



Guide to the Women's Studies Program records, 1981-2008 (bulk 1981-2002)

This collection guide was produced in **2014**.

This PDF version was created on **April 3, 2026**.

David M. Rubenstein Rare Book & Manuscript Library

411 Chapel Drive

Duke University

Durham 27708

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Summary

Collection Title:

Women's Studies Program records, 1981-2008 (bulk 1981-2002)

Creator:

Duke University Women's Studies Program

Abstract:

The Women's Studies Program at Duke University started in 1983 and grew rapidly into one of the largest interdisciplinary programs at the University, now called Gender, Sexuality, and Feminist Studies. The Women's Studies Program Records contain materials related to the foundation, growth, activities, and alumni of the Women's Studies Program.

Extent:

35 Linear Feet

Language:

Materials in English

Collection ID:

UA.25.41.0001

Permalink:

<https://idn.duke.edu/ark:/87924/m1gx4f>

Preferred Citation

[Identification of item], in the Women's Studies Program records, Duke University Archives, David M. Rubenstein Rare Book & Manuscript Library, Duke University.

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Background

Scope and Content

The Women's Studies Program Records contain materials related to the foundation, growth, activities, and alumni of the Women's Studies Program. Included are correspondence, minutes, reports, newsletters, flyers, budgets, programs, surveys, and many other materials. Topics include the development of the Women's Studies Program from a certificate program to an

undergraduate major and minor as well as the growth of graduate scholarship; the curriculum of the Program and the inclusion of women's studies and women's topics in other areas of the University; outreach to and fundraising with Duke alumni women and others; programs and events organized by Women's Studies, especially the Graduate Research Conference and other large conferences hosted by Women's Studies; the work of the Council on Women's Studies; and a survey given to all women alumni of Duke from the 1920s through the 1980s including questions related to their Duke experience, activities since graduation, and perspective on women's issues, among many other subjects. The majority of the materials date from Jean O'Barr's tenure as director of Women's Studies.

Biographical/Historical

The Women's Studies Program at Duke University started in 1983 with "a single desk in the corner of 119 East Duke", and grew rapidly into one of the largest interdisciplinary programs at the University, now called Gender, Sexuality, and Feminist Studies.

Beginning in 1983, Women's Studies offered an undergraduate certification and sought to bring scholarship on women and gender issues into the curriculum across Trinity College. From 1984 to 1990, Women's Studies offered "mainstreaming grants," awards given to Duke faculty to develop and teach classes in their own areas of specialty that included women and women's roles and accomplishments in transformative ways. Graduate courses were first offered in 1987, with the first Graduate Research Conference held in 1990, organized by and focusing on graduate students and their work. An undergraduate major was first granted in 1994. In 1998, Jean O'Barr was named the Margaret Taylor Smith Director, believed to be the nation's first endowed director's chair in women's studies, founded in large part by alumna Margaret Taylor Smith. Jean O'Barr stepped down as director in 2001, and was followed by Robyn Wiegman until 2007, Ranjana Khanna until 2015, Priscilla Wald until 2019, and Jolie Olcott. In 2016, the name of the program was changed to Gender, Sexuality, and Feminist Studies.

An Advisory Board was formed in 1984 to assist the director in considering the goals of the program, planning faculty activities, and promoting the program widely. The Board consisted of the program director, several faculty members, and staff including a reference librarian and others. The Advisory Board was renamed the Steering Committee in 1991. In 1985, Jean O'Barr began discussions with administrators about forming a friend's group for the Women's Studies Program, and in 1986 the Council on Women's Studies was formed to increase the Program's visibility, provide advice, and fundraise. Judy Woodruff served as the first chair of the Council, which consisted of alumni and friends of Duke and Women's Studies.

Sources: "History", Gender, Sexuality, and Feminist Studies website, <https://gendersexualityfeminist.duke.edu/about/history> , accessed 2019 July 24.

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Administrative Information

Publication Statement

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Access Restrictions

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Records of the University's Board of Trustees which have been in existence for at least fifty years are available for scholarly research with the permission of the University Archivist. Access to records which have been in existence for less than fifty years shall be granted only by special permission, in writing, from the Board of Trustees. Contact Research Services for more information.

In accordance with the Family Education Rights and Privacy Act of 1974 as amended, Duke University permits students to inspect their education records and limits the disclosure of personally identifiable information from education records.

Records, such as search committee files or others pertaining to employment where individuals are identified, are closed for 70 years.

Use of audiotapes and videotapes from this collection requires the creation of reference copies. Reference copies for some materials may have been made, and if a reference copy exists, it is noted in this finding aid. To arrange for the creation of reference copies of other items, please contact University Archives

staff. Although these recordings are now stored in a stable environment, their condition and playback quality is unknown.

Electronic records in this collection have been migrated to a library server and digital use copies can only be accessed onsite in the Rubenstein Library Reading Room. To request access, please contact a reference archivist before coming to use these records.

Use Restrictions

Copyright for official university records is held by Duke University; all other copyright is retained by the authors of items in these papers, or their descendants, as stipulated by United States copyright law.

Acquisition Information

Transfer, 1984-2004

Accessions: UA1988-14, UA1989-27, UA1989-61, UA1990-113, UA1990-22, UA1990-74, UA1991-20, UA1992-96, UA1993-12, UA1993-17, UA1993-39, UA1994-87, UA1994-89, 1995-107, UA1995-65, UA1996-88, UA1997-33, UA1998-65, UA1999-59, UA2001-3, UA2002-60, UA2003-11, UA2004-67

Processing Information

Finding aid derived from MARC record, November 2014

Processed by Tracy M. Jackson, 2019. Multiple accessions were combined into one collection.

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Names and Subjects

- Women's studies -- Study and teaching
- Women's studies -- Curricula -- North Carolina
- Women's studies -- Research
- Women college students -- North Carolina
- Curriculum planning
- Duke University. Women's Studies Program
- Duke University--Students
- Duke University -- Graduate students
- Duke University -- Faculty
- O'Barr, Jean F.

- Duke University -- Funds and scholarships
- Duke University -- Alumni and alumnae

Collection Inventory

Administrative Materials, 1981-2008

Scope and Contents

The Administrative Materials series of the Women's Studies Program records contains materials related to the formation, operation, activities, students, staff, finances, and projects of the Women's Studies Program. Included are correspondence, minutes, reports, newsletters, flyers, budgets, programs, and many other materials.

The series is organized into seven subseries: Advisory Board/Steering Committee, the guiding administrative group of Women's Studies; Curriculum, related to the development and revision of the Women's Studies curriculum; General and Subject Files, covering a wide variety of topics related to the operation of Women's Studies; Financial Materials, related to budgets and fundraising; Personnel Materials, related to the staff and faculty of Women's Studies; Newsletters, produced by Women's Studies for the alumni, friends, and the wider public; and Special Projects, related to large-scale projects created or coordinated by Women's Studies.

Topics of note in this series include the development of the Women's Studies Program from a certificate program to an undergraduate major and minor as well as the growth of graduate scholarship, in the Advisory Board/Steering Committee and General and Subject Files subseries; the search for joint faculty appointments between Women's Studies and other disciplines, in the Personnel subseries; and large projects including the Women in Science and Engineering Project, in Special Projects.

Access Restrictions:

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Advisory Board/Steering Committee, 1984-1999

Scope and Contents

The Advisory Board and Steering Committee subseries of the Administrative Materials series contains materials related to the formation, membership, and activities of the guiding administrative group of the Women's Studies Program. Included are correspondence, minutes, notes, memorandum, and other materials related to the long-range planning, development, growth, and administration of the Women's Studies Program. Topics include curriculum development, faculty, fundraising, and many other subjects.

Access Restrictions:

For a period of twenty-five years from the origin of the material, permission in writing from the office of origin and the University Archivist is required for use of administrative records. After twenty-five years, records that have been processed may be consulted with the permission of the University Archivist. Contact Research Services for more information.

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Women's studies long range plans, 1997-1998	Box 1

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Curriculum, 1981-2008

Scope and Contents

The Curriculum subseries of the Administrative Materials series contains materials related to the development and revision of the curriculum of the Women's Studies Program. Included are correspondence, notes, reports, memorandums, brochures, flyers, and other materials related to individual courses, course requirements, certificate development and requirements, and other topics.

Access Restrictions:

For a period of twenty-five years from the origin of the material, permission in writing from the office of origin and the University Archivist is required for use of administrative records. After twenty-five years, records that have been processed may be consulted with the permission of the University Archivist. Contact Research Services for more information.

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Access Restrictions:

Administrative restriction until 2026

General and subject files, 1981-2002

Scope and Contents

The General and Subject Files subseries of the Administrative Materials series contains a wide variety of materials related to the formation, growth, operation, activities, and place within the University of the Women's Studies Program. Included are correspondence, memoranda, reports, programs, newsclippings, notes, and other materials. Topics covered include student graduation, Women's Studies certification (prior to the Women's Studies major), defining women's studies, the Women's Center, publicity around Women's Studies, and many other subjects.

Access Restrictions:

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Access Restrictions:
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Access Restrictions:
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Administrative restriction until 2027

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Access Restrictions:
Administrative restriction until 2026

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Financial Materials, 1981-1999

Scope and Contents

The Financial Materials subseries of the Administrative Materials series contains materials related to the budget, fundraising, and financial operations of the Women's Studies Program. Included are correspondence, notes, memorandums, reports, and other materials related to the budget planning, spending, campaign strategy, donor outreach, and other financial activities of the WSP.

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Personnel Materials, 1982-2001

Scope and Contents

The Personnel Materials subseries of the Administrative Materials series contains materials related to the faculty, staff, and other personnel matters of the Women's Studies Program. Included are directories, correspondence, notes, memorandums, and other materials related to the faculty, administrators, staff, search for faculty members who would hold joint appointments in Womens' Studies and other disciplines, and other

topics. These files do not include performance reviews or other personal employee information.

Access Restrictions:

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Records, such as search committee files or others pertaining to employment where individuals are identified, are closed for 70 years.

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Access Restrictions:

Administrative restriction until 2025

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Access Restrictions:

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Newsletters, 1984-2002

Scope and Contents

The Newsletters subseries of the Administrative Materials series consists of the newsletters published by the Women's Studies Program for students, faculty, alumni, and friends of the Program as well as drafts, correspondence, and materials about the publication of the newsletter.

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Special Projects, 1987-2001

Scope and Contents

The Special Projects subseries of the Administrative Materials series contains files related to large-scale projects created or coordinated by the Women's Studies Program. These projects typically spanned over longer periods of time than events or conferences (as described in the Programs and Events Series) and may have involved multiple meetings, produced reports, involved undergraduate or graduate students in various roles, or otherwise extended beyond the regular work of the Program. Included are correspondence, reports, drafts, memorandums, writings, articles, newsclippings, and other materials. Special projects include Curriculum Transformation, a series of meetings to review and consider the development of the curriculum of the Program; the Women in Science and Engineering project (WISE), a series of discussions among faculty, administrators, and others about the presence of women in science and engineering; the Anne Firor Scott House, a women's studies living group; and several others.

Access Restrictions:

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Scope and Contents

The Programs and Events series of the Women's Studies Program Records includes materials related to conferences, seminars, guest speakers, and other events planned and hosted by the Women's Studies Programs. Included are annual or semi-regular events such as the Faculty Seminar Series and the Graduate Research Conference (planned by and featuring graduate students in the WSP) as well as one-time events and series of limited scope. Materials include correspondence, budgets, flyers and publicity, planning documents, articles, drafts of proceedings, and others.

Notable programs and events include the Graduate Research Conference, held annually; the Changing Patterns of Our Lives, a conference held during Duke University's sesquicentennial (150th anniversary of founding) in 1989; the lecture series and symposium held in honor of the Women's Studies Program's tenth anniversary in 1993 and 1994; and materials related to WSP funding speakers across the University who tied their event to women's studies in some way.

The materials related to the major annual events are arranged alphabetically, then chronologically; the remainder of the materials related to one-time events are arranged chronologically.

Access Restrictions:

For a period of twenty-five years from the origin of the material, permission in writing from the office of origin and the University Archivist is required for use of administrative records. After twenty-five years, records that have been processed may be consulted with the permission of the University Archivist. Contact Research Services for more information.

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Scholarships/Awards, 1984-2000

Scope and Contents

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Access Restrictions:

For a period of twenty-five years from the origin of the material, permission in writing from the office of origin and the University Archivist is required for use of administrative records. After twenty-five years, records that have been processed may be consulted with the permission of the University Archivist. Contact Research Services for more information.

Records, such as search committee files or others pertaining to employment where individuals are identified, are closed for 70 years.

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Annual Report, 1983-2002

Scope and Contents

The Annual Reports series of the Women's Studies Program records consists of drafts and copies of the annual reports put together by the Women's Studies Program director and administrators. The report compiled accomplishments, events and activities, press coverage, scholarship, and milestones and was distributed to University administrators and others. Included in this series are correspondence, newsclippings, notes, draft reports, event flyers and information, and other materials.

Access Restrictions:

For a period of twenty-five years from the origin of the material, permission in writing from the office of origin and the University Archivist is required for use of administrative records. After twenty-five years, records that have been processed may be consulted with the permission of the University Archivist. Contact Research Services for more information.

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Council on Women's Studies, 1985-2004

Scope and Contents

The Council on Women's Studies series of the Women's Studies Program records includes materials related to the formation, operation, and activities of the Council. The bulk of the series is related to the meetings and events planned and hosted by the Council, which included both academic programming as well as networking and fundraising activities. Also included are materials related to

the creation, structure, membership, and committees of the Council, and copies of the Friends of Women's Studies Newsletter distributed by the Council.

Access Restrictions:

For a period of twenty-five years from the origin of the material, permission in writing from the office of origin and the University Archivist is required for use of administrative records. After twenty-five years, records that have been processed may be consulted with the permission of the University Archivist. Contact Research Services for more information.

General and Administrative, 1985-2002

Scope and Contents

The General and Administrative subseries of the Council on Women's Studies series includes materials related to the formation, structure, operations, and membership of the Council. Included are correspondence, minutes, bylaws, directories, memorandums, and committee materials, among others. Topics include the selection of new members for the Council, Council member responsibilities, Council activities, and other subjects.

Access Restrictions:

For a period of twenty-five years from the origin of the material, permission in writing from the office of origin and the University Archivist is required for use of administrative records. After twenty-five years, records that have been processed may be consulted with the permission of the University Archivist. Contact Research Services for more information.

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Scope and Contents

The Meetings and Retreats subseries of the Council on Women's Studies series includes materials related to the major activities of the Council, the two large meetings or retreats held each year for attendees with some interest in the Women's Studies Program. Meetings typically lasted two or more days and included speakers and programs for attendees as well as business meetings for the Council; while one meeting per year was held in Durham, the second large meeting for the year was usually held in other cities with large populations of Duke women graduates. Meeting themes and content were often structured as academic or professional conferences focusing on a theme related to Women's Studies. Retreats were for members of the Council but typically included programming open to the public. Included are planning materials, budgets, invitation and attendee lists, correspondence, logistical information, agendas, minutes, articles and readings, and other materials.

Access Restrictions:

For a period of twenty-five years from the origin of the material, permission in writing from the office of origin and the University Archivist is required for use of administrative records. After twenty-five years, records that have been

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Contact Research Services for more information.

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Scope and Contents

The Other Events subseries of the Council on Women's Studies series includes materials related to events planned or hosted by the Council aside from the large semi-annual multi-day meetings described in the previous subseries. The events included in this series are typically receptions or informal meals (lunches, dinners, or teas) held in different cities for members of the Council on Women's Studies and Women's Studies Program administrators to meet and network with alumni and other women for donations or other involvement with the program. Included are correspondence, planning documents, invitation lists, and other materials.

Access Restrictions:

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Friends Newsletter, 1988-1992

Scope and Contents

The Friends of Women's Studies Newsletter series includes a complete run of the newsletter published by the Council on Women's Studies for alumni and friends of the Women's Studies Program from 1988 through 1992, as well as some materials related to the compiling, editing, and publishing of the newsletter.

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Survey, 1987-1988

Scope and Contents

The materials in the Survey series of the Women's Studies Program records include responses from a 1987 survey created by WSP administrators and sent to women Duke graduates, as well as materials analyzing and summarizing the responses. The survey was sent to all women who received undergraduate degrees from Duke, as well as some who attended graduate school at Duke, from the 1920s through the 1980s, and surveys are organized by decade of graduation. The survey included questions about women's experiences as Duke students and activities since graduation as well as their views on the women's movement and major societal impacts on women's lives since the 1960s. The series includes more than 700 hand-written and typed responses. Also included are notes and analyses of the responses, primarily focusing on post-graduate education and career choices.

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