



Guide to the Woman's College records, 1928-1974

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David M. Rubenstein Rare Book & Manuscript Library

411 Chapel Drive

Duke University

Durham 27708

askRL@duke.edu

URL: <https://library.duke.edu/rubenstein/>

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Summary

Collection Title:

Woman's College records, 1928-1974

Creator:

Duke University. Woman's College

Abstract:

The Woman's College was established at Duke University in 1930, as a coordinate to Trinity College for men. As a coordinate college within Duke University, the Woman's College fostered a community that allowed for shared university faculty, curriculum, and educational facilities, while giving women an opportunity for leadership through their separate student government, social standards committees, and judicial board. It was merged with Trinity College in 1972. The collection includes university administrative records, correspondence, reports, memoranda, minutes, course schedules, statistics, handbooks, newsletters, calendars, financial information, photographs, audio recordings and other materials. Major topics include coordinate education at Duke University, especially administrative and curricular procedures; relationship between the Woman's College and its students (in loco parentis); social standards policies; women's student government; integration of the Woman's College; student health care; and student organizations.

Extent:

60.4 Linear Feet (42,305 items)

Language:

Material in English, Spanish

Collection ID:

UA.25.05.0001

Permalink:

<https://idn.duke.edu/ark:/87924/m11x5s>

Preferred Citation

[Identification of item], Woman's College Records, Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

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Background

Scope and Content

Materials in the collection include university administrative records, correspondence, reports, memoranda, minutes, course schedules, statistics, handbooks, newsletters, calendars, financial information, photographs, audio recordings, scrapbooks, and other materials from the tenures of Deans Baldwin, Brinkley, Ball, and Kreps. The university administrative records of other offices such as Dean of Women, Academic Dean, Assistant Dean of Women, and Dean of Freshmen are also present.

Biographical/Historical

The Woman's College was established in 1930, as coordinate college to Trinity College for men, with the appointment of Alice M. Baldwin as Dean of the Woman's College. Prior to that women had a long history of attending Trinity College (the antecedent of Duke University). Three Giles sisters were awarded degrees in 1878 on the basis of private instruction by faculty members before Trinity College moved to Durham in 1892. In 1892 the Board of Trinity College officially admitted women to the college, and the first women to attend regular classes graduated in 1896. These women had been permitted to attend classes but they were not given residence on the campus.

In 1896, Washington Duke made a gift of \$100,000 to Trinity College urging that women be admitted "on equal footing with men." A small dormitory, the Mary Duke Building was subsequently built in 1898; however it was torn down in 1912. It was replaced by Southgate dormitory for women in 1921. In 1903, Washington Duke removed the proviso attached to his 1897 gift in order to support academic liberty by removing all strings attached to his gift. By 1904 Trinity College had fifty-four women enrolled. The enrollment of women increased during the years of World War I as undergraduate men became scarce. The increase in women students gave rise to the instatement of a Dean of Women, Martha Buchanan, as well as the formation of the Woman's Student Government in 1918. In 1924, Alice M. Baldwin was named Dean of Women.

The establishment of the Woman's College in 1930 coincided with the movement of the men to the newly opened West Campus. The Woman's College was geographically distinct in that its administration building and dormitories were on East Campus (the old Trinity College Campus); however as a coordinate college within Duke University the Woman's College shared university faculty, curricula, and in most instances educational facilities with the other residential undergraduate arts and sciences college, Trinity.

The original enrollment, in 1930, was 506. Classes for freshmen and sophomore women were separate from those of the men and the women for the most part were taught on East Campus. In the 1950s and 1960s student interest in coeducation grew, and gradually coeducation became a reality in freshman and sophomore classes, as well, increasing intercampus travel. Enrollment increases occurred over time: during Dean Baldwin's tenure (1930-1947) enrollment increased to 1,000 students, and during Dean Brinkley's tenure (1947-1967) the enrollment increased from 1,000 to 1,262. This last increase in enrollment brought fundamental changes within the college. The Woman's College Student Government had operated in a town-hall fashion, but with the increase in enrollment the student body became too large to assemble together in the Woman's College Auditorium (renamed Alice M. Baldwin Auditorium in 1964). According to a report to President Knight entitled, *The Woman's College in Duke University (1930-1969)* submitted February 1969 this enrollment increase was partially attributed to changing student-government procedures and altering other college customs thereby making the student body less cohesive.

The completion of the new administration building (Allen) on West Campus in 1954 allowed for the record keeping and admissions to become centralized services. Thus the recorder and director of admissions for the Woman's College moved to the West Campus facilities. Further consolidation of campus life occurred when the Student Union, an all-university organization, was organized in 1954 on West Campus. This organization subsidized by the University, became the center of student activities for both men and women. However, three Woman's College organizations, the Freshmen Advisory Council, the Y.W.C.A., and the student government remained strong and active during the 1950s and early 1960s.

Dean Margaret Ball began her tenure of the Woman's College in 1963. Her charge as dean was to strengthen the autonomy of the College and to serve, along with the dean of Trinity College, as assistant dean of arts and sciences. Dean Ball also focused upon the physical facilities of East Campus establishing seminar rooms in several buildings, installing fire escapes, remodeling the old Dean's House into a Campus Center for students, remodeling various academic buildings for departmental uses, and installing a language lab, and computer card-punch room.

During the 1960s a perpetual request from the student body was the liberalizing of social regulations, especially those that were traditionally imposed upon women and not on men. This issue became a driving-force in the creation of a university unified student government (Associated Students of Duke University, ASDU) an organization that increasingly pressed for the elimination of all parietal concerns of the University.

Citing more efficient administrative procedures, more efficient representation of undergraduate education concerns and changes in social regulations and

admissions' policy, in 1972 the Board of Trustees approved the merger of the Woman's College and Trinity College.

Dean of Woman's College

- 1 Alice M. Baldwin, 1930-1947
- 2 R. Florence Brinkley, 1947-1962
- 3 Ellen Huckabee, (acting), 1963
- 4 Margaret M. Ball, 1964-1969
- 5 Jane Philpott, (acting), 1969
- 6 Juanita Kreps, 1970-1972

Dean of Women

- 1 Martha Buchanan 1918-1919
- 2 Elizabeth Fronde Kennedy, 1919-1923
- 3 Alice M. Baldwin, 1924-1929
- 4 Mary Grace Wilson, 1952-1970
- 5 P. Philips, 1971-1972

Assistant Dean of Women

- 1 Lillian A. Lee (1961-1972)

Dean of Undergraduate Instruction

- 1 Ellen Huckabee, 1963-1967

Associate Dean of Instruction

- 1 Smith, 1937-1946
- 2 Ellen Huckabee, 1950-1951
- 3 Jenkins, 1950-1963
- 4 Jane Philpott, (acting) 1963
- 5 Jane Philpott, 1964-1967

Assistant Dean of Instruction

- 1 Ellen Huckabee, 1947-1949
- 2 Virginia S. Bryan, 1966-1967; 1969
- 3 Annie Leigh Broughton, (acting) 1967
- 4 Annie Leigh Broughton, 1968-1971
- 5 Josefina Tiryakin, (acting), 1968-1969
- 6 Elizabeth Nathans, 1972

Dean of Freshmen

- 1 Elizabeth Andrew Persons, 1943-1945
- 2 Annie Leigh Broughton, 1968-1969
- 3 Elizabeth Nathans

Dean of Residence

- 1 Mary Grace Wilson, 1938-1952

Director of Admissions for Woman's College

1 Elizabeth Anderson Persons, 1945-

Social Director of the Woman's College

1 Mary Grace Wilson, 1931-1936

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Arrangement

The Woman's College records spans the years 1928-1974, although the bulk of the items in the collection span the years 1950-1972. The collection is arranged into the following series: Admissions, 1930-1971; Calendars, 1958-1965; Committees, 1945-1969; Freshmen, 1934-1973; Office of the Dean, 1928-1974; Statistical Reports, 1930-1960; Student Organization's Scrapbooks and Activities [Oversize], 1932-1969.

There is an index available for this collection onsite at the University Archives. Beside each series title in brackets is the reference number(s) for the index that are contained in that series. Reference numbers are also listed on each individual folder.

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Administrative Information

Publication Statement

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Access Restrictions

Access restricted. In accordance with the Family Education Rights and Privacy Act of 1974 as amended, Duke University permits students to inspect

their education records and limits the disclosure of personally identifiable information from education records.

Access note. Some materials in this collection are fragile audiovisual formats that may need to be reformatted before use. Use copies are noted when available. Contact Research Services for access.

Use Restrictions

Copyright for Official University records is held by Duke University; all other copyright is retained by the authors of items in these papers, or their descendants, as stipulated by United States copyright law.

Acquisition Information

The Woman's College records were received by the University Archives as a transfer at various times from the Woman's College and then after its dissolution from Trinity College.

Processing Information

Processed by Sherrie Bowser, September 2006

Encoded by Sherrie Bowser, October 2006

Updated by Kimberly Sims, May 2013

Various accessions were merged into one collection, and described in this finding aid.

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Related Materials

Separated Material

Several oversize technical drawings and blueprints were separated from the collection and placed in map drawer 37.

Related Material

Alice M. Baldwin papers, 1863-1961. University Archives, Duke University.

Arts Council records, 1950-1970 (bulk 1950-1959).University Archives, Duke University.

Charles E. Jordan papers, 1942-1966.University Archives, Duke University.

College Organization for General Service records, 1940-1949.University Archives, Duke University.

Freshman week [serial] : announcements and program / The Woman's College of Duke University.University Archives, Duke University.

The Handbook for women students of Duke University [serial].University Archives, Duke University.

Katharine M. Banham papers, 1910-1995. University Archives, Duke University.

Office of Career Development and Continuing Education records, 1965-1976.University Archives, Duke University.

Office of Continuing Education records, 1969-1992. University Archives, Duke University.

Order of the White Duchy records, 1925-1968. University Archives, Duke University.

Order of the White Duchy records, 1925-1968. University Archives, Duke University.

Summary of the regulations of the Woman's College, Duke University [serial].University Archives, Duke University.

Women's Department of Health and Physical Education records, 1923-1976. University Archives, Duke University.

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Names and Subjects

- Women in higher education -- North Carolina -- Durham
- Photographic prints
- Women -- Education (Higher) -- North Carolina
- Women -- Education (Higher) -- North Carolina -- Durham
- Women -- Education -- North Carolina -- Durham -- History
- Sound recordings
- Duke University. Woman's College -- History

- Baldwin, Alice M. (Alice Mary), 1879-1960
- Duke University. Woman's College
- Duke University. Woman's College -- Students

Collection Inventory

Admissions, [O.A.], 1930-1971

Physical Description: 2 boxes

Scope and Contents note

1.5 ln. ft. (about 1,000 items) Arrangement: alphabetical

These files consist mainly of statistical data documenting the growth and development of the Woman's College alongside Trinity College. In the file "History and Trends," Mrs. W.S. Persons, Director of the Woman's College Admissions from 1945-1971, summarized much of the work of her office.

Admissions Policies, 1944-1971	Box 1
(Faculty) Advisory Committee on Admissions and Financial Aid, 1953-1967	Box 1
Alumni Questionnaire (Proposals), 1965	Box 1
Black Applicants, First Inquiries, 1957; 1960 [FERPA]	Box 1
College Entrance Examination Board, 1945-1968	Box 1
Dormitory Space Reports, 1953-1968	Box 1
Duke Day, Durham High School, 1950-1953	Box 1
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History and Trends, Woman's College, 1930-1954	Box 1
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Professional Education, Program Descriptions, General, Nursing, and Physical Therapy, 1947-1958	Box 1
Profiles, Statistics, and Projections, 1930-1968	Box 1
Schedules, 1958-1961	Box 1
Scholarships, A.B. Duke and National, 1952-1959	Box 1
Scholarships Foreign and Domestic, 1956-1969	Box 2
Scholarships, University Scholarship Committee, 1949-1961	Box 2
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Special Procedure for Processing of Decisions on Applications for Women, 1963-1965	Box 2
Staff Communications (East), 1953-1966	Box 2
Staff Communications (West), 1961-1968	Box 2
Statistics and Reports, 1932-1967 [FERPA]	Box 2
Statistics and Reports, "Recruitment and its Expansion," 1950 Travel, 1950-1968	Box 2
Yearly Reports, 1930-1971	Box 2

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Calendars,[CD] 1958-1965

Physical Description: 7 boxes

Scope and Contents note

3.5 ln. ft. (about 2,000 items) Arrangement: chronologically

The calendars record all events scheduled in the Office of the Dean of Women. The files include details such as the room reservation for meetings, the time of the event, the sponsoring individual or organization, and any special requirements. The calendars also include brochures, announcements, etc. of certain publicized events.

Calendar, Dean's Office, June 1958 - Nov. 1959	Box 3
Calendar, Dean's Office, Dec. 1959 - Jan. 1961	Box 4
Calendar, Dean's Office, Jan. 1961 - Jan. 1962	Box 5
Calendar, Dean's Office, Jan. 1962 - Nov. 1962	Box 6
Calendar, Dean's Office, Nov. 1962 - Nov. 1963	Box 7
Calendar, Dean's Office, Nov. 1963 - Jan. 1965	Box 8
Calendar, Dean's Office, Feb. 1965 - Aug. 1965	Box 9

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Committees, 1945-1969

Physical Description: 1 boxes

Development Advisory Committee, 1964-1969[WCDAC]. (see also the same title in the Office of the Dean series, below)

Scope and Contents note

0.5 ln. ft. (about 150 items) Arrangement: alphabetically

These files were taken from the Mary Irene Elizabeth Kistler Clyde papers, Chairman of the Development Advisory Committee. They contain general information concerning membership in the Development Advisory Committee and include correspondence some of which deals with continuing education for women.

Woman's College [Development] Advisory Committee, 1964-1965 Box 10

Woman's College [Development] Advisory
Committee, Correspondence, 1965-1969 Box 10

Woman's College [Development] Advisory
Committee, Minutes, 1965-1966 Box 10

Scholarship Committee, 1945-1969, [SCH]. (see also Scholarships, Alice M. Baldwin Scholarship Committee in the Office of the Dean series, below and Scholarship Committee in the Dean of Freshmen subseries, below)

Scope and Contents note

0.5 ln. ft. (about 150 items) Arrangement: alphabetically

These files are the combination of several Scholarship Committee files into one collection, and include items such as "The Alice M. Baldwin Scholarships. Report of Progress," financial reports, samples of Christmas note paper printed for the Baldwin Scholarship Fund, and the annual report of the Duke University Woman's College Scholarships.

Woman's College Scholarship Committee,
1945-1960; 1969 Box 10

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Freshmen, 1934-1973

Physical Description: 13 boxes

Dean of Freshmen, 1938; 1952-1973, [DF65-72].

Scope and Contents note

2.0 ln. ft. (about 4500 items) Arrangement: alphabetically

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Scope and Contents note

0.5 ln. ft. (about 500 items) Arrangement: alphabetically

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Scope and Contents note

1.5 ln. ft. (about 1,500 items) Arrangement: chronologically

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Office of the Dean.1928-1974

Access Restrictions:

Access restricted. Some materials include student records. In accordance with the Family Education Rights and Privacy Act of 1974 as amended, Duke University permits students to inspect their education records and limits the disclosure of personally identifiable information from education records. Contact Research Services for more information.

Alphabetical Subject Files, 1928-1974 [Dc60s; MGW38-70; OD25-70; OD25-72; OD30-71; OD43-63; OD45-72; OD45-72; OD62-72; OD63-71; ODc60s; ODMF63-73; ODMGW33-69].

Physical Description: 24 boxes

Scope and Contents note

36.5 ln. ft. (about 24,000 items) Arrangement: alphabetically

University administrative records, correspondence, reports, memoranda, minutes, course schedules, statistics, handbooks, newsletters, calendars, financial information, photographs, audio recordings, and other materials from the tenures of Deans Baldwin, Brinkley, Ball, and Kreps. The university administrative records of other offices such as Dean of Women, Academic Dean, Assistant Dean of Women, and Dean of Freshmen are also present.

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Access Restrictions:

Use of audiotapes and videotapes from this collection requires the creation of reference copies. Reference copies for some materials may have been made, and if a reference copy exists, it is noted in this finding aid. To

arrange for the creation of reference copies of other items, please contact University Archives staff. Although these recordings are now stored in a stable environment, their condition and playback quality is unknown.

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Physical Description: 3 boxes

Scope and Contents note

1.5 ln. ft. (about 1,500 items) Arrangement: alphabetically

These files contain subject folders concerning such areas as curriculum, faculty advisory system, academic standards committee, and transfers.

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Assistant Dean of Women, 1953-1973 [OAD59-72].

Physical Description: 4 boxes

Scope and Contents note

2.0 ln. ft. (about 2,000 items) Arrangement: alphabetically

This collection consists of correspondence, memos, reports, and volumes from the office of Lillian Lee, Assistant Dean of Women. The material primary deals with housing: construction, room assignments, dormitory counselors, and dorm council budgets. The bulk of the material is from 1969-1971.

Academic Deans Meeting, 1967-1968 (see also
the same title in the subseries Alphabetical
Subject files, above) Box 51

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Reports to the Dean, 1930-1971 [OD25-72].

Physical Description: 3 boxes

Scope and Contents note

1.5 ln. ft. (about 1,500 items) Arrangement: chronologically

These files contain reports from the offices within the Woman's College to the Dean of the Woman's College so that her office could then prepare an annual report to the president of the University. Offices include Dean of

Women, Religious life, Physical Education, the Infirmary, Dean of Instruction, Academic Dean, etc.

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Reports to the Dean, 1955-1966	Box 56
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Reports to the President, 1930-19723 [OD25-72].

Physical Description: 2 boxes

Scope and Contents note

1.0 ln. ft. (about 1,000 items) Arrangement: chronologically

Dean of Woman's College annual report to the president of the University.

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Physical Description: 4 boxes

Scope and Contents note

2.5 ln. ft. (about 2,500 items) Arrangement: chronologically

Access Restrictions:

Access restricted. Some materials include student records. In accordance with the Family Education Rights and Privacy Act of 1974 as amended, Duke University permits students to inspect their education records and limits the disclosure of personally identifiable information from education records. Contact Research Services for more information.

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Minutes [FERPA], 1971

Box 62

Statistical Reports, 1930-1960, [A83-38].

Physical Description: 1 boxes

Scope and Contents note

0.5 ln. ft. (about 500 items) Arrangement: chronologically

General statistics gathered by the Woman's College including but limited to geographical distribution, religious affiliation, grade averages by class, house, and sorority, admissions, withdrawals, and the availability of dormitory space.

General Statistics, 1930-1960

Box 63

Study on Absences, 1957

Box 63

Scrapbooks and Student Organization's Activities, 1932-1969

Physical Description: 2 boxes

Scope and Contents note

6.0 ln. ft. (about 1,000 items) Arrangement: alphabetically

Box 66 contains two unbound scrapbooks from Giles and Aycock Houses. These scrapbooks contain data sheets about the residents detailing such information as room, roommate, activities, jobs, hobbies, ambitions, offices, honors, and summer activities.

Class Business, 1965-1969

Oversize-box 64

Endowments, student gifts, 1932-1937

Oversize-box 64

Phi Kappa Delta (scrapbook), 1947-1963

Oversize-box 64

Phi Kappa Delta, Initiations, Constitutions, and By-Laws, 1948-1960

Oversize-box 64

Phi Kappa Delta, President's Reports, 1950-1968

Oversize-box 64

Photo, Woman's College, undated

Oversize-box 64

Sandals, history (scrapbook), 1932-1967

Oversize-box 64

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Terpsichorean' President (scrapbook), 1962-1965	Oversize-box 64
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Aycock House scrapbook, 1942-1948	Oversize-box 65
Giles House scrapbook, 1942-1948	Oversize-box 64
Annual Treasurer's Reports of Woman's College Student Organizations, Bound volumes, 1936-1950	Oversize-box 66
Annual Treasurer's Reports of Woman's College Student Organizations, Bound volumes, 1950-1960	Oversize-box 67

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Audio-Visual

"Changing Image of Duke Women", 1965
February Optical-disc CD 1

Scope and Contents

Consists of a master copy and a use copy.

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