



Guide to the Stephen C. Harward Papers, 1949-1975 and undated, bulk 1963-1975

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Summary

Collection Title:

Stephen C. Harward papers, 1949-1975 and undated, bulk 1963-1975

Creator:

Harward, S. C. (Stephen Cannada), 1922-1993.

Abstract:

Stephen Cannada Harward served on the Durham City School Board for 12 years in the 1960s and 1970s. During this time, the Durham city and county school districts were desegregated following a series of court mandates beginning in 1963. The collection contains memos, bulletins, reports, evaluations, minutes, agendas, educational and administrative guides and handbooks, court documents, financial statements and budgets, correspondence, clippings, printed materials, and maps pertaining to the activity of the Durham City School Board. The papers span the years 1949-1975 and document the daily workings of the Durham City School Board chiefly between the years 1963 and 1975, with a special focus on the process of desegregation during that time. It contains no personal papers of Stephen C. Harward.

Extent:

10.5 Linear Feet
Circa 4000 Items

Physical Location:

For current information on the location of these materials, please consult the Library's online catalog.

Language:

English

Language:

Material in English

Collection ID:

RL.00518

Permalink:

<http://library.duke.edu/rubenstein/findingaids/harwardstephen/>

Preferred Citation

[Identification of item], Stephen C. Harward Papers, David M. Rubenstein Rare Book & Manuscript Library, Duke University

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Background

Scope and Content

The Stephen C. Harward Papers span the years 1949-1975, with the bulk of the material dating from 1963-1975. The collection contains approximately 300 files stemming from the activities of the Durham City School Board (North Carolina), including audit reports, budgets, financial records, agendas, external and internal evaluations, teachers' manuals, and education policy materials, as well as court and other documents related to the redistricting and desegregation of the Durham city schools. Beyond the daily workings of the Durham City School Board and the Durham city school system are also materials documenting the use of funds stemming from the Elementary and Secondary Education Act of 1965 (ESEA), which was later renamed and revised as the No Child Left Behind Act of 2001, and materials related to concerns about student discipline and unrest during the late 1960s. The collection is divided into six series: **Desegregation and Redistricting, Financial Papers, Handbooks, Legal Papers, Reports, and Subject Files.**

The **Desegregation and Redistricting Series** collects materials related to the different attempts to desegregate the Durham city schools in response to court mandates. It documents the legal struggle deriving from the NAACP Legal Defense Fund suits of 1959 and 1960, the latter of which continued through the 1970s in response to the outcomes of other suits, particularly *Green v. School Board of New Kent County* (1968) and *Alexander v. Holmes County Board of Education* (1969), both of which demanded the abandonment of "freedom-of-choice" integration plans in favor of geographical zoning plans, and *Swann v. Charlotte-Mecklenburg Board of Education* (1971). Following the latter, the Durham City School Board was given a mandate by the court in 1975 to eliminate racially identifiable schools in the district, using any means necessary to ensure that the balance of black to white students at any school varied no less than 10% from the overall racial balance of the school group. Along with the legal papers, the series documents the move to desegregate the Durham city schools with memos and internal school board documents, clippings, correspondence from parents, maps, proposals (in both draft and completed form), and a printed booklet about desegregation. It also deals with the related attempts to merge the city and county school districts into a single unit, finally accomplished in 1992. The **Financial Papers Series** houses budgets, financial statements, accounting materials, and other papers documenting the financial workings of the Durham city schools and school board. Those interested in these finances should also consult the extensive audit reports in the Reports Series. The **Handbooks Series** documents educational and administrative

practices and concerns of the time with teachers' manuals and handbooks, student and administrative handbooks, policy statements, school directories, and bound print materials on educational topics. The small **Legal Papers Series** contains the legal files not related to the desegregation suits, including court papers, bills passed, and easements on school properties. The **Reports Series** collects audit reports, external and internal evaluations of schools and school programs, and results of studies and surveys. These documents contain detailed information related to the ESEA funds and their usage (in the audit reports and several narrative evaluations). Finally, the **Subject Files Series** contains topical files documenting different projects, programs, initiatives, and issues addressed by the Durham City School Board. It also documents the regular functioning of the school board in the extensive files of meeting minutes, agendas, and information bulletins.

Biographical/Historical

Chronology List

Date	Description
1922	Stephen Cannada Harward born
1960	Actions Wheeler v. Durham City Board of Education and Spaulding v. Durham City Board of Education filed for disestablishment of separate segregated school systems in the Durham city school system
1963	Action Thompson v. Durham County Board of Education filed for desegregation of Durham County Administrative School Unit Wheeler, Spaulding, and Thompson suits consolidated Federal court ordered Durham city schools to adopt freedom-of-choice desegregation plan
1963-1975	Harward served on Durham City School Board

Date	Description
1965	Durham County schools began desegregation under freedom-of-choice plan Elementary and Secondary Education Act passed as part of President Johnson's "War on Poverty"
1966	Court approved Durham City School Board freedom-of-choice plan
1969	Following Green v. School Board of New Kent County and Alexander v. Holmes County Board of Education decisions, the Federal Court of Appeals directed the abandonment of freedom-of-choice plan and the implementation of a geographic zoning plan for desegregation of Durham County schools
1970	The corresponding mandate was made for Durham city schools
1971	Proposed merger of Durham city and county school systems rejected by two-thirds majority
1972-1974	Harward served as Duke University Treasurer
1992	Durham city and county school districts merged into Durham Public School district
1993	Death of Harward

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Administrative Information

Publication Statement

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Please contact Research Services staff before visiting the David M. Rubenstein Rare Book & Manuscript Library to use this collection.

Use Restrictions

The copyright interests in this collection have not been transferred to Duke University. For more information, consult the copyright section of the Regulations and Procedures of the David M. Rubenstein Rare Book & Manuscript Library.

Acquisition Information

The Stephen C. Harward Papers were received by the David M. Rubenstein Rare Book & Manuscript Library as a gift in 2003.

Processing Information

Processed by Alexander Ruch, May 2007

Encoded by Alexander Ruch

Completed May 2007

Accession 2003-0129 is described in this finding aid.

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Related Materials

Related Material

Those interested in the history of the Durham City School Board and the desegregation of Durham schools may wish to consult the **Nicholas Rencher Harris Papers** and the **Women-in-Action for the Prevention of Violence and Its Causes, Inc., Durham Chapter, Records**, also housed at the David M. Rubenstein Rare Book & Manuscript Library. Nicholas Rencher Harris (1900-1965) was an African-American businessman and civic leader in Durham and served on the Durham Board of Education during the late 1950s and early 1960s; that collection also houses materials related to school desegregation in Durham. The Durham chapter of Women-in-Action for the Prevention of Violence and Its Causes was founded by Elna Spaulding in 1968, and the organization was involved in the struggle for school integration in the 1970s. These collections, both cataloged separately from the Stephen C. Harward Papers, are searchable by title in the Duke University Libraries online catalog.

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Names and Subjects

- Durham (N.C.) -- Race relations
- Durham (N.C.) -- History
- School districts -- North Carolina -- Durham County
- Schools -- Centralization -- North Carolina -- Durham County
- Education -- Southern States
- School integration -- North Carolina -- Durham
- Public Schools -- North Carolina -- Durham -- History
- Public Schools -- North Carolina -- Durham -- Finance
- School districts -- North Carolina -- Evaluation
- School improvement programs -- United States
- Public Schools -- North Carolina -- Durham
- Public Schools -- North Carolina -- Durham -- Business management -- Auditing
- Segregation in education -- Law and legislation -- United States
- Discrimination in education -- Law and legislation -- United States

- Federal aid to education -- United States
- Student movements -- United States -- History -- 20th century
- Urban schools -- North Carolina -- Durham
- Public Schools -- North Carolina -- Durham -- Handbooks, manuals, etc.
- Education -- North Carolina -- Durham
- Harward, S. C. (Stephen Cannada), 1922-1993.
- Harward, S. C. (Stephen Cannada), 1922-1993.

Collection Inventory

Desegregation and Redistricting Series, 1959-1975

Physical Description: 3 boxes

Scope and Contents note

Houses materials related to the desegregation of the Durham, N.C. city schools, proposed redistricting, and the repeated failed attempts to consolidate the city and county administrative units into a single school district (accomplished in 1992). Formats include memos and internal school board documents, clippings, correspondence from parents, legal files and briefs, study and survey reports, maps, proposals (in both draft and completed form), and a printed booklet. The extensive court files mostly pertain to the NAACP suit of Wheeler, Spaulding, and Thompson v. the Durham City and County School Boards, begun in 1960 and continuing on through 1975; they are of particular interest in documenting the various court mandates and school board proposals for desegregation plans. The later court papers (from 1974 and 1975) contain useful summaries of the process of desegregation, as well as progress reports and statistics gathered by the school board and submitted to the court. Researchers interested in the attempted merger of the city and county schools may wish to consult the files on the bond issues of 1967-1973 in the Subject Files Series, which contain some related materials. Those interested in federal financial support for desegregation may also wish to consult the files on the Emergency School Aid Act of 1972.

Arranged in alphabetical order by folder title.

Brief on outside school district but inside city limits, 1971	Box 1A
Civil Rights Act compliance, 1965	Box 1A
Civil rights survey, 1974	Box 1A
Charlotte plan, 1974	Box 1A

Class assignment plans, 1974	Box 1A
Consolidation of city and county schools, 1968-1969 Physical Description: 2 folders	Box 1A
Consolidation study I, 1968	Box 1A
Consolidation study II, 1966	Box 1A
Desegregation: Opportunity or Problem, 1970	Box 1A
Desegregation suits, 1959-1962 Physical Description: 4 folders	Box 1A
Desegregation suits, 1963-1965 Physical Description: 3 folders	Box 1B
Desegregation suits, 1966-1975 Physical Description: 7 folders	Box 2
Emergency School Aid Act, 1974-1975	Box 2
Emergency School Aid Act--application for assistance, 1973-1975	Box 2
Enrollment, 1970-1974	Box 2
Maps, 1964, 1970-1974 Processing Information: [Some items removed to Oversize Materials.]	Box 2
Merger, 1971 Physical Description: 2 folders	Box 2
Miscellaneous, 1964-1970	Box 3
Miscellaneous, 1974-1975 Physical Description: 2 folders	Box 3
Proposed redistricting, Durham city schools--junior high schools, 1972-1974	Box 3
RTI attendance zones, 1964-1970	Box 3

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Financial Papers Series, 1961-1975

Physical Description: 2 boxes

Scope and Contents note

Primarily budgets and financial statements of the Durham city school system, but also information on accounting, wages, employee insurance, and real estate appraisals. Researchers interested in the finances of the city school district should also consult the audit reports located in the Reports Series.

Arranged alphabetically, then chronologically by date.

Accounting system, 1968	Box 3
Appraisal of real estate: Southside, Crest Street, and Edgemont Elementary Schools, 1972 Aug. 18	Box 3
Budget, 1961-1966	Box 3
Physical Description: 5 folders	
Budget, 1966-1975	Box 4
Physical Description: 7 folders	
Budget--special, 1967-1969	Box 4
Current expenditures by source of funds, 1966-1968	Box 4
Physical Description: 3 folders	
Financial statements, 1969-1974	Box 5
Physical Description: 6 folders	
Insurance, 1975	Box 5
Salaries, wages, 1969-1975	Box 5

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Handbooks Series, 1949-1975 and undated, bulk 1962-1975

Physical Description: 2 boxes

Scope and Contents note

Comprises educational manuals; handbooks for students, teachers, and administrators; food service guides; school law reference books; and other books and pamphlets treating topics related to education.

Arranged alphabetically, then chronologically by date.

Activity manual-- F.O.O.D. For Thought: Focus on Optimal Development, Intermediate Level, 1974	Box 5
Activity manual-- F.O.O.D. For Thought: Focus on Optimal Development, Primary Level, 1974	Box 5
Athletics manual, junior high school, 1974	Box 5
Board of Education policy manual, 1975	Box 5
Physical Description: 2 folders	
Bridging the Gap between Government in Books and Government in Action by Albert Coates, 1974	Box 5
Career Opportunities Program overview, circa 1971	Box 5
Coaches manual, Durham city schools, undated	Box 5
Cooperative Distributive Education student handbook, undated	Box 5
Discipline Problems: An Educational Malignancy by Walter E. McPhie, 1971	Box 5
Drugs in North Carolina: Problems and Programs by Anthony D. M. Mulvihill, 1972	Box 5
Food service guides, 1967-1968	Box 5
Handbooks for North Carolina school board members, 1962, 1974	Box 6
Physical Description: 2 folders	
Hillside High School handbook, 1972	Box 6

How Can the American People be Given a Better Understanding of Our Economic System?, 1949	Box 6
The Informer [Durham High School handbook], 1974-1975	Box 6
Manuals of position descriptions, undated Physical Description: 2 folders	Box 6
Personnel guide for teachers, 1973	Box 6
Physical education manual, junior and senior high schools, 1973	Box 6
Program of studies, Durham High School, 1974	Box 6
Public Education by Robert E. Phay, undated	Box 6
Public School Laws of North Carolina, 1969	Box 6
Public School Laws of North Carolina, 1971	Box 6
School personnel directories, 1966-1975	Box 6
The Scope and Sources of School Board Authority to Regulate Student Conduct and Status by Stephen R. Goldstein, 1969	Box 6
Student Rights in North Carolina, 1974	Box 6

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Legal Papers Series, 1971-1975

Physical Description: 1 box

Scope and Contents note

This series contains the legal papers related to Durham city schools and the Durham City School Board not subsumed under the Desegregation and Redistricting Series (which houses all of the court documents and legal papers from the NAACP desegregation suits). This includes bills proposed and passed, easements on school properties, and court papers from a suit (Ronald Kelly et als v. Lew W. Hannnen et als) made regarding the refusal of Durham High School to allow distribution of the off-campus publication Uprising on campus.

Arranged alphabetically.

Easements, 1975	Box 6
Federal suit on "Uprising," 1971	Box 6
General Assembly of North Carolina bills, 1973-1975	Box 6
Physical Description: 2 folders	
School Budget and Fiscal Control Act, bills proposed, 1975	Box 6

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Reports Series, 1959-1975

Physical Description: 5 boxes

Scope and Contents note

The majority of the series is made up of annual audit reports of the Durham city school system (including correspondence from the firm conducting the audits), but narrative evaluations and quantitative survey and study results are also included. There are also files from individual school evaluations made in 1965, and files of analyses of these evaluations.

Arranged alphabetically, then chronologically. The one exception to this is the extensive group of audit reports, which are arranged alphabetically by type (audit reports), then date, then report title. This preserves the original organization of the reports in the collection.

Audit report correspondence from Ricca, Nelson and Gantt, 1967-1975	Box 7
Audit reports	
1963 June 30	
Activity funds	Box 7
Cafeteria system	Box 7
Durham city schools	Box 7
Special funds	Box 7
1964 June 30	

Activity funds	Box 7
Cafeteria system	Box 7
General fund	Box 7
Miscellaneous funds	Box 7
1965 June 30	
Activity funds	Box 7
Cafeteria system	Box 7
General fund	Box 7
Miscellaneous funds	Box 7
1966 June 30	
Activity funds	Box 7
ESEA Title I	Box 7
ESEA Title II	Box 7
Food service department	Box 7
General fund	Box 7
Miscellaneous funds	Box 7
Audit reports	Box 8
1967 June 30	
Activity funds	Box 8
Durham city schools	Box 8
ESEA Title I	Box 8
ESEA Title II	Box 8
Food service department	Box 8
Miscellaneous funds	Box 8
1968 June 30	
Activity funds	Box 8

Durham city schools	Box 8
ESEA Title I	Box 8
ESEA Title II	Box 8
Food service department	Box 8
Miscellaneous funds	Box 8
1969 June 30	
Activity funds	Box 8
ESEA Title I	Box 8
ESEA Title II	Box 8
ESEA Title III	Box 8
ESEA Title IV-A	Box 8
Food service department	Box 8
Local current expense and capital outlay fund	Box 8
Special funds	Box 8
1969 July 15	
ESEA Title III	Box 8
1970 June 30	
Activity funds	Box 8
Federal funds	Box 8
Audit reports	Box 9
1970 June 30	
Local funds	Box 9
1971 June 30	
Activity funds	Box 9
Federal funds	Box 9
Local funds	Box 9
1972 June 30	

Activity funds	Box 9
Federal funds	Box 9
Local funds	Box 9
<hr/>	
1973 June 30	
Activity funds	Box 9
Federal funds	Box 9
Local funds	Box 9
<hr/>	
1974 June 30	
Activity funds	Box 9
Federal funds	Box 9
Local funds	Box 9
<hr/>	
1975 June 30	
Activity funds	Box 9
Federal funds	Box 9
Local funds	Box 9
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Charrette reports, 1971	Box 10A
<hr/>	
A Child Well Taught: A Report of the Governor's Study Commission on the Public School System of North Carolina, 1968	Box 10A
Physical Description: 2 folders	
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Data reports	
ESEA survey, 1975 Mar.	Box 10A
ESEA Title III statistical data, 1967 Dec. 20	Box 10A
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Durham Chamber of Commerce Subcommittee on Funding of Public Education report, 1972 Sept.	Box 10A
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Durham city schools self-study report, 1974 Apr.	Box 10A
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Evaluation reports	

Emergency School Assistance Program, 1971 Oct.	Box 10A
ESEA Title 1, 1966-1967, 1969 (3 reports) Physical Description: 5 reports	Box 10A
ESEA Title 1, 1970-1971, 1975 (2 reports)	Box 10B
SEED evaluation, 1973 June	Box 10B
Government: A Report on City and County, 1970 Summer	Box 10B
How Students Feel About School: A Survey of Student Attitudes at Durham and Hillside High Schools, 1974 July	Box 10B
Local Plan for Occupational Education, 1974	Box 11
Merit Rating research bulletin, 1959 Oct.	Box 11
Ranking of school administrative units, 1968 July	Box 11
Recommended personnel classification and pay plan, 1973 Sept.	Box 11
Salaries and Supplemental School Taxes research bulletin, 1967 Oct.	Box 11
School reports	
Brogden Junior High School, 1965	Box 11
Carr Junior High School, 1965	Box 11
Durham High School, 1965	Box 11
Hillside High School, 1965	Box 11
Holton Junior High School, 1965	Box 11
Witted Junior High School, 1965	Box 11
Committee on Accreditation report on 1965 school reports, 1966-1968 Physical Description: 4 folders	Box 11

School survey, 1969	Box 11
School utilization report, 1975	Box 11
Students out of School: Dropouts or Pushouts?, 1974 July	Box 11

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Subject Files Series, 1959-1975 and undated, bulk 1967-1975

Physical Description: 5 boxes

Scope and Contents note

Topical files Harward kept related to the workings of the school board. Includes proposals, meeting records, correspondence, some financial records (particularly those related to school food service), policy statements, clippings, and pamphlets. Of particular interest for documenting the ongoing workings of and issues faced by the Durham City School Board are the extensive files of meeting agendas, minutes, and information bulletins. Those interested in the attempts to merge the city and county school districts will find relevant information in the folders on the bond issues of various years, as well as the more extensive materials contained in the Desegregation and Redistricting Series.

Arranged alphabetically, then chronologically by date.

Ability grouping, 1974	Box 12
Abstract--Durham schools study, 1969-1971	Box 12
Ad hoc committee on student affairs, 1972	Box 12
Advisory committee, 1974	Box 12
Agendas, 1970-1975	Box 12
Athletic program, 1969-1975	Box 12
Bids, 1975	Box 12
Black studies, undated	Box 12
Bond issue, 1967, 1971-1973	Box 12

Physical Description: 6 folders

Book policies, 1969	Box 12
Calendar, 1970-1975	Box 12
City-county school commission, 1972-1973	Box 12
Cooperative School for Pregnant School Girls, 1975	Box 12
Construction, 1975	Box 12
Correspondence, 1969-1975	Box 12
Crest school correspondence, 1972	Box 12
D.C.E.A. [Durham City Education Association], 1967-1969	Box 12
Durham city schools aims--mission, 1973-1974	Box 13
Durham County Library, 1968	Box 13
Education Development Council, 1972	Box 13
Evaluation of the Duke-Walltown tutoring program, 1972	Box 13
Exceptional children evaluation, 1974	Box 13
Food service, 1966-1975 Physical Description: 2 folders	Box 13
Green Circle program, 1971	Box 13
Health benefits program, 1973	Box 13
Holidays, 1972-1973	Box 13
Information bulletins, 1969-1973 Physical Description: 4 folders	Box 13
Information bulletins, 1974-1975 Physical Description: 2 folders	Box 14
Joint committee, 1959-1960, 1967	Box 14
League of Women Voters, 1971	Box 14

Minutes, 1967-1973 Physical Description: 6 folders	Box 14
Minutes, 1974-1975 Physical Description: 3 folders	Box 15
Miscellaneous, 1975	Box 15
Miscellaneous information, 1969-1975 Physical Description: 3 folders	Box 15
Miscellaneous proposals, reports, recommendations, suggestions, etc., 1970-1975	Box 15
Model for an assistant or an associate superintendent's contract, undated	Box 16
National Workshop for Management on Collective Negotiations in Education, 1972	Box 16
Newsletters, school papers, etc., 1972-1974	Box 16
Night school, 1975	Box 16
Property, 1972-1973	Box 16
Reading tests, 1971-1975	Box 16
Rules and regulations, 1973	Box 16
Sale of property, 1973-1975	Box 16
School Law Bulletin, 1971-1975	Box 16
Sick leave and substitute teacher regulations, 1972	Box 16
Statistics, 1968	Box 16
Southside school property, 1975	Box 16
Student conduct, 1968-1969	Box 16
Subcommittee on closing schools, 1974	Box 16
Suspension of students, etc., 1974-1975	Box 16

Washington Fastreport, 1972-1973

Box 16

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Oversize Materials

Physical Description: 1 oversize folder

Desegregation and Redistricting Series, 1972

Maps, 1972

Oversize-folder 1

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