



Preliminary Guide to the Department of Education Records, 1930-2019

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Summary

Collection Title:

Department of Education records, 1930 - 2019

Creator:

Duke University. Department of Education

Abstract:

The Department of Education, formed in 1907, prepared both undergraduate and graduate students for careers in education. The Department dissolved at the end of 1981. The Department of Education Records include correspondence, minutes, memoranda, reports, proposals, exams, student and faculty information, and other materials. Subjects include the training of teachers in North Carolina, the process of accreditation, teaching in elementary and secondary schools, and departmental administration. Major programs and organizations include the Master of Arts in Teaching Program, the Cooperative Program in Teacher Education, the N.C. Advancement School, the Triple T Task Force Team, the Emotionally Disturbed Children Program, the Regional Education Laboratory, the Learning Institute of North Carolina (LINC), the Durham Education Improvement Program (EIP), the Summer Demonstration School, the Summer Enrichment Program, and Project ABC.

Extent:

31.5 Linear Feet

Language:

Materials in English.

Collection ID:

UA.25.18.0001

Permalink:

<https://idn.duke.edu/ark:/87924/m15707>

Preferred Citation

[Identification of item], Department of Education Records, Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

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Background

Scope and Content

Collection includes correspondence, memoranda, reports, newsletters, grant proposals, accreditation studies, and other materials concerning teacher education at Duke. The collection includes program accreditation reports, examinations, reports of state studies on guidelines for teacher education records of the University Committee on Public Education and the Training of Teachers, conference announcements, grant proposals for teacher recruitment and training programs, and materials concerning the 1952 Centennial Celebration of Teacher Education at Duke. Topics include general departmental operations, the Master's Degree in Education and Master of Arts in Teaching, the Summer Demonstration School, the Summer Enrichment Program, the Cooperative Program in Teacher Education, Project ABC, and the American Association for Gifted Children (AAGC). Includes student records.

Biographical/Historical

By the charter of 1851, graduates of Normal College (the precursor to Trinity College) were recognized by the North Carolina legislature as qualified to teach in the common schools of the state. In 1859, President Braxton Craven introduced a teacher training curriculum. The Department of Education was formed at Trinity College in 1907, and teacher training programs, particularly those offered during the summer, enrolled many students. Prior to 1952, most students preparing to teach in the secondary schools majored in education. During the 1950s, this began to change; students could major in the subject they planned to teach, and be advised by members of the Department of Education. In 1954, a program leading to the degree of Master of Arts in Teaching was started, and throughout the 1950s, a number of special and cooperative programs were established. The 1960s saw an increase in the number of students seeking graduate training. By the late 1970s, the number of undergraduates intending to teach had begun to decline. The department was eliminated December 31, 1981 and replaced by a Program in Education in the College of Arts and Sciences, which enables undergraduates to meet state certification requirements. The Master of Arts in Teaching Degree continues to be offered.

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Administrative Information

Publication Statement

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Access Restrictions

Access restricted. Some materials in this collection include student records. In accordance with the Family Education Rights and Privacy Act of 1974 as amended, Duke University permits students to inspect their education records and limits the disclosure of personally identifiable information from education records. Contact Research Services for more information.

Access restricted. Some materials in this collection are personnel records. Records pertaining to employment where individuals are identified are closed for 70 years.

Access restricted. Collection contains Duke University administrative materials. For a period of twenty-five years from the origin of the material, permission in writing from the office of origin and the University Archivist is required for use of administrative records. After twenty-five years, records that have been processed may be consulted with the permission of the University Archivist. Contact Research Services for more information.

Acquisition Information

The Department of Education Records were received by the University Archives as a transfer in 1978 (A78-152), 1975 (A75-162), 1998 (A98-60), and 2024 (UA2024-0058). Other accessions, including those in 1972 (A72-49), 1976 (A76-116), 1980 (A80-226), and 1981 (A81-39) have been interfiled.

Processing Information

This collection is partially processed: materials may not have been ordered and described beyond their original condition.

Processed by Valerie Gillispie, July 7, 2003

Encoded by Valerie Gillispie, July 7, 2003

Accession UA2024-0058 added and finding aid updated by April Blevins, March 2025

Use Restrictions

Copyright for Official University records is held by Duke University; all other copyright is retained by the authors of items in these papers, or their descendants, as stipulated by United States copyright law.

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Related Materials

Related Material

Program in Education Records Duke University Archives

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Names and Subjects

- Accreditation (Education)
- Elementary school teaching
- High school teaching
- Teachers -- Training of -- North Carolina
- American Association for Gifted Children
- Duke University. Department of Education
- North Carolina Advancement School
- Duke University. Program in Education
- Regional Education Laboratories -- United States

Collection Inventory

Accession number A78-152, 1938-1974

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Access restricted. Some materials are personnel records. Records, such as search committee files or others pertaining to employment where individuals are identified, are closed for 70 years.

Processing Information:

In 1983, the following materials in Accession Number A78-152 were discarded: minutes and related materials of University bodies such as University Council and Undergraduate Faculty Council; Census Reports; registration and pre-registration material; grade reports; graduate student files (some kept as samples); applications for teaching positions in the department and accompanying material; printed matter on M.A.T. programs at other colleges and universities; student teacher evaluations and reports on activities (some kept as samples); teacher tuition certificates and accompanying correspondence (some kept as samples); and "Effort Reports."

This finding aid is NCEAD compliant.

Includes correspondence of administrators, faculty, and students; course descriptions; student evaluations; information on admissions and enrollment; and other administrative materials, 1938-1953

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Includes information about hiring and personnel; correspondence and information on the Masters of Arts in Teaching programs at Duke and other schools; minutes and other materials related to departmental meetings; and information on Duke's Doctor of Education degree, 1952-1964

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Departmental subject and correspondence files (con't in Box 3), 1953-1954

Box 2

Departmental subject and correspondence files, 1953-1954

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Departmental subject and correspondence files, 1954-1955

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Minutes of departmental meetings, 1951-1952

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Departmental subject and correspondence files, 1960-1961

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**Files of the Cooperative Program in Teacher Education (con't in Box 6),
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**Files of the Cooperative Program in Teacher Education (con't from Box
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Departmental subject and correspondence files, 1958-1959

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**Departmental subject and correspondence files (con't in Box 7),
1960-1961**

Box 6

**Departmental subject and correspondence files (con't from Box 6),
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Box 7

Departmental job applications - RESTRICTED, 1966-1969

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**Files on the Cooperative Program in Teacher Education and Master of
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Miscellaneous correspondence and departmental records, [1960s]

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Miscellaneous departmental records on organizations, administrative matters, and curriculum (arranged by subject), [1940s-1960s]

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Exams and correspondence related to the Masters of Arts in Teaching program - RESTRICTED, [1940s]

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Accession number A98-60, 1957-1981

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Chronological files of departmental minutes, correspondence, memoranda, reports, and other records, 1957-1981

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Reports on Teacher Education at Duke University, 1969-1979

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Accession number UA2024-0058, 1940-2019

Scope and Contents

Includes records related to the American Association for Gifted Children (AAGC) such as meetings minutes, correspondence, promotional materials, grants and fundraising materials, and other related files. Also contains general department files for the Program in Education, including reports and correspondence, minutes, program and promotional materials, handbooks, and other related files. Original folder titles retained.

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