



# **Guide to the Office of Residential Life records, 1946-2025 and undated**

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## Summary

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**Collection Title:**

Office of Residential Life records, 1946-2025 and undated

**Creator:**

Duke University. Residence Life and Housing Services

**Abstract:**

The Office of Residential Life has long been committed to creating an active and meaningful residential life for its students. As such, it has continuously worked to review and improve the quality of residential life at Duke University. Materials in the collection include administrative records, correspondence, meeting minutes, financial and statistical reports, memoranda, proposals, newsletters, handbooks, color slides, computer diskettes, reel-to-reel audio recordings, survey results and other materials documenting the activities of the Office of Residential Life.

**Extent:**

31 Linear Feet  
8 Megabytes

**Language:**

Material in English

**Collection ID:**

UA.09.06.0002

**Permalink:**

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**Preferred Citation**

[Identification of item], Office of Residential Life Records, Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

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## Background

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**Scope and Content**

The Office of Residential Life records spans 1946-2022. Materials in the collection include administrative records, correspondence, meeting minutes,

financial and statistical reports, memoranda, proposals, newsletters, handbooks, color slides, computer diskettes, reel-to-reel audio recordings, survey results and other materials documenting the activities of the Office of Residential Life. Records also include scrapbooks containing newspaper clippings, postcards, and photographs related to student life on campus. The collection is arranged alphabetically, with the exception of four boxes (Box 32, Box 33, Box 34 and Box 35). Three diskettes (Disk001, Disk002 and Disk003) were removed from Box 17 and migrated to the electronic records server. In addition, Box 35 is stored off-site.

## **Biographical/Historical**

The Office of Residential Life has long been committed to creating an active and meaningful residential life for its students. As such, it has continuously worked to review and improve the quality of residential life at Duke University. Historically, the office has addressed the effects of overcrowding, the selection process for residence halls, the separation of men on West Campus in both all-freshman and cross-sectional housing and women on East Campus in cross-sectional housing, freshman orientation, and administrative policies and guidelines.

A few of its more prominent programs include Duke University Experiential Living/Learning (D.U.E.L.L.), an alternative living opportunity based on the philosophy of Outward Bound; Duke's Vision Program, a program created in 1989 to introduce the diversity of the Duke Community and the University's commitment to multicultural diversity to entering freshman; and the formation of SHARE, an experimental living-learning project and Duke's first co-educational dorm on East Campus. In addition to these programs, there have been numerous committees appointed to review residential life and to make recommendations to improve the quality of residential living for students.

The Office of Residential Life was renamed to Residence Life and Housing Services, which was later changed to Housing and Residence Life.

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## **Administrative Information**

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### **Publication Statement**

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## **Access Restrictions**

Access restricted. Collection contains Duke University administrative materials. For a period of twenty-five years from the origin of the material, permission in writing from the office of origin and the University Archivist is required for use of administrative records. After twenty-five years, records that have been processed may be consulted with the permission of the University Archivist. Contact Research Services for more information.

Access restricted. Some materials in this collection include student records. In accordance with the Family Education Rights and Privacy Act of 1974 as amended, Duke University permits students to inspect their education records and limits the disclosure of personally identifiable information from education records. Contact Research Services for more information.

Access note. Some materials in this collection are electronic records that require special equipment. Contact Research Services with questions.

Access note. Some materials in this collection are fragile audiovisual/ photographic formats that may need to be reformatted before use. Contact Research Services for access.

## **Acquisition Information**

The Office of Residential Life records were received by the University Archives in a series of transfers from 1978 to 2022.

## **Processing Information**

Processed by Mary Samouelian, March 2008; Hyeeyoung Kim, October 2017

Encoded by Mary Samouelian, March 2008

Accessions 78-110, 79-90, 83-84, 85-13, A88-0062, A89-109, A90-62, A93-119, A93-9, A94-71, A97-86, A2003-35, A2003-40, UA1997-0086 were merged into one collection, described in this finding aid.

UA2017-0031 added by Tracy M. Jackson, September 2017.

UA2018-0026 added by Leah M. Kerr, June 2021.

UA2022-0065 added and finding aid updated by April Blevins, January 2023.

UA2025-0057 added and finding aid updated by [Matthew] Farrell, October 2025.

## Use Restrictions

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## Related Materials

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### Related Material

[Alsbaugh Residence Hall Records](#), Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

[Baldwin Federation Records](#), Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

[Bassett Residence Hall Records](#), Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

[Gilbert-Addoms Residence Hall Records](#), Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

[Interfraternity Council Records](#), Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

[Jarvis House Records](#), Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

[Living Groups Reference Collection](#), Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

[SHARE Records](#), Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

[Residential Program Review Records](#), Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

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- Dormitories -- North Carolina
- Student housing -- North Carolina -- Durham
- College freshmen -- North Carolina -- Durham
- College students -- North Carolina -- Durham
- College student orientation -- North Carolina -- Durham
- Duke University. Office of Residential Life
- Duke University. Residence Life and Housing Services
- Duke University. Woman's College
- Duke University. Housing and Residence Life

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Survey Results - Year Comparison, 1973	Box 33
Survey Results - Federation Comparison - 2nd Year, 1973	Box 33
Residential Feasibility Report, 1999	Box 34
A Proposal to Fund Capital Priorities, 1999	Box 34
Duke Upperclass Residential Programming, 1999	Box 34
Appendix to Residential Program Feasibility Report, 1999	Box 34
Duke University Campus Planning Studies - Draft, 1987	Box 35
SFAC Meeting Minutes (7 Audio Tapes), 1968-1969	Box 35
Hearing Committee - Pickets and Protests (2 Audio Tapes), undated	Box 35
<b>Physical Description:</b> The two open reel audio tapes are severely deteriorated and cannot be played back at this time (October 2022). Methods of digital preservation are being explored.	
Sound Off Night (3 Audio Tapes), undated	Box 35
[No Title] (1 Audio Tape), undated	Box 35
Dean-on-call and RC-on-call Protocol Manual, 2011-2012	Box 36
Fall Training slides, circa 1990s	Box 36
Training slideshow, circa 1986	Box 36
Duke University New Student Orientation Video, 1990	Box 36 > Video-cassette UA09060002-VHS-0001
Duke University Honor Code Orientation, 1998	Box 36 > Video-cassette UA09060002-VHS-0002
Residential Advisors staff scrapbook, 1976-1977	Box 37

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Residential Advisors staff scrapbook, 1979-1980	Box 37
Residential Advisors staff scrapbook, 1983-1984	Box 38
Residential Advisors staff scrapbook, 1984-1987	Box 39
Residential Advisors staff scrapbook, 1987-1988	Box 39
Residential Advisors staff scrapbook, what dates??	Box 40

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**Physical Description:** 1 boxes

**Scope and Contents**

includes scrapbook, loose scrapbook pages, materials on students, sports, fraternities, photographs, Joe Piet, and changing factors in student dormitory life.

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QuadEx Identities Teams- quad arches notes and illustrations, 2022	Box 36 Box 41
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Class of 2025 LDOC banner photographs, 2025	Digital-materials UA09060002-SET-0001
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**Scope and Contents**

Contains still image files