



## **Guide to the Jazz @ Records, 2017-2018**

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## Summary

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**Collection Title:**

Jazz @ records, 2017-2018

**Creator:**

Duke University. Jazz @

**Abstract:**

Jazz @ was initially created in 2003 as a weekly jam session at the Mary Lou Williams Center for Black Culture, and it is now run by a committee of students as part of the Duke University Union's (DUU's) weekly jazz programming committee. The records include: emails; sign-up lists; event and meeting information; flyers; playlists; and financial and administrative materials. The records represented in the collection are from 2017-2018, when Duke student Philip Moss served as president of the Jazz @ committee. Some of the events covered in the collection include: Jazz @ The Coffeehouse; Jazz Brunch; and Latin Jazz Night.

**Extent:**

.031 Gigabytes

**Language:**

English

**Collection ID:**

UA.31.07.0016

**Permalink:**

<https://idn.duke.edu/ark:/87924/m1zx6j>

**Preferred Citation**

[Identification of item], Jazz @ Records, Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

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## Background

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**Scope and Content**

Collection includes: emails; sign-up lists; event and meeting information; flyers; playlists; and financial and administrative materials. The records represented in the collection are from 2017-2018, when Duke student Philip Moss served as

president of the Jazz @ committee. Some of the events covered in the collection include: Jazz @ The Coffeehouse; Jazz Brunch; and Latin Jazz Night.

## **Biographical/Historical**

Jazz@ was founded in 2003 by John Brown, who served as the Director of the Duke Jazz Program from 2003-2020 and is now the Provost for the Arts at Duke (2020-). Jazz @ was initially conceived of as a weekly jam session at the Mary Lou Williams Center for Black Culture, and it is now run by a committee of students as part of the Duke University Union's (DUU's) weekly jazz programming committee. Jazz @ plans weekly jazz gatherings on campus, as well as occasional larger events like the annual Night of Swing. [Description partially based on the Duke University Union website, [duke.org/committees](http://duke.org/committees)]

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## **Administrative Information**

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### **Publication Statement**

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URL: <https://library.duke.edu/rubenstein/>

### **Access Restrictions**

Access note. Collection contains electronic records that require special equipment. Contact Research Services with questions.

### **Acquisition Information**

The Jazz @ records were received by Duke University Archives as a gift in 2018.

### **Processing Information**

Processed by Laurin Penland and Matthew Farrell, August 2020. Accessions included in this collection guide: UA2018-0013.

## Use Restrictions

Copyright for Official University records is held by Duke University; all other copyright is retained by the authors of items in these papers, or their descendants, as stipulated by United States copyright law.

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## Names and Subjects

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- Jazz
- Music -- North Carolina -- Durham -- Societies, etc.
- Moss, Philip
- Duke University. Union
- Brown, John, 1970-
- Duke University. Mary Lou Williams Center for Black Culture
- Duke University -- Students -- Social conditions

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## Collection Inventory

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Activities Fair Materials, 2017-2018 (online item available)

Digital-materials UA31070016-  
SET-0001

**Physical Description:** 12 files; 2 MB

**Digital Object:** [Activities Fair Materials, 2017-2018](#)

### Scope and Contents

Logos, flyers, promotional materials, sign-up sheet, and event listing for 2017. Documents in Excel, JPG, GIF, PNG, and PDF formats.

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Events, 2017 (online item available)

Digital-materials UA31070016-  
SET-0001

**Physical Description:** 14 files; 10 MB

**Digital Object:** [Events, 2017](#)

**Scope and Contents**

Document files, forms, contracts, and flyers for Jazz @ The Coffeehouse, Jazz Brunches, Latin Jazz Night, and other events. Files are in MS DOC, PDF, JPG, PNG, and Excel formats.

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Feedback, 2017 November 16 (online item available)

Digital-materials UA31070016-SET-0001

**Physical Description:** 1 file; less than 1 MB

**Digital Object:** [Feedback, 2017 November 16](#)

**Scope and Contents**

Questionnaire in text format.

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Jazz @ Study Playlists, 2017 (online item available)

Digital-materials UA31070016-SET-0001

**Physical Description:** 2 files; less than 1 MB

**Digital Object:** [Jazz @ Study Playlists, 2017](#)

**Scope and Contents**

Document files in MS DOC format.

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Jazz @ Emails , Fall 2017 (online item available)

Digital-materials UA31070016-SET-0001

**Physical Description:** 18 files; 15 MB

**Digital Object:** [Jazz @ Emails , Fall 2017](#)

**Scope and Contents**

Emails about events and playlists in PDF format.

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Meetings, 2017 (online item available)

Digital-materials UA31070016-SET-0001

**Physical Description:** 15 files; 3 MB

**Digital Object:** [Meetings, 2017](#)

**Scope and Contents**

Document files, meeting slideshows with information about upcoming events, and a flyer. Files are in text, MS DOC, MS Powerpoint, and PNG formats.

Miscellaneous Administrative Materials,  
2017-2018 (online item available)

Digital-materials UA31070016-  
SET-0001

**Physical Description:** 6 files; less than 1 MB

**Digital Object:** [Miscellaneous Administrative Materials, 2017-2018](#)

**Scope and Contents**

Includes FY17 budget, student list of musicians, a committee roster, and files about a few purchases. Files are in MS Doc and Excel formats.