undated	Box 168

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Awards and Memorabilia Series, 1955-1982 and undated

Physical Description: 5 boxes

Scope and Contents note

Categories: awards and honorary degrees, and official inscribed personal items. Includes a list of honorary degrees that Hanks declined. Contains certificates; silver boxes, cups, and tray; ashtrays, mounted photographs, bronze medallions and sculptures, keys to various cities; gold pin and box, plaques, and paperweights. Majority of items in off-site storage.

Awards and honorary degrees, 1970-1982 and undated	Box 169
Honorary Degrees Declined, 1973-1977	Box 169
Personal items, official	Box 170
Silver box, Tiffany ("1955 - N.H. - N.A.R." with U.S. seal), 1955	Box 170
Picture of Nancy Hanks Lincoln (inscribed "To my cousin Nancy Hanks. Compliments of Adin Baber, undated")	Box 170
Silver julep cups: Inscribed "Nancy Hanks, Lexington, Kentucky", Mar. 17, 1973.	Box 170
inscribed "H.H.D. Centre M. and F. Moosnick", Nov. 2, 1973.	Box 170
Silver box (Nelson A. Rockefeller), undated	Box 170
Ink pen (Richard M. Nixon), undated	Box 170
Glass ashtray (Gerald R. Ford), undated	Box 170
Glass ashtray (Rep. Claude Pepper), undated	Box 170

Shadowbox (mementoes of N.E.A. career), undated	Box 170
Shakespeare festival (silver jubilee award, Old Globe Theatre, San Diego), 1974.	Box 170
Personal items, official	Box 171
Mounted photograph (Inaugural Parade, Jimmy and Rosalyn Carter), undated	Box 171
Mounted photograph (Pablo Casals and Rudolf Serkin), 1972	Box 171
Mounted photograph (John Hoare Kerr), 1978	Box 171
Awards	Box 172
Bronze medallion (Municipal Art Society, N.Y.), 1977.	Box 172
"Sower" bronze statue (Duke University Founders' Society), undated	Box 172
Thomas Jefferson bust (American Society of Interior Designers Thomas Jefferson Award),1977.	Box 172
Key to the city (San Francisco), 1975.	Box 172
Key to the city (Winston-Salem, N.C.), 1970.	Box 172
Key to the city (Savannah, Ga.), undated	Box 172
Key to the city (Indianapolis, Ind.), undated	Box 172
Key to the city (Montgomery, Ala.), undated	Box 172
Key to the city (Lexington, Ky.), undated	Box 172
Key to the city (Omaha, Neb.), undated	Box 172
Key to the city (Fort Worth, Tex.), undated	Box 172
Mayor-president's key (Baton Rouge, La.), undated	Box 172

Key to Duke University (Bryan Center Dedication), 1982.	Box 172
Bronze medallion (Marian Anderson: "Honored by Congress for Public Service through Music"), 1977.	Box 172
Bronze sculpture (Jose Limon Dance Company - Cultural Productions - U.S.A.), undated	Box 172
Bronze medallion (Michigan State University), undated	Box 172
Gold pin (Presidential seal), 1970.	Box 172
Bronze medal (Texas Christian University Centennial), 1973.	Box 172
Gold box (Youth Orchestra of Fort Worth), 1974	Box 172
Bronze medallion (Churchill Medal), undated	Box 172
Silver medallion (Parliament House, New Delhi), undated	Box 172
Signed program (Founders Award, Partners for Livable Places), 1982.	Box 172
Statue (Swan Award), 1977.	Box 172
Gold pendant (Washington University Saint Louis: Inscribed "Nancy Hanks - D.F.A. 5/26/73"), 1973.	Box 172
Silver medallion in Lucite (The Federalist Society), undated	Box 172
Awards	Box 173
Key to the city (Providence, R.I.), undated	Box 173
Bronze medallion (U.S.A. Bicentennial, Finnish Committee), 1976.	Box 173
Brass paperweight (Minnesota State Arts Council Award), 1973.	Box 173

Silver tray (Opera America Award), undated	Box 173
Plaque (Utah State Institute of Fine Arts Award), 1972.	Box 173
Lucite Michigan statue (Detroit Institute of the Arts), 1975.	Box 173
Plaque (Association of American Dance Companies), 1978.	Box 173
Plaque (Arts Management Award), 1978.	Box 173
Trophy base (Order of the Triton IV, University of California, San Diego), 1975.	Box 173
Framed certificate (National Council of Art Administrators), 1981.	Box 173
Plaque (Arts and Business Cooperative Council, N.Y. Board of Trade), 1971.	Box 173
Plaque (Visual Communications Today, Univ. of Maryland), undated	Box 173
Metal type in box (Award of Design Recognition, Federal Design Council), 1975	Box 173
Bronze medallion (Louisiana Council of Music and the Performing Arts), 1977.	Box 173
Silver box ("To Nancy Hanks...From All of Her Friends at Lincoln Center"), 1978	Box 173
Bronze medallion (City of New York), 1977.	Box 173
Silver box (Arts Council of Greater Fort Worth), 1970	Box 173

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Oversize Materials

Miscellaneous oversize folders (1 and 2)	Box 179
Friends of the Nancy Hanks Center, Inc.: Old Post Office: Memorial Proposals	Oversize-folder 4

Personal series: Financial papers: Real estate
floor plans

Oversize-folder 5

American Film Institute Series

Budget, 1973 Box 179

National Endowment for the Arts Series

Photograph Album: Trips, 1971 Box 175

Rockefeller Brothers Fund Series

Rockefeller, John D., 1978 Box 174

Personal Series

Financial Papers (floor plans), undated Box 5

Student Papers: High School Photograph
Album, 1941-1943 Box 175

Student Papers: High School Scrapbook, 1941 Box 176

Student Papers: High School Scrapbook,
1942-1943 Box 176

Friends of the Nancy Hanks Center, Inc. Series

Old Post Office Memorial Proposals, 1986 Box 4

Virginia and Bryan Hanks Series

Miami Bribery Case, 1938-1942 Box 2

Family History, 1958 Box 2

Miscellaneous, undated Box 2

Virginia and Bryan College Degrees, 1922 Box 2

Scrapbook, undated Box 2

Scrapbook, 1941-1942 Box 174

Scrapbook, undated Box 174

Photographs, undated Box 174

Larry Hanks Series

Photographs, undated Box 174

Pictures Series

Hanks, Nancy, undated Box 174

Rockefeller/ NEA, 1955 and 1977 Box 174

Awards and Memorabilia Series

Awards and Honorary Degrees, 1959-1981 Box 1

Framed musical score (20th Anniversary,
American Council for the Arts), signed by Bill
Schuman, 1980 Box 1

Enlargement of Washington Post editorial,
1971 Box 1

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