



Guide to the Physical Plant Department Records, 1953-1987.

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David M. Rubenstein Rare Book & Manuscript Library

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Summary

Collection Title:

Physical Plant Department Records, 1953-1987

Creator:

Duke University. Physical Plant Department

Abstract:

The Physical Plant Department was responsible for maintenance, housekeeping, repairs, and other operations on the Duke University campus. The collection contains general materials concerning university services, facilities, properties and buildings, including floor plans, memos, bus schedules, photographs, reports, and departmental newsletters. It also contains files specific to the Duke University Marine Laboratory, particularly in regard to plans and blueprints for the building of the oceanographic research vessel "Eastward."

Extent:

2 Linear Feet

Language:

English

Language:

Materials are in English.

Collection ID:

UA.10.05.0004

Permalink:

<http://library.duke.edu/rubenstein/findingaids/uaphysicalplant>

Preferred Citation

[Identification of item], Physical Plant Department Records, Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

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Background

Scope and Content

The collection includes files on buildings and operations related to the responsibilities of the Physical Plant Department. The General Records series contains bus schedules, floor plans, memoranda, photographs, newsletters, reports, inventories, appraisals and other materials concerning University buildings, property, and facilities. Files include materials on the heating plant, the Duke Homestead, the Duke Quarry, and "The Physical Plant Gazette," a departmental newsletter.

The Marine Laboratory series contains a number of folded blueprints and plans for the oceanographic research vessel "Eastward," as well as information about European shipbuilding companies; and memos, notes, reports, and correspondence related to the planning and construction of the vessel.

Biographical/Historical

The Physical Plant Department was responsible for maintenance, repairs, and other operations on the Duke University Campus, including mail services, housekeeping, groundskeeping, energy conservation, and transportation. The Physical Plant Department was created between 1970 and 1972. It supplanted the Plant Engineering Department, which had replaced the Operations and Maintenance Department in the 1960s. The Physical Plant Department itself was supplanted in October 1987 by the Facilities Planning and Physical Plant Department, known later as the Facilities Management Department. In the early 1960s, Duke University Marine Laboratory established a new research and training program in biological oceanography and built a marine research vessel to facilitate the program. The vessel, equipment, and other program needs were financed with a grant from the National Science Foundation. The oceanography program was directed by Robert J. Menzies, and the research vessel planning committee was led by C.G. Bookhout, director of the Marine Laboratory. W.K. (Ken) Howard, Duke maintenance engineer, assisted Bookhout on the committee and corresponded directly with naval architects, shipbuilders, and engineers during the planning and construction of the research vessel. The vessel, "Eastward," was completed around 1963.

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Administrative Information

Publication Statement

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Access Restrictions

Collection is open for research. Researchers must register and agree to copyright and privacy laws before using this collection. All or portions of this collection may be housed off-site in Duke University's Library Service Center. The library may require up to 48 hours to retrieve these materials for research use. Please contact Research Services staff before visiting the David M. Rubenstein Rare Book & Manuscript Library to use this collection.

Use Restrictions

Copyright for official university records is held by Duke University; all other copyright is retained by the authors of items in these papers, or their descendants, as stipulated by United States copyright law.

Acquisition Information

The Physical Plant Department Records were received by the Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, as a transfer in 1975, 1979, 1986, and 1999.

Processing Information

Processed by: University Archives Staff

Finding aid derived from MARC record, November 2014. Re-processed by Erin Ryan. New finding aid created November 2016.

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Related Materials

Related Material

[Building Reference Collection](#), Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

[Marine Laboratory Records](#), Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

[Facilities Management Department Records](#), Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

[Physical Planning Department Records](#), Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

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Names and Subjects

- Oceanographic research ships--United States.
- Duke University. Marine Laboratory
- Duke Homestead (Durham, N.C.)
- Duke Quarry (Durham, N.C.)
- Eastward (Ship)

Collection Inventory

General Records, 1960-1987

Memoranda, 1973-1987	Box 1
Bus Schedule, 1970-1979	Box 1
Report on Heating Facilities, 1961	Box 1
Coal Unloading Facility Steam Plant, 1975	Box 1
West Campus Steam Plant, 1975	Box 1

Major Repair and Rehabilitation, 1975-1976	Box 1
Capital Improvements, 1975-1976	Box 1
Budget Proposal, 1975-1976	Box 1
Central Campus Heating Systems, 1973	Box 1
Safety Equipment, 1973-1974	Box 1
Space Projections and Recommendations, 1961	Box 1
East Duke Building Photos, 1968	Box 1
Inventory Parlors - East Duke, 1960-1974	Box 1
East Duke Building, 1968-1974	Box 1
The Ark, 1973	Box 1
Music Building, 1974	Box 1
Womens College Library and Town Girls Room, 1972	Box 1
Duke Press, 1970, 1975	Box 1
Baldwin Auditorium, 1973-1975	Box 1
Inventory - Duke Homestead - Photos, Clippings, Correspondence, 1972-1974	Box 1
Material Support	Box 1
Panhellenic Council - Correspondence, Memos, Brochures and Clippings, 1969-1973	Box 1
Campus Center, 1968	Box 1
Bivins Building, 1968	Box 1
Carr Building	Box 1
Branson Building, 1974-1975	Box 1
Memorial Gym, 1974-1976	Box 1
Prefab (Music)	Box 1

Art Museum, 1972-1975	Box 1
Art Building, 1971-1975	Box 1
Asbury, 1971-1973	Box 1
Science Building	Box 1
Buildings, General (West), 1975-1977	Box 1
Womens College Library, 1970-1976	Box 1
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The Physical Plant Gazette [Newsletter], 1974-1976	Box 1
Duke Quarry, 1974, 1983-1984	Box 1

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Blueprints, Sketches, etc., 1962	Box 1
European Ship Builders, 1961	Box 1
Virginia Fish Laboratory, 1955	Box 1
DX Navigator Instructions	Box 1
Naval Architects, Sparkman and Stephens, 1962	Box 1
European Ship Builders, Norway, 1961	Box 2
Naval Architect - Woods Hole Oceanographic Institute, 1962	Box 2
Rules and Regulations - Brochures, 1958-1959	Box 2
Boat - Miscellaneous Information, 1959	Box 2

Engine and Auxiliary Information, 1961	Box 2
Typical Vessels, 1953	Box 2
Basic Plans and Specifications	Box 2
Gear, 1959-1961	Box 2
Engine Information	Box 2
Electronics and Navigational Gear	Box 2
Research Vessel Operators Council WHOI, Woods Hole, MA, 1962-1963	Box 2
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Brochure - Kelvin Hughes Unit Radar System	Box 2

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